Griffin called the meeting to order at approximately 3:02 PM, welcoming all present.

Huth had a revision to item #4 of the December 11, 2018 minutes, indicating that a second and vote was not recorded in the minutes. Wilson indicated that he had 2nd the motion and that the voice was unanimous.

Motion made by Wilson to accept the amended minutes 2nd by Huth
Voice vote – unanimous

Discussion was had regarding the ability of Columbia Co to appropriately use the remaining funds in 2019 if projects could not be secured in 2018. Todd from Columbia Co indicated that he has a meeting tomorrow with two farm operations to discuss major projects. These projects have been tentatively agreed to in the past. If agreement cannot be reached on these projects, he would have to go to his second plan.

Motion made by Huth to approve the carry over the funds in accord with the recommendation in the executive packet. It is noted here that in the packet that the Recommendation could also be called alternative #2.
2nd Wilson
Voice Vote - unanimous
4) Town of Westport Erosion Control Project Funding Request.

Discussion was that that this proposal had been brought to the Committee as a grant request last year as part of the grant submittals that were considered by the Executive Committee at the June 2018 meeting. During discussions at that time, it was felt this request did not fit with the grant program and Westport was encouraged to resubmit the application separate from the grant request. This submittal is a result of those discussions.

Motion made by Fries to approve the award of $5,000.00 of unencumbered carry 2nd by Griffin
Voice Vote Unanimous
Note: Wilson abstained from voting.

5) City of Middleton Leaf Credit & Member Payment Adjustment Request.

The City of Middleton has submitted revised pollution load calculations as a result of new WDNR guidance on leaf collection. These calculations have been reviewed by WINS staff and approved by WDNR staff. The result of these calculations are a revision to the member payment plan for the City of Middleton.

Motion by Wilson to accept revised calculations and revised member payment for the City of Middleton.
2nd Fries
Voice Vote - Unanimous
Note: Huth abstained from voting.

6) 2019 Yahara Pride Farm Composting Agreement.

Griffin reminded the committee that last year the Committee accepted this project knowing that it was essentially a two-year project with a one-year agreement at the time. The agreement brought today is the follow up to last year’s agreement. Discussion was brought by Huth and Wilson that there were several edits needed to the document to correct inconsistencies and typos.

Motion by Wilson to authorize Yahara WINS to execute the agreement between Yahara WINS and Yahara Pride Farms with the edits to the contract as noted by Huth and Wilson as part of the discussion, further the contract shall be contingent upon review and acceptance by Yahara Wins Council.
2nd by Huth
Voice Vote – unanimous

7) Discussion:

a) Financial Audit Update – Griffin indicated that the 2018 audit will be completed by our June meeting and as this will be the second audit by the existing firm under contract the Executive Committee will have to undertake a new RFP process this fall for a new two (2) year series of audits.
b) Operating Reserve Account Interest Options – Griffin reported that currently our reserve is in an account that earns extremely little interest. At the June meeting options for methods to handle the reserve funds that would result in additional interest will be presented.

c) Staffing Options – Griffin reported that in 2019 MMSD staff will be tracking time spent working on YAHARA WINS related tasks. For the budget in 2019, the Executive Committee determined that the best course of action was to not pursue staffing changes. It is hoped that with data collected by MMSD staff in 2019 a more informed discussion could be had as part of the 2020 budget.

8) Adjourn