

Commission Reporting Schedule

Approved – May 14, 2026 / Last Revised – Sept 10, 2026

January		February	March
1 st Mtg	- Executive Director Performance (<i>quarterly</i>) - Three-Year Plan Report (<i>quarterly</i>)		Capital Projects Update (<i>twice per year</i>)
2 nd Mtg	- Operations Report (<i>monthly</i>) - Resource Recovery Report (<i>quarterly</i>) - Planned Maintenance KPI (<i>quarterly</i>)	- Operations Report (<i>monthly</i>) - Financial Report (Finance Committee & Commission) (<i>quarterly</i>)	Operations Report (<i>monthly</i>)
April		May	June
1 st Mtg	- Executive Director Performance (<i>quarterly</i>) - Three-Year Plan Report (<i>quarterly</i>)		Compliance Maintenance Annual Report (CMAR) (<i>annually</i>)
2 nd Mtg	- Operations Report (<i>monthly</i>) - Resource Recovery Report (<i>quarterly</i>) - Planned Maintenance KPI (<i>quarterly</i>)	- Operations Report (<i>monthly</i>) - Financial Report (Finance Committee & Commission) (<i>quarterly</i>)	Operations Report (<i>monthly</i>)
July		August	September
1 st Mtg	- Executive Director Performance (<i>quarterly</i>) - Three-Year Plan Report (<i>quarterly</i>)	- NAWCA Peak Performance (<i>annually</i>) - Capital Projects Update (<i>twice per year</i>)	Reserves KPI**
2 nd Mtg	- Operations Report (<i>monthly</i>) - Resource Recovery Report (<i>quarterly</i>) - Planned Maintenance KPI (<i>quarterly</i>)	- Operations Report (<i>monthly</i>) - Financial Report (Finance Committee & Commission) (<i>quarterly</i>)	Operations Report (<i>monthly</i>)
October		November	December (only one meeting)
1 st Mtg	- Executive Director Performance (<i>quarterly</i>) - Three-Year Plan Report (<i>quarterly</i>)		
2 nd Mtg	- Operations Report (<i>monthly</i>) - Resource Recovery Report (<i>quarterly</i>) - Planned Maintenance KPI (<i>quarterly</i>) - Annual KPI & Three-Year Plan Reporting*	- Operations Report (<i>monthly</i>) - Financial Report (Finance Committee & Commission) (<i>quarterly</i>)	Operations Report (<i>monthly</i>)

*This year-in-review report will cover all KPIs and all Three-Year Plan projects.

**The Balance Relative to Reserve KPI (Reserves KPI) is presented as part of the annual budget introduction, per Commission policy.