Yahara WINS Executive Committee Meeting Summary
October 10, 2016 Meeting

Dave Taylor called the meeting to order at 3:10 PM. Copies of the attendance sign in sheet and the meeting agenda are attached.

A motion was made by Greg Fries and seconded by Tom Wilson to approve the August 30, 2016 meeting summary; the motion passed unanimously.

A motion was made by Fries and seconded by Wilson to adopt a resolution creating a designated operating reserve fund. During discussion that followed, it was asked if when expenditure opportunities from the account arise, whether they would be brought to the Executive Committee as a package or as individual project. Taylor noted that they would likely be brought to the group as a package if the projects could be easily grouped and were proposed by a common entity. Taylor also noted that phosphorus reduction projects funded using reserve funds would generally be expected to have a project lifespan of at least five years. Following discussion the motion was called and was approved unanimously.

Taylor gave an update on the status of the draft service agreement. He has received a number of comments and will share these with the Yahara WINS Group along with a revised version of the draft service agreement that considers these comments. Rick Eilertson requested a description of the county’s deliverables in the service agreement, stating that it would be good to specify expected deliverables as far as documents, data inputs, etc. Taylor explained that there are multiple deliverables outlined in the current agreement, but they are worth further review.

The Rock River Coalition Volunteer Citizen Monitoring Program was briefly discussed. The Clean Lakes Alliance (CLA) had indicated that they may be able to coordinate the volunteer monitoring program as they currently have a program for lake monitoring volunteers. Taylor emphasized that monitoring specifically related to the adaptive management plan and potential permit compliance should stay within the purview of Yahara WINS.

The 2017 phosphorus reduction grant program was discussed. Fries expressed support for a proposed two-prong approach that would include funding for innovative/demonstration projects and for more standard or proven phosphorus reduction projects.

Taylor requested a motion for the Executive Committee to approve sending a letter of support for the proposed legacy sediment removal project in the 2017 Dane County Budget, stating that the letter would reflect that this type of project is crucial to Yahara WINS success. This letter would go to the county executive and county board. A motion was made Wilson and seconded by Eilertson to approve sending a letter of support. In discussion that followed, the Executive Committee agreed that the letter should be drafted by Taylor with input from the Executive Committee. Fries asked where these proposed funds would be allocated in the county budget, and whether the project would be fully undertaken by county staff. Kevin Connors stated that
the funding would be in the Land and Water Resource Department budget and that the work would be conducted by a combination of county staff and contractors. He also added the DNR has been amenable from a permitting standpoint for the project. After discussion Taylor called the motion, which was approved unanimously.

The Executive Committee discussed Yahara WINS staffing needs related to project administration. Wilson expressed the opinion that as an independent entity, Yahara WINS should have a dedicated staff person separate from MMSD. Paul Kent stated that this would not negate the need for MMSD to play a central role as there are certain responsibilities that MMSD will need to maintain or is obligated to maintain. If WINS does bring on staff, it would likely on average be in the 10-15 hours per week range, although needs will vary depending on project status. Wilson expressed that the person in this position will need to be a good diplomat (able to work with MMSD, county, other partners, etc.)

In other business, Eilertson asked about the status of proposed in-kind services that DNR would provide to offset their IGA charge for the Nevin Fish Hatchery. Taylor responded that an MOU would be developed and that the particulars will come before the Executive Committee at a future meeting.

A motion to adjourn was made by Wilson and seconded by Eilertson. The motion was approved unanimously and the meeting was adjourned at 3:32 PM.
NOTICE OF MEETING

PLEASE TAKE NOTICE that there will be meeting of the Yahara Watershed Improvement Network Executive Committee meeting on Monday, October 10, 2016. The meeting will be held in the Madison Metropolitan Sewerage District Maintenance Facility, located at 1610 Moorland Road, Madison, WI 53713, and will begin following the conclusion of the Yahara WINS Group meeting, which will be held in the same location at 1:30 PM. The Agenda for the Executive Committee meeting is shown below and action may be taken on any agenda item listed.

Date: October 6, 2016                                      David Taylor  
                                                       Executive Committee President

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Executive Committee President at 608-222-1201, 1610 Moorland Road, Madison, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Yahara WINS Executive Committee Meeting Agenda

1. Opening  
   a. Call to Order  
   b. Welcome guests and visitors

2. Review and Acceptance of August 30, 2016 Meeting Summary

3. Resolution Regarding Creation of a Designated Operating Reserve Fund

4. Draft Service Agreement Between WINS and Dane County

5. Rock River Coalition Volunteer Citizen Monitoring Program

6. Phosphorus Reduction Grant Program

7. Potential WINS Letter of Support for Proposed Dane County Legacy Sediment Project

8. WINS Staffing Discussion

9. Other Business

10. Adjourn
YaharaWINS
Executive Committee

Date: October 10, 2016

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<tr>
<th>Name (Please Print)</th>
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<td>Joleen Stinson</td>
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<td>Greg Fries</td>
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