

Annual Chloride Source Reduction Reporting Checklist

Use this checklist to gather the documents and information needed to complete the District’s Annual Chloride Source Reduction Report. The form does not save progress, so having the information available at the start will help facilitate form completion.

Part 4.7.2 (a) and (c) reporting form

To fill out this section, you will need:

- Information about large sources of chloride to the sewer in your community, or actions to identify potential sources.
- List of actions undertaken or planned to mitigate inflow & infiltration.
- Copy of winter maintenance plan.
- Information about public works crew training, winter maintenance practices (see checkboxes under “Winter Maintenance Practices.”
- Information about any outreach the community has done related to chloride, water softeners, road salt. This can be described in the open text boxes (“Community Facility Improvement,” “Outreach to Homeowners,” “Outreach to Business” or uploaded as an attachment under “Additional information.”
- Copy of MS4 Annual Report (deicing sections)

The screenshot shows a web-based reporting form for the Madison Metropolitan Sewerage District. The page title is "Annual Chloride Source Reduction Reporting" and the current section is "Section 4.7.2 (a) and (c) Reporting".

Form Use Instructions:
 **All information will need to be entered at one time. The form does not automatically save and will time-out and close if the form is left idle.

Report Year: 2021

Source Identification
 Please describe actions taken through monitoring in your sewer system to identify large sources of chloride to the sewer. Water utility records (commercial meters >2") are also useful in source identification. Include information about sources if possible.

Sewer Maintenance
 List all actions which have been taken to identify and mitigate inflow and infiltration.

Winter Maintenance Practices
 Check the boxes that apply to your community.

- Have a written winter maintenance plan (Please include a copy as an attachment, or provide link)

Attach Winter Maintenance Plan

Link to winter maintenance plan (optional)
 http://

- Plow drivers/operators have attended winter maintenance training classes.
- Supervisors have attended winter maintenance training classes.
- Calibrate salt spreading equipment annually.
- Pre-wet salt before application to roads.
- Use pavement temperature sensors.
- Use Dane County Application Rate charts to apply deicers (salt/chloride, beet juice, hot mix etc.).

Anything else not listed here? Please tell us -

