Yahara WINs Executive Committee Meeting 03/19/2019

**Agenda item:** Columbia County Service Agreement 2018 unused funds carryover request

**Attachment(s):**
- Written request from Columbia County to carry over funds from year 1 to year 2 of the service agreement

**Background:**

The service agreement with Columbia County (found here for reference: [https://www.madsewer.org/Portals/0/ProgramInitiatives/YaharaWINs/ContractsAndResolutions/ColumbiaCty_ServiceAgreement2018_signed.pdf](https://www.madsewer.org/Portals/0/ProgramInitiatives/YaharaWINs/ContractsAndResolutions/ColumbiaCty_ServiceAgreement2018_signed.pdf)) is a 2 year service agreement that ends in April 2020. The Service agreement allots $50,000 for year 1 and an additional $55,000 for year two with limitations on how the funds can be allocated and spent.

In 2018, the first full year of the service agreement, Columbia County was only able to expend approximately $1500 of the $50,000 available. This expenditure by Columbia County was limited to technical assistance work by County staff securing phosphors reducing projects. The service agreement – Item 4 on Page 3 – provides for the County to carry over funds from one year to the next year of the agreement, provided the request is in writing, received prior to the end of the agreement year, and is approved by Yahara WINS.

Columbia County is requesting that $48,500 be carried over into 2019 to give them the financial assurance that the projects have signed landowner agreements have adequate funds to undertake. It should be noted that $25,000 of the 2018 Clean Lakes Alliance funding MOU with Yahara WINS will also be carried over to provide funding for a portion of $48,500 that is being carried over by Columbia County.

**Alternative #1:** Not allow the funds to be carried over. Allow Columbia county to use the 2019 allocated funding about of $55,000 to pay for phosphorus reducing practices in 2019. If this alternative is chosen, there is a risk that by only allowing $55,000 to be available for the last year of the agreement (instead of $103,500) that projects would get delayed until 2020 and face an uncertain funding future with no service agreement in place beyond March 2020.

**Recommendation:** Carry over $48,500 from year 1 of the service agreement to year 2 of the service agreement to allow for a total of $103,500 be available to Columbia county to provide adequate funding to secure as many landowner agreements needed and put phosphorus reducing practice on the ground in 2019.
12/18/2018

Martye Griffin, President
Yahara WINS Executive Committee
Madison Metropolitan Sewage District
1610 Mooreland Road
Madison Wisconsin 53713-3398

Subject: Yahara WINS Project Agreement Extension Request 2018-2019 Agreement Year

Dear Martye,

The Columbia County Land & Water Conservation Department is requesting to carry over our remaining 2018-2019 project cost share funds, into the 2019-2020 agreement year. As you are aware, our current service agreement years, run from April to March, and span 2 different calendar years. We have recently submitted an invoice for technical assistance reimbursement in the amount of $1,560.10. This will leave an available carry over balance for 2018-2019 of $48,439.90. I am requesting that Yahara WINS agree to carry over this balance of funds and add it to our current 2019-2020 allocation of $55,000. This would give us a combined amount of eligible project funds thru the end of the agreement period totaling $103,439.90.

We have had a lot of interest in participation and are ready to sign CSA’s with landowners, this extension will give us the necessary financial assurance that we have adequate funds available to us thru the end of the 2 year agreement cycle, which ends March 31, 2020.

I look forward to hearing back from you on this request.

Sincerely,

Kurt R. Calkins
Director of LWCD
Columbia County