

# Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, 2018 8:00 a.m.

MMSD Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

**Present:**

- Commissioner Tom Hovel
- Commissioner Angela James
- Commissioner Ken Clark
- Commissioner Sara Eskrich
- Commissioner James Martin
- Commissioner Ezra Meyer
- Commissioner Brad Murphy
- Commissioner Brian Potts
- Commissioner Tom Wilson

## Commission Meeting

### 1. Opening

- A. Call to Order 8:01 a.m.
- B. Welcome Guests: Greg Fries, City of Madison; AB Orlik, Warm at Twenty Below
- C. Announcements: Introduction of Mitchell Johnson, GIS Specialist

### 2. Appearances by the Public: None.

### 3. Consent Calendar

- A. Approval Meeting Minutes from 08-16-2018 and 08-30-2018
- B. Approval of Cash Statement Operating Fund
- C. Approval of Cash Statement Capital Projects Fund
- D. Review and Approval of Sewer Extension Plans

#### **New Construction Projects**

Village at Autumn Lake – Phase 8, City of Madison (2018-09-13-R1)

134 South Fair Oaks Avenue, City of Madison (2018-09-13-R2)

Juniper Ridge – Phase 7, Village of McFarland (2018-09-13-R3)

**Discussion:** The 08-16-2018 and 08-30-2018 minutes; operating cash fund, capital projects cash fund and sewer extension plans were reviewed and placed on file.

The operating cash fund account shows an available balance through operating fund check no. 119727 in the amount of \$89,471.49; subsequent receipts totaling \$2,294,461.70; less disbursements of \$2,259,223.35, with a resulting cash balance of \$124,709.84. The capital projects fund cash statement shows an available balance through capital projects fund account check no. 10324 in the amount of \$48,100.51 subsequent receipts totaling \$565,432.94; less disbursements \$401,703.53 with a resulting cash balance of \$211,829.92.

**Action:** Commissioner Meyer moved, seconded by Commissioner Eskrich to approve items A-D of the consent calendar which includes resolution 2018-09-13-R1 through 2018-09-13-2018-R3.

Motion carried 8-0.

\*Commissioner Potts arrives after the vote at 8:10 a.m.

**4. Outcomes Policy Study Session**

**Presenter:** Chief Engineer and Director Michael Mucha and Consultant AB Orlik

**Description:** The commission participated in a study session related to the development of end outcomes policies to support the effectiveness of the commission.

**Action:** No action at this time.

**5. Presentation of Proposed 2019 Operating Budget and Capital Projects Budget**

Informational presentation related to the “Proposed 2019 Operating Budget and Capital Improvements Plan”.

**Discussion:** Mr. Mucha presented highlights and information related to the 2019 budget for commission consideration.

**Action:** No action at this time.

\*Commissioner Eskrich departs at 9:45 a.m.

**6. Convene in Closed Session in Accordance with 19.85(1)c of the Wisconsin Statutes to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercise Responsibility**

**Presenter:** Michael Mucha, Chief Engineer and Director

**Description:** Closed Session of the Commission.

**Action:** Commissioner James moved, seconded by Commissioner Clark to convene in closed session in accordance with 19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

Roll call vote:

Commissioner Hovel-aye

Commissioner James-aye

Commissioner Martin-aye

Commissioner Meyer-aye

Commissioner Murphy-aye

Commissioner Potts-aye

Commissioner Wilson-aye

Commissioner Clark-aye

Motion carried 8-0. Commissioner Eskrich departed the meeting before the closed session.

**7. Reconvene in Open Session**

**Action:** Commissioner Wilson moved, seconded by Commissioner Clark to reconvene in open session.

Roll call vote:

Commissioner Hovel-aye  
Commissioner James-aye  
Commissioner Martin-aye  
Commissioner Meyer-aye  
Commissioner Murphy-aye  
Commissioner Potts-aye  
Commissioner Wilson-aye  
Commissioner Clark-aye

Motion carried 8-0.

\*Commissioner Potts departs the meeting.

**8. Discussion or Action, if any, relative to the Closed Session (agenda item number 7)**

**Action:** Commissioner Wilson moved, seconded by Commissioner Meyer to grant the chief engineer and director a merit increase of 2 percent of mid-point of the salary range retroactive to July 1, 2018.

Motion carried 7-0.

\*Commissioner James departs at 11:13 a.m.

**9. Chief Engineer and Director's Report**

- A.** CED Update: A staff member at the City of Madison requested the district consider the high flow event when calculating sewer service quarterly billing. Further discussion will occur at a future meeting.
- B.** Regulatory Report: No report was given.
- C.** Future Meeting Schedule

**10. Future Agenda Topics**

**Action:** None.

**11. Other Business by Law**

**Action:** None.

**12. Adjournment**

**Action:** Motion to adjourn by Commission Wilson, second by Commissioner Clark

Motion carried 6-0.

Regular Meeting of the Commissioners  
Thursday, September 13, 2018

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Angela James, Secretary

**Future Meetings:**

Thursday, September 27, 2018

Thursday, October 11, 2018

Thursday, October 25, 2018