

# Commission Study Session

February 9, 2023

Madison Metropolitan Sewerage District





# Study session objectives

Goal: Update policy book to reflect recent decisions, incorporate staff proposals and identify areas for further revision

- Quick overview of policy book
- Changes made
- Identify additional changes





# Current Commission meeting agreements

## How will you...

### *...Self-moderate?*

- Facilitator to ask questions to get the ball rolling ... thought-provoking questions for Commission consideration.
- Group to ask for everyone's thoughts before moving on.

### *...Ensure that all interests are heard?*

- Starting with interests first before discussing preferences.

### *...Get voices out and ensure participation?*

- Provide enough processing time for different personality/communication styles (introverts and extroverts).
- Intentional pauses during discussions to allow time to write thoughts down before ideas are placed on the table.
- Use chat feature during virtual meetings to receive ideas.

Adopted by the Commission  
May 27, 2021





An aerial photograph of a large wastewater treatment plant. The facility features numerous circular aeration tanks, rectangular clarifiers, and several large storage tanks. The plant is surrounded by green grass and trees, with a road and parking areas visible. In the background, a city skyline is visible across a body of water.

*The District's purpose is to protect public health, welfare  
and the environment by providing efficient and strategic  
wastewater management on behalf of our owner  
communities*



# District Owner Expectations

1. Protect public health, welfare and environment
2. Provide cost-effective and efficient wastewater treatment
3. Be resilient and sustainable
4. Comply with regulations and be proactive
5. Collaborative, fair, responsive and equitable.



Picnic Point, Madison



# Policy Book Sections



# Substantive Changes

- Add District purpose
- Replace “Outcomes” with “Owner Expectations”
- Replace CED review process ATT-4
- Revise treatment of staff language to be consistent with Employee Handbook
- Convert “Executive Limitations” to “Executive Expectations”
- Add Commission engagement guidelines CP-2E



# Benefits of Changes “Rightsizing”

- Moving toward a more traditional governance model
- Better fit for the public sector
- Maintain the strengths of policy governance



# Proposed Policy Book Revisions

- Commission agenda planning CP-2C
- Quorum guidelines
- Monitoring reports and schedule
- Aligning strategic plan, budget and focus items
- Commission self-evaluation process
- CED performance areas
- Policy Book amendment process





The background image shows three workers in safety gear (hard hats, safety glasses, and high-visibility vests) working on a large, corrugated metal pipe. One worker on the left is using a tool to work on the pipe. Another worker in the center is looking down at the pipe. A third worker on the right is also looking down. The entire image has a blue overlay.

**What gaps do you see between the  
strategic plan and Commission  
policies?**








**Where does the Commission feel they  
are silent on something important  
and need to provide more policy  
guidance?**







# Does this issue belong to the Commission or CED?

Ends or Means?





# Motion to Adjourn

