

# Badger Mill Creek Stakeholder Group Kick-off

Wednesday, September 20

Verona Senior Center, 108 Paoli St, Verona, WI 53593

9 to 9:30 am coffee & conversation

9:30 to 11:30 am Stakeholder Group meeting

Desired outcomes:

- Decision about project charter, including decision rules and operating agreements
- Shared understanding of desired project outcomes, roles, responsibilities, and calendar
- Initial understanding of stakeholder group values, needs, hopes, and experiences

Time	Topics & activities
Advance work	<ol style="list-style-type: none"><li>1. Review the agenda and the draft charter</li><li>2. Take a minute to recall a special moment in your life that involved a body of water. It might be the Badger Mill Creek. It might be another body of water.<ul style="list-style-type: none"><li>○ What was happening? What did you see, hear, feel? Who else was there (if anyone)?</li><li>○ What made that moment special?</li></ul><p><b>Choose an object or image or sound that represents that special moment to bring with you to our first meeting to share with the group.</b> You'll have up to 2 minutes to share your object/image/sound and story.</p></li><li>3. Take 10 to 15 minutes to complete the stakeholder survey (<a href="#">click on this link</a>)</li></ol>
9am (30m)	Coffee and conversation
9:30am (45m)	<p><b>Welcome and introductions</b> <i>Brief presentation and large group exercise</i></p> <ul style="list-style-type: none"><li>• Welcome and thank you</li><li>• About the morning</li><li>• Introductions</li></ul> <p><i>Round robin:</i></p> <ul style="list-style-type: none"><li>○ Name</li><li>○ Organization</li><li>○ Your object/image/sound and your story about a special moment that involved a body of water</li></ul>

10:15am (60m)	<p><b>Charter review</b> Brief presentation, large-group exercise, and voting</p> <ul style="list-style-type: none"> <li>• Deliverables</li> <li>• Roles and responsibilities</li> <li>• Decision rules</li> <li>• Operating agreements</li> </ul> <p>STRAW POLL: As a stakeholder group, we agree to adopt these operating agreements and decision rules to govern and guide our work together in the coming year.</p> <p><i>Round robin:</i></p> <ul style="list-style-type: none"> <li>○ This project will be successful if, at the end, we can say... [what?]</li> <li>○ Requested changes to the Operating Agreements?</li> <li>○ Anything else we need to know?</li> </ul> <p>VOTE: As a stakeholder group, we agree to adopt these operating agreements to govern and guide our work together in the coming year.</p> <ul style="list-style-type: none"> <li>• Stakeholder group participants</li> <li>• Schedule of events</li> <li>• Appendices</li> </ul>
11:15am (15m)	<p><b>Close</b> <i>Brief presentation and large-group exercise</i></p> <ul style="list-style-type: none"> <li>• Next meeting</li> <li>• Check out</li> </ul> <p><i>Lightning round robin:</i> One word for how you're feeling as we close</p>
11:30am	<p><b>Adjourn</b></p>