Bid Documents

BID FORM A:

Segmented Activated Graphite (SAG) Media.

Return To: rfp@madsewer.org **Madison Metropolitan Sewerage District** **1610 Moorland Rd.** **Madison WI, 53713Attn:** *Matthew Leitzen*	**Title: Segmented Activated Graphite (SAG) Media.** **Date Issued: Monday, November 9, 2026** **Project manager** *Matthew Leitzen* **Email:** rfp@madsewer.org
BIDDER:	**Submit Bid by** 11:00 a.m. CST Tuesday, November 24, 2026

Specification:

Segmented Activated Graphite (SAG) – Siloxane Removal Media. Highly active granular activated carbon media, pelletized, and acid washed for residual ash minimization. Specifications based upon original Unison Solutions product specifications, removal requirements and overall performance must equal or exceed specified product. Required minimum specifications:

Property/Description	**UNI-CL2E or equal**	**UNI-CL2V or equal**	**UNI-CL2X or equal**
Apparent Density, g/cc, (ASTM D-2854)	0.48-0.52	0.48-0.52	0.48-0.52
CCL4 Activity, Min. (ASTM D-3467)	80	70	60
Density, lb./ft^3 (ASTM D-2854)	30.0 – 32.5	30.0 – 32.5	30.0 – 32.5
Hardness, Min (ASTM D-3802)	98.5	98.5	98.5
Ash, Max (ASTM D2866-94)	8%	8%	8%
Max Pressure Drop, (ΔP H_2O/Ft Bed Depth)	4 @ 100 ft/min superficial velocity	4 @ 100 ft/min superficial velocity	4 @ 100 ft/min superficial velocity
Standard Packaging	1,100 lb. supersack	1,100 lb. supersack	1,100 lb. supersack

3 supersacks of each media are typically used in replacing media for one SAG vessel (total of 9 supersacks). Any differences between quoted product and specified shall be highlighted with explanation.

Quantity	Standard Packaging	Description	Cost Per Pound	Total
(3 each)	**1,100 lb. super sacks**	**UNI-CL2E or equal**		
(3 each)	**1,100 lb. super sacks**	**UNI-CL2V or equal**		
(3 each)	**1,100 lb. super sacks**	**UNI-CL2X or equal**		
Shipping (Estimate)				

Lump Sum $ _____

Company name:_____

Company address: _____

Company phone: _____

Authorization signature:_____

Printed name:_____

Addendum # _____

Bids will be received until 11:00 a.m. CST Tuesday, November 24, 2026

Date and time received:_____

1.0 PURPOSE AND SCOPE

The Madison Metropolitan Sewerage District invites and will accept bids for the purchase of **Segmented Activated Graphite (SAG) Media** as specified above. MMSD intends to use the results of this process to award and issue a purchase order for the winning bid as a lump sum.

2.0 CORRESPONDENCE, CLARIFICATIONS AND QUESTIONS

Bidders are expected to raise any questions, exceptions, or additions they have concerning the bid document by 11:00 a.m. CST Friday, November 20, 2026. If a bidder discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this request for bid, the bidder must immediately notify the Project Manager named on the cover page of the issue in writing and request modification or clarification of the bid document. All inquiries must be directed to the person indicated on the cover page. E-mail is the preferred method of contact.

3.0 ADDENDUMS

In the event it becomes necessary to clarify any part of this request for bid, or to revise any part of this RFB, the Project manager will send out an official addendum to all potential bidders. Bidders must acknowledge the receipt/review of any addendum(s) on the Bid Form A. The Project manager has the sole authority for modifications of this specifications and or bid.

4.0 METHOD OF BID

Bidder must use the Request for Bid form (Bid Form A) and must submit a Lump Sum, and guaranteed days from order placement to delivery. Bids will be accepted only for fixed costs as requested. All prices must be bid in U.S. Dollars. Bidder's own quotation sheet will not be accepted.

6.0 INVOICING REQUIREMENTS

Contractor shall invoice after materials are shipped. MMSD will pay or reject invoices within 30 days of receipt by MMSD. Only properly submitted invoices shall be officially received for payment. Thus, your prompt payment requires that your invoices be clear and complete in conformity with the instructions below.

All invoices must be itemized showing

a. Purchase Order number
b. Supplier name
c. Remit to address and telephone number
d. Contract price(s) and details of what is being billed
e. Email to acct@madsewer.org

7.0 METHOD OF AWARD

Awards(s) shall be made based on the lowest **lump sum bid** from a responsive, responsible bidder who meets all specifications. MMSD will award one (1) Bidder whichever is judged to be in the best interest of the MMSD. MMSD is the sole determinant of its best interests.

8.0 REQUIRED FORMS

For your bid to be considered, the following completed documents must be provided. An "X" preceding the form indicates that it must be completed and returned with the Bid response by the due date and time listed on the bid cover page, for your bid to be considered. Include:

X	Bid Form A, Cover (Signature) /Cost Pages	

Failure to provide the required documents/information within your bid submittal may disqualify your bid.

I certify that the information I have provided in this bid is true, and I understand that any false, misleading, or missing information will disqualify the bid.

Company Name: _____

Bidder Name and Title: _____

Bidder Email address: _____

Bidder Signature: _____

Date: _____

Signature of authorized MMSD Employee:

Printed Name:

Date: _____