

Madison Metropolitan Sewerage District
Commission Finance Committee
Meeting of January 12, 2026

Location: Hybrid - Zoom & Maintenance Conference Room

In attendance: Greg Fries, Daniel Paltz, Patrick Lytle, Eric Dundee, Amanda Wegner (notetaker)

Agenda

1. Call to Order (3:02 p.m.)

2. Approval of Minutes 11-17-25

Action: Motion by Commissioner Paltz, seconded by Commissioner Lytle, to approve the meeting minutes from 11-17-25. Motion carried.

3. Follow-up Discussion on the Executive Director's Financial Report

Summary: As a follow-up to his 2025 end-of-year review, Executive Director Eric Dundee asked the Finance Committee what goals the committee wants him to focus on for 2026. Through discussion, all Committee members and the Executive Director agreed to this goal:

- Goal: Provide quarterly financial reports and summaries to the Finance Committee.

The Committee further discussed that this reporting should be developed by the Finance Manager, with the Executive Director prepared to explain any significant challenges or variations in the budget and/or quarterly report. Additionally, the Committee agreed that the Committee Chair will provide a report of the quarterly financial reports to the full Commission.

The Committee and Executive Director also briefly discussed a second potential 2026 goal, specifically a report from the Executive Director to the Finance Committee on how he plans to refine department budgets for 2027. However, no action was taken on this conversation.

4. New Business

Summary:

- ***ERP Update:*** The Executive Director provided a brief update on the Enterprise Resource Planning (ERP) project, noting that implementation has started in earnest, and engaged departments are backfilling with temporary staff to help address the increased workload. Commissioner Paltz indicated that he would like to receive regular status updates on the progress of the ERP project. The Executive Director

noted that this would be part of the reporting that aligns with the new Strategic Plan.

- *Commission Policy Book*: The Committee also discussed potential next steps regarding the Commission Policy Book. All agreed that the financial policies require further review, but the policy book as a whole needs to be updated. The Committee discussed making a Commission Policy Book update a goal of the Commission through the new Strategic Plan and three-year plan, with the potential of hiring a consultant to guide the process.

The Committee further discussed having the Finance Manager review the Commission Policy Book's financial policy and provide a memo to the Finance Committee on what needs to be addressed, but no explicit direction was given.

The Committee agreed that the full Commission needs greater awareness of the Commission Policy Book, and Commissioner Fries stated that he would provide a summary of the Committee's discussion to the full Commission to initiate a discussion.

5. Old Business

Summary: None.

6. Future Meeting Schedule

Summary: The next Finance Committee meeting will be held on Monday, January 26, 2026. The meeting scheduled for Monday, February 9, 2026 will be cancelled.

7. Adjournment

Action: Motion by Commissioner Paltz, seconded by Commissioner Lytle, to adjourn the meeting. Motion carried. The meeting adjourned at 3:58 p.m.