MINUTES: Yahara WINs Executive Committee meeting:

DATE: 12/11/2018

TIME: 3:22 PM (approx.)

LOCATION: MMSD Maintenance Facility Conference Room

SUBMITTED BY: Greg Fries - Secretary

Executive Committee:

X Martin Griffin, President
X Greg Fries, Secretary
X Jeff Rau, Treasurer
X Tom Wilson
X Gary Huth, Vice President
X Laura Hicklin, Kyle Minks - Dane County Representative
   Bob Uphoff, Yahara Pride Farms Representative
X James Tye, Dea Larson & Paul Dearlove, Clean Lakes Alliance Representative

Others in attendance: Montgomery Baker from Rock River Alliance

1) Griffin called the meeting to order at approximately 3:22 PM, welcoming all present.

2) Review and acceptance of September 11th, 2018 meeting minutes.
   Motion made by Wilson to accept the minutes
   2nd by Fries
   Voice vote – unanimous

3) Approval of 2018 Operating Reserve Fund use.
   Motion made by Wilson to accept the proposal known as Alternative #1 as presented in the agenda for this meeting. This proposes to approve the use of the operating reserve funds to cover the $16,000 shortfall in the 2018 expenses due to the funding of Dane county harvestable buffer project.
   2nd by Huth
   Voice vote – unanimous

4) Miscalculation of Revenue from Town of Burke for 2019 Budget.
   Griffin reported that a minor error was discovered in the Yahara WINS approved 2019 budget. The error relates to the revenue anticipated in 2019 from the IGA participants. The Town of Burke member payment was miscalculated for 2019 resulting in an overestimation of the IGA projected revenue by around $6,300, decreasing the revenue anticipated from IGA participants from $1,433,900 to $1,427,600 (with rounding).
Motion made by Huth to accept the proposal known as Alternative #3 as presented in the agenda. This proposes to make no adjustments to the 2019 budget allotments and relook at expenses later in 2019 to determine if shortfall is able to be absorbed with current budget. 2nd by Wilson. Voice vote - unanimous

5) Status of 2018 CLA-Yahara WINS MOU

Griffin reported that per the attachment included in the agenda MMSD staff and CLA staff would like to continue to work on an amendment to the existing MOU between CLA and WINS. The modifications are needed due to the need to modify the funding timeline for the Columbia County work and the Yahara Pride manure compost project.

Motion made by Huth to approve the concept that an amendment be made to the MOU to address the two outstanding funding issues and that MMSD staff continue to work with CLA to complete that work.
2nd – by Wilson
Voice vote – unanimous

6) Status of Rock River Coalition (RRC) Volunteer Coordinator & Contract for 2019

Discussion was had regarding the need to replace the volunteer coordinator. Representatives from RRC that they have 19 candidates for this position and that they hope to have the position filled by late January.

Motion made by Rau to approve the $25,000 volunteer monitoring contract to RRC for 2019.
Second by Wilson
Voice vote – unanimous

7) Strategic communications plan

Griffin reported that per the direction of the Executive Committee at the last meeting the plan has been made final.

Motion was made by Wilson to approve the plan and to post it to the website.
2nd by Fries
Voice vote - unanimous

8) Future Meeting Time and Schedule
9) Other Business
10) Future Agenda items
11) Adjourn