

Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, July 10, 2019 8:00 a.m.

District Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

Present: Commissioner Tom Hovel
Commissioner Ken Clark
Commissioner Sara Eskrich
Commissioner Grant Foster via GoToMeeting
Commissioner Ezra Meyer
Commissioner Mary Swanson
Commissioner Tom Wilson via GoToMeeting

Excused Absence: Commissioner Brad Murphy

Commission Meeting

1. Opening

- A. Call to Order 8:02 a.m.
- B. Welcome Guests: None.
- C. Announcements: None.

2. Appearances by the Public: None.

3. Election of the Commission Secretary Position

Discussion: The commission has been requested to nominate and appoint a commissioner to serve as secretary.

Action: Commissioner Eskrich moved, seconded by Commissioner Clark, to elect Commissioner Mary Swanson as the commission secretary effective immediately.

Motion carried 6-0-1 (Commissioner Swanson abstained).

4. Consent Calendar

- A. Approval Meeting Minutes from 6-27-2019
- B. Approval of Cash Statements – Operating Fund
- C. Approval of Cash Statements – Capital Projects Fund
- D. Authorization of Property Transfer at Pumping Station 1
- E. Review and Approval of Sewer Extension Plans

Reconstruction Projects

North Bassett Street Assessment District – 2019 City of Madison

Discussion: The minutes, cash statements for the operating fund and the capital projects fund, authorization for property transfer at Pumping Station 1 and sewer extension plan (2019-07-10-R2) were reviewed and placed on file.

The operating cash fund account shows an available balance through operating fund check no. 122245 in the amount of \$162,490.06; subsequent receipts totaling \$2,118,433.81; less disbursements of \$2,272,780.52; resulting in a cash balance of \$8,143.35. The capital projects fund cash statement shows an available balance through capital projects fund account check no. 10388 in the amount of \$51,417.70; plus receipts of \$137,983.68; less disbursements of \$169,782.52; with a resulting cash balance of \$19,618.86.

Action: Commissioner Wilson moved, second by Commissioner Eskrich, to approve items A-E of the consent calendar with a revision to the resolution for the property transfer at Pumping Station 1 that reads “the commission approves and authorizes the land transfer at the appraised value subject to the condition that the district’s attorney confirm that there are no issues with setback requirements”. The revised resolution will be brought forth for official signing at the 07-25-2019 commission meeting and the minutes from the 07-10-2019 commission meeting will be appended with the revised/signed resolution.

Motion carried 7-0.

5. **Approval of Second Quarter Sewer Service Bills**

Presenter: Todd Gebert, Capital Planning Engineer

Service charges for each of the district’s customers are calculated and invoiced on a quarterly basis to fund the district’s costs for conveying and treating wastewater and require approval by the commission before invoices are sent. Mr. Gebert requested the commission to approve sewer service charges for the first quarter of 2019 through approval of resolution 2019-07-10-R3.

Discussion: Mr. Gebert provided a quarterly information packet to the commission at the meeting. He then presented information on the loading trends, financial impact, and service charge summary for the second quarter of 2019.

Action: Commissioner Meyer moved, second by Commissioner Wilson, to approve resolution (2019-07-10-R3) approving the second quarter sewer service bills as presented.

Motion carried 7-0.

6. **Chief Engineer and Director’s Report**

- A. CED Update: Mr. Brochtrup gave an update on Metrogro summer hauling and other district happenings.
- B. Regulatory and Legal Review: Vanessa Wishart of Stafford and Rosenbaum gave a brief update on recent regulatory and legal happenings.

- C. Future Meeting Schedule: A closed session for the CED performance review will be added to the second commission meeting in August.

Action: None.

7. Future Agenda Topics

Action: None.

8. Other Business by Law

Action: None.

9. Adjournment

Action: Commissioner Wilson moved, second by Commissioner Meyer, to adjourn the meeting at 8:22 a.m.

Motion carried 7-0.

Regular Meeting of the Commissioners
July 10, 2019

Mary Swanson, Secretary

Future Meetings:

Thursday, July 25, 2019

Thursday, August 15, 2019

Thursday, August 29, 2019