

Guidelines for Orderly and Efficient Addition of Territory to the District

In the past the District has received multiple requests, over a relatively short period of time, for annexation of parcels in the same vicinity. Annexation requests have included portions of lots, or plats, and have on occasion been defined by very irregular boundaries.

While special circumstances may dictate the need for such annexations, the following guidelines are intended to make the annexation process more efficient for the District and the District's customers.

1. Whenever possible, proposed additions should be contiguous to existing District boundaries.
2. Proposed additions should be defined to prevent gaps within the overall District boundaries.
3. Those lands that are in the urban service area, that are part of a development plan, and which will require sewer service within the reasonably foreseeable future, should be included in the annexation request. To minimize frequent requests for small additions, the municipality requesting annexation should review its development plans prior to making the annexation request.
4. Whenever possible, boundaries of the proposed addition should follow the nearest established reference survey lines such as section lines, quarter-section lines, or quarter-quarter-section lines. Boundaries defined by certified surveys and/or subdivision plats should be used only when necessary to assure contiguity or to avoid gaps within the overall District boundaries. The use of irregular boundaries and/or meander lines should be avoided to minimize the opportunity for errors in descriptions and mapping.
5. When adjacent recreational or parklands may benefit from the sewerage service that will be provided to the territory proposed for annexation, those adjacent lands should be included in the proposed addition.

Adopted 05/11/2001