Meeting of the Commissioners of the
Madison Metropolitan Sewerage District

Thursday, December 19, 2019 8:00 a.m.
MMSD Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI  53713

Present: Commissioner Tom Hovel
Commissioner Ken Clark
Commissioner Sara Eskrich
Commissioner Grant Foster
Commissioner Ezra Meyer
Commissioner Brad Murphy
Commissioner Mary Swanson
Commissioner Tom Wilson

Commission Meeting

1. Opening
   A. Call to Order 8:00 a.m.
   B. Welcome Guests: Shawn Stanske, Director of Public Works Middleton; Gage Muckelroy, GHD; John Stullken, GHD; Matt Marcon, DNR; Jim Ritchie, DNR; Jeanne Cargill, DNR; Dave Siebert, DNR; Bernie Robertson; DNR and Randy Wirth, Strand and Associates.

   *Commissioner Foster arrives 8:08 a.m.

2. Appearances by the Public: None.

3. Consent Calendar
   A. Approval Meeting Minutes from 11-27-2019
   B. Approval of Cash Statement – Operating Fund
   C. Approval of Cash Statement – Capital Projects Fund
   D. Approval of Sewer Extension Plans
      • Golden Ponds addition to Westbridge – Resolution (2019-12-19-R1)
      • N. Ingersoll Elizabeth Jean St. Reconstruction – Resolution (2019-12-19-R2)
   E. Approval of Research Agreement with UW-Madison (Resolution 2019-12-19-R3)
   F. Approval of Transaction Authority to Purchase Chemicals and Information on Water, Power and Natural Gas Costs for 2020 (Resolution 2019-12-19-R4)
   G. Adoption of Interim Financing Resolutions (2019-12-19-R5 through 2019-12-19-R12)
   H. Review of Award of Contract for the West Boiler Controls Replacement Project (Resolution 2019-12-19-R13)

   Discussion: The 11-27-2019 minutes, operating and capital projects fund cash statements, sewer extension plans, Research Agreement with UW-Madison, Transaction Authority to Purchase Chemicals and Information on Water, Power and Natural Gas Costs for 2020,
Interim Financing Resolutions and Award of Contract for the West Boiler Controls Replacement Projects were reviewed and placed on file. The operating cash fund account shows an available balance through operating fund check no. 123635 in the amount of $1,024,547.85; subsequent receipts totaling $8,880,575.45; less disbursements of $9,811,705.49 with a resulting cash balance of $93,417.81. The capital projects fund cash statement shows an available balance through capital projects fund account check no. 10436 in the amount of $415,790.59; subsequent receipts totaling $293,219.70; less disbursements $632,197.96 with a resulting cash balance of $76,812.33.

**Action:** Commissioner Wilson moved, seconded by Commissioner Clark to approve items A-H of the consent calendar.

Motion carried.

4. **Presentation of Plant Asset Management Plan**
   **Presenter:** Seth McClure, Sustainable Infrastructure Manager
   **Description:** An informational presentation of the NSWT Plant Asset Management Plan
   **Discussion:** Mr. McClure presented information on the financial impact, background, analysis and options and next steps.
   **Action:** No action at this time.

5. **Review of the 2019 District Biosolids Operations**
   **Presenter:** Kim Meyer, Resource Recovery Manager
   **Description:** Operations update on the 2019 Metrogro Program
   **Discussion:** Ms. Meyer gave a program update covering the 2019 year. She highlighted challenges the program faced in 2019 and how the District resolved these issues.
   **Action:** None.

6. **Award of Contract for Professional Services for the Biosolids Management Study**
   **Presenter:** Martye Griffin, Director of Ecosystem Services
   **Description:** Review and approval of resolution #2019-12-19-R14, awarding professional services for the Biosolids Management Study to the consultant team of Black and Veatch and MSA for a cost not to exceed $187,496.
   **Discussion:** Mr. Griffin presented information on the financial impact, background, analysis and options and next steps to the Commission.
   **Action:** Commissioner Wilson moved, second by Commissioner Meyer to approve resolution #2019-12-19-R4.

Motion carried.

*Commissioner Wilson excused himself at 9:39 am.*

7. **Chief Engineer and Director’s Report**
   A. **CED Update**
      Mr. Mucha gave an update to the Commission on several items including the Community Values Survey, Metrogro storage and related challenges, a meeting with the Mayor of Madison related to our long-term finance strategy, and upcoming customer and community
meetings that the Commission was invited to.

B. WPDES Discharge Permit Update
   Mr. Griffin gave a brief update regarding changes to the upcoming WPDES Discharge Permit.

C. Regulatory/Legal Report: Mr. Kent, District Counsel, gave a brief update on regulatory and legal happenings

D. Capital Projects Update: Bruce Borelli, Director of Engineering, provided a capital projects update to the Commission.


F. Future Meeting Schedule

   *Commissioner Eskrich excused herself at 9:55 a.m.

8. End of Year Review
   Mr. Mucha highlighted accomplishments from the 2019 year.

9. Future Agenda Topics
   Action: None.

10. Other Business Allowed by Law
    Action: None.

11. Adjournment
    Action: Commissioner Meyer moved, seconded by Commissioner Foster to adjourn the meeting.

Meeting adjourned at 10:11 a.m.

Regular Meeting of the Commissioners

Mary Swanson, Secretary

Future Meetings:
Thursday, January 16, 2020
Thursday, January 30, 2020
Thursday, February 13, 2020