MINUTES: Yahara WINs Executive Committee meeting:

DATE: 06/16/2020

TIME: 2:25 (approx.)

LOCATION: Virtual meeting

SUBMITTED BY: Greg Fries - Secretary

Executive Committee:

X Martin Griffin, President
X Greg Fries, Secretary
X Jeff Rau, Treasurer
X Tom Wilson
X Gary Huth, Vice President
   Kyle Minks - Dane County Representative
X Laura Hicklin, Dane County Representative
   Bob Uphoff, Yahara Pride Farms Representative
X James Tye, Clean Lakes Alliance Representative
X Kim Meyer, Kathy Lake – MMSD
X Andrew Baker Rock County LCD
X Amy Piaget, Dane County Representative
   Paul Dearlove – Clean Lakes Alliance Representative
X Jon Lindert - Strand

1. Opening
   a. Call to Order – Martye called the meeting to order at 2:25
   b. Welcomed guests and visitors

2. Review and acceptance of June 16, 2020 meeting minutes

   Motion by – Rau
   Second by – Wilson
   Voice Vote – Unanimous

3. Acceptance of Rock County Draft Service Agreement 2021-2025

   Gary questioned payments within 60 days subject to acceptance of invoice – is that exec com approval or administrative? Martye responded that it is an administrative acceptance – recommend changing wording to “receipt” of in place of “acceptance”. Question with regard to performance, only get reimbursed based on performance vs paid regardless – Martye clarified that all our agreements are paid regardless but Dane Co has bonus payments built in for additional performance. Gary had a question on the table in section 5. Martye indicated that this reflects total pounds, out of that total number of pounds a certain percent has to be continuing new projects. A footnote will be added to make this clearer on the table. To
avoid confusion of terminology, the graphic in the Annual Report should refer to “annual” pounds instead of “new.”

Motion by Huth to approve the agreement as presented with modifications suggested as discussed above and as submitted by members via email and contingent upon approval by legal services.
Second by Fries
Voice Vote – Unanimous

4. Acceptance of Yahara WINS 2021 Draft Budget and Draft 5-year Budget 2021-2025

Martye presented a draft annual budget, along with a 5 year as that has not been looked at in a few years. New topics on revenue side – we received three requests to modify payments from three members. The budget does reflect the detail of these minor adjustments to the revenue. New topics on expenditure side – CLA compact – we voted to sign the YAHARA CLEAN 3.0 but CLA is now asking for a 2K contribution. Columbia Co – the existing agreement expired and a new one is being worked on but we are putting in a placeholder in terms of dollars has been added in to the budget. Yahara Pride budget has increased as they have come back in years past for additional funds as they have been very successful at getting people to sign up so we increased the budget. General TP reduction funding line, in past years this has been 50K. Rau recommends that we use some of our $121K carry over to fund this line in 2021 – suggesting $100K of this.

Monitoring – RRC usually comes to us with their request, they did come to us asking for an increase, and we did reflect that proposed increase in the budget. SWAT (watershed based) model: we had funds in 2020 to complete this work and we are not going to spend it. We are not putting this fund in 2021 but there may be a need to do this in 2022 and it will be addressed at that time.

We did not spend all our money in 2020 and we are carrying over money from 2020 into 2021.

Motion to add $105K from projected carry over into active TP reduction uses category in the 2021 budget and add remaining carryover to the operating reserve by Rau.
Second by Wilson
Voice Vote – unanimous

Motion to recommend approval of the 2021 budget as amended above by Wilson.
Second by Rau
Voice Vote – unanimous

Motion to amend the 5-year budget to add additional funds into the cash reserves for each of the 5 years covered in the 5-year budget amounts to be determined, by Fries.
Second – Huth
Voice Vote – unanimous
Motion to approve the recommended 5-year budget as amended by the previous motions – subject to additional revisions by the treasure and president and presentation to the group by Huth.
Second by Wilson
Voice Vote - unanimous

5. Acceptance of Memo to Executive Committee announcing Yahara WINS 2020 innovation grant awardees
   Deferred to next meeting

6. Discussion of Soil and Water Outcomes Fund Pilot in Wisconsin
   Deferred to next meeting

7. Informational Items – Deferred to next meeting
   a) Yahara WINS fiscal year 2019 audit completed
   b) 2021 Budget Process

5. Other Business – NONE

6. Future Agenda items – NONE

7. Motion to adjourn Wilson
   Second by Rau
   Voice vote - unanimous