

Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, June 28, 2018 8 a.m.

MMSD Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

Present:

- Commissioner Tom Hovel
- Commissioner Angela James (excused absence)
- Commissioner Ken Clark
- Commissioner Sara Eskrich
- Commissioner James Martin (excused absence)
- Commissioner Ezra Meyer via Teleconference
- Commissioner Brad Murphy (excused absence)
- Commissioner Brian Potts (excused absence)
- Commissioner Tom Wilson

Commission Meeting

1. Opening

- A. Call to Order 8:03 a.m.
- B. Welcome Guests: Greg Fries, City of Madison, Jeffrey Svien, Wells Fargo
- C. Announcements: None.

2. Appearances by the Public: None.

3. Consent Calendar

- A. Approval Meeting Minutes from 6-14-2018
- B. Review of Bids and Approval of the Blower Unit 5 Rebuild and Reconditioning Project Contract
 - Discussion:** The 6-14-2018 minutes and Blower Unit 5 Rebuild and Recondition Project Bids were reviewed and placed on file.
 - Action:** Commission Wilson moved, Seconded by Commissioner Clark to approve items A and B on the consent calendar.
 - Motion carried. 5-0

4. Review and Approval of the 2017 Compliance Maintenance Annual Report-Suesse

- Presenter:** Regulatory Engineer, Drew Suesse
- Description:** Approval of proposed resolution related to the Compliance Maintenance Annual Report (CMAR).
- Discussion:** Regulatory Engineer Drew Suesse gave an informational presentation related to the 2017 CMAR Compliance Maintenance Annual Report and requested approval of resolution 2018-06-28-R1.

Action: After discussion, Commissioner Eskrich moved, seconded by Commissioner Clark to approve resolution 2018-06-14-R1, approving the Compliance Maintenance Annual Report.

Motion carried: 5-0.

5. Introduction of DRAFT Capital Improvements Plan

Presenter: Todd Gebert, Capital Planning Engineer

Description: Informational presentation.

Discussion: Mr. Gebert presented on the draft 2019 capital improvements plan. The presentation provided information on the financial impact, background of the process, analysis and alternatives and next steps.

Action: No formal action taken. The commission was given a hard copy of the draft 2018 capital improvements plan and asked to review and email any questions and feedback to Bill Walker or Todd Gebert before the July 12, 2018, meeting.

6. Future Agenda Topics

Action: Chief Engineer and Director, Michael Mucha announced that he will not be present at the July 12 and July 26 commission meetings. Bruce Borelli will stand in for Michael Mucha at these meetings.

7. Other Business by Law

Action: No other business was discussed, no action necessary.

8. Adjournment

Action: Commissioner Wilson moved, seconded by Commissioner Clark to adjourn the meeting.

Motion carried 5-0 at 8:44 a.m.

Regular Meeting of the Commissioners
June 28, 2018

Angela James, Secretary

Future Meetings:

Thursday, July 12, 2018

Thursday, July 26, 2018

Thursday, August 16, 2018

**Award of Contract: Blower Unit 5 Rebuild and Reconditioning Project
2018-06-28-R1**

WHEREAS, The Madison Metropolitan Sewerage District (the district) operates and maintains blower unit 5 located in blower building 1 at the Nine Springs Wastewater Treatment Plant, and

WHEREAS, the district has determined that blower unit 5 is in need of rebuild and reconditioning of both the electric motor and positive displacement blower, and

WHEREAS, the district advertised a request for bids for the blower unit 5 rebuild and reconditioning project on May 18, 2018, and

WHEREAS, district staff reviewed bidders' proof of responsibility, including but not limited to standard information regarding financial ability, equipment, experience in the work prescribed in the public contract and other matters that the district requires for the protection and welfare of the public in the performance of the project, all as permitted by Wis. Stats. s. 66.0901(2) and district policy, and thereby pre-qualified the bidders; and,

WHEREAS, the district publicly opened and read aloud bids for the blower unit 5 rebuild and reconditioning project on June 12, 2018, and

WHEREAS, L&S Electric, Inc. was the low bidder at \$63,860 for the blower unit 5 rebuild and reconditioning project, and

WHEREAS, L&S Electric, Inc. is qualified to perform the work on both the electric motor and blower, and

WHEREAS, L&S Electric, Inc. can perform the work in the timeframe when aeration needs are higher and this blower would typically not be in use, and

WHEREAS, L&S Electric, Inc. is financially stable, and

WHEREAS, L&S Electric, Inc. performed the last blower unit rebuild and did exceptional work, and

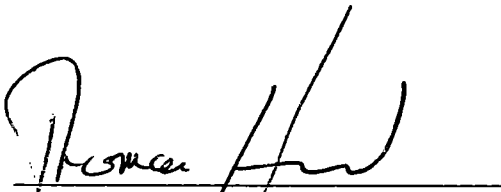
THEREFORE, BE IT RESOLVED, that the bid submitted to the district on June 12, 2018 by L&S Electric, Inc. be accepted and contract be approved to complete all work in the blower unit 5 rebuild and reconditioning project subject to the following conditions:

1. The commission awards the contract for the blower unit 5 rebuild and reconditioning project to L&S Electric, Inc., at its low bid price of \$63,860.
 2. L&S Electric, Inc. shall provide the district with all required insurance information and submittals.
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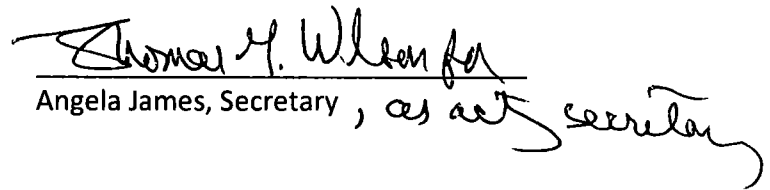
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3. L&S Electric, Inc. shall complete the work within 90 calendar days from the notice to proceed.
 4. L&S Electric, Inc. shall warranty it work for one year from the date of completion.

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on June 28, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT


Thomas Hovel, President

Attested by:


Angela James, Secretary, *as act secretary*

ADOPTION OF COMPLIANCE MAINTENANCE ANNUAL REPORT 2017

RESOLUTION 2018-06-28-R2

WHEREAS, it is a requirement under the district's Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources (DNR) to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment and collection system in accordance with Wisconsin Administrative Code NR 208, and

WHEREAS, the purpose of the CMAR is to provide governing bodies and the DNR with a scorecard summarizing plant performance and preparedness, as well as identify areas in which more attention is required, and

WHEREAS, the commissioners of the Madison Metropolitan Sewerage District have reviewed the CMAR (included by reference) for the Nine Springs Wastewater Treatment Plant for calendar year 2017, and

WHEREAS, this report gives an overall grade point average of 3.59, and

WHEREAS, response actions are required for the biosolids quality and management section due to receiving grades below "B", and

WHEREAS, instructions for biosolids application procedures have been revised to prevent over-application of nitrogen, and

WHEREAS, additional staff has been hired to rectify inconsistencies in the biosolids database, and

WHEREAS, the Madison Metropolitan Sewerage District will update the collection system facilities plan, review and update emergency response plans, and undertake projects such as liquid processing improvements in 2018 to address overflows and other issues associated with maintaining compliance with its WPDES permit, and

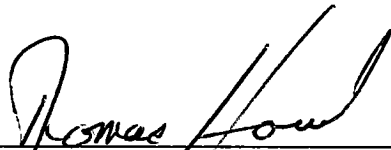
NOW, THEREFORE, BE IT RESOLVED, that the Madison Metropolitan Sewerage District adopt these response actions as identified by the "Compliance Maintenance Annual Report" for the Nine Springs Wastewater Treatment Plant for calendar year 2017, and

FURTHER BE IT RESOLVED, that the Madison Metropolitan Sewerage District submit the same report to the Department of Natural Resources informing them of the district's wastewater management activities and the physical condition and performance of the conveyance treatment works for calendar year 2017, and the district's future plans to address identified needs.

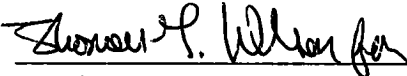
The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on June 28, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



Angela James, Secretary, *as acty secretary*

