

Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, May 24, 2018 at 8 a.m.

District Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

Present:

- Commissioner Tom Hovel
- Commissioner Angela James - Excused
- Commissioner Ken Clark
- Commissioner Sara Eskrich
- Commissioner James Martin
- Commissioner Ezra Meyer
- Commissioner Brad Murphy
- Commissioner Brian Potts - Arrived 8:45 a.m.
- Commissioner Tom Wilson

Commission Meeting

1. Opening

- A. Call to Order 8 a.m.
- B. Welcome Guests: Greg Fries, City of Madison
- C. Announcements:
 - Introduction of Chris Corry – Monitoring Services Maintenance Worker

2. Appearances by the Public: None.

3. Consent Calendar

- A. Approval Meeting Minutes from 5-10-2018
- B. Review and Approval of Sewer Extension Plans
 - Grandview Commons North – Phase 6, City of Madison (2018-05-24-R1)
 - Grandview Commons Northeast – Phase 1, City of Madison (2018-05-24-R2)
 - River Road Reconstruction, Village of DeForest (2018-05-24-R3)
 - Davidson Street, Hegg Avenue, Major Avenue, Drexel Avenue and Lake Edge Boulevard Assessment District – 2018, City of Madison (2018-05-24-R4)

Discussion: The 05-10-2018 minutes and sewer extension plans were reviewed and placed on file.

Action: Commissioner Meyer moved, seconded by Commissioner Martin to approve items A-E of the consent calendar.

Motion carried 7-0.

4. **Preparation for 2019 Budget and Financial Planning**

Presenter: Assistant Chief Engineer and Director of Administration Jeff Brochtrup

Description: Informational presentation on financial planning and the preparation of the 2019 budget.

Discussion: Mr. Brochtrup presented to the commission information about the preparation of the fiscal year 2019 budget and financial planning. The information provided was meant to provide an overview of factors to be considered during the development of the 2019 budget and longer-term financial plan.

Action: No action necessary.

5. **Chief Engineer and Director's Report**

A. CED Update: None.

B. Operations Report

Operations Manager Alan Grooms gave a report on April plant performance and flow data, as well as, a brief update on other district happenings.

C. Future Meeting Schedule

Update: President Hovel mentioned he would not be in attendance the first meeting in July.

Action: No action necessary.

6. **Future Agenda Topics**

Action: No other business was discussed, no action necessary.

7. **Other Business by Law**

Action: No other business was discussed, no action necessary.

8. **Adjournment**

Action: Commissioner Wilson moved, seconded by Commission Eskrich that the meeting be adjourned.

Motion carried 8-0 at 8:43 a.m. (Commissioner Potts arrived after meeting adjourned).

Regular Meeting of the Commissioners

May 24, 2018

Angela James, Secretary

Future Meetings:

June 14, 2018 8 a.m. – regular commission meeting

July 12, 2018 8 a.m. – regular commission meeting

July 26, 2018 8 a.m. – regular commission meeting

**GRANDVIEW COMMONS NORTH - PHASE 6
2018-05-24-R1**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District ("the district) for Grandview Commons North - Phase 6, in the City of Madison, on April 27, 2018, by Mark Moder, City Engineering Division, and

WHEREAS, the project consists of installing 350 feet of 8-inch diameter sanitary sewer on Driscoll Drive on the City's east side, and

WHEREAS, the lands which can be served are lots 765-768 and Outlot 40 of the plat of North Addition to Grandview Commons, and

WHEREAS, Outlot 40 of the plat of North Addition to Grandview Commons has been dedicated to the public for stormwater management purposes, and has been recognized by the Capital Area Regional Planning Commission as being within an environmental corridor, and will not receive sanitary sewer service, and

WHEREAS, the proposed sanitary sewer extension will connect to City of Madison's sanitary sewerage facilities, and is within the district's Far East Interceptor/Door Creek extension basin, and

WHEREAS, plan review fees are due, and

WHEREAS, conveyance facility and treatment plant connection charges for the lands to be served have not been paid, and

WHEREAS, the district has received a sewer extension review letter #6-18-27 from the Capital Area Regional Planning Commission dated May 7, 2018 stating the Capital Area Regional Planning Commission staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the "Dane County Water Quality Plan" and the "Dane County Land Use and Transportation Plan", and is consistent with the conditions DNR approval letter DC-0096, which added this area to the Central Urban Service Area, and

WHEREAS, the chief engineer and director of the district has recommended the approval of said plans,

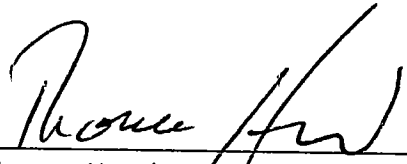
THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Grandview Commons North - Phase 6, in the City of Madison, submitted on April 27, 2018, by Mark Moder, City Engineering Division, be approved subject to the following conditions:

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1. That the City of Madison shall pay the plan review fee of \$1,425 to the district within 30 days of receiving an invoice for the fee.
 2. That Outlot 40 of the plat of North Addition to Grandview Commons is exempted from conveyance facility and treatment plant connection charges.
 3. That prior to connection of the proposed sewers serving said lands to the public sewerage system, the City of Madison shall have paid to the district the sum of \$8,632.33 for payment of \$7,090.73 in Far East Interceptor/Door Creek extension conveyance facility connection charges and \$1,541.60 in treatment plant connection charges; said lands being lots 765-768 of the plat of North Addition to Grandview Commons.
 4. That payment of the aforementioned connection charges shall be made to the district within six months of the date of approval. If payment in full is not received by the district within six months of approval, the approval shall become void and new plans shall be submitted.
 5. That conveyance facility and treatment plant connection charges are adjusted from time to time, and said connection charges will be due based on the rate in place at the time at which the payment is made.
 6. That if said connection charges for the lands to be served remain unpaid after construction of said sewer extensions, a late fee of 0.5 percent of the amount due shall be charged to the City of Madison for each month or partial month thereafter following connection. A one-time \$500 administrative fee shall also be charged.
 7. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the district with as-built plans in the case of any significant deviations from the original design.
 8. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
 9. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for re-approval if it is a significant portion of the project and would require DNR approval.
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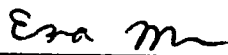
The above resolution was adopted by the commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on May 24, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



for Angela James, Secretary



**GRANDVIEW COMMONS NORTHEAST - PHASE 1
2018-05-24-R2**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District for Grandview Commons Northeast - Phase 1, in the City of Madison, on April 27, 2018, by Mark Moder, City Engineering Division, and

WHEREAS, similar plans for sanitary sewer extensions titled "Eastlawn – Phase 2" were previously approved by the district on May 28, 2015 as plan no. 2015-063. The Wisconsin Department of Natural Resources approved said sewer extension as DNR project no. S-2015-0318 on June 1, 2015. These sewers which were previously approved in 2015 have not been constructed, and

WHEREAS, the project consists of installing 2,116 feet of 8-inch diameter sanitary sewer on Driscoll Drive, Galileo Drive and North Star Drive on the City's east side, and

WHEREAS, the lands which can be served are lots 1014-1039, 1158-1163, Outlot 49, Outlot 53 and Outlot 54 of the unrecorded plat of Northeast Addition to Grandview Commons, and

WHEREAS, the proposed sewers are being installed adjacent to Lot 2 of Certified Survey Map no. 814, also known as 6211 Milwaukee Street, in the City of Madison. These lands are not yet within the bounds of the district's service area and are not yet eligible to receive sanitary sewer service, and

WHEREAS, Outlot 53 of the unrecorded plat of Northeast Addition to Grandview Commons is being dedicated to the public for stormwater management purposes, and is recognized by the Capital Area Regional Planning Commission as being within an environmental corridor, and will not receive sanitary sewer service, and

WHEREAS, Outlot 49 and Outlot 54 of the unrecorded plat of Northeast Addition to Grandview Commons are being dedicated to the public for alley purposes, and will not receive sanitary sewer service, and

WHEREAS, the proposed sanitary sewer extension will connect to City of Madison's sanitary sewerage facilities, and is within the district's Far East Interceptor/Door Creek extension basin, and

WHEREAS, plan review fees are due, and

WHEREAS, conveyance facility and treatment plant connection charges for the lands to be served have not been paid, and

WHEREAS, the district has received a sewer extension review letter #6-18-27 from the Capital Area Regional Planning Commission dated May 7, 2018 stating the Capital Area Regional Planning Commission staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the "Dane County Water Quality Plan" and the "Dane County Land Use and Transportation Plan", and is consistent with the conditions of Resolution DCRPC No. 839, which added this area to the Central Urban Service Area, and

WHEREAS, the chief engineer and director of the district has recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Grandview Commons Northeast - Phase 1, in the City of Madison, submitted on April 27, 2018, by Mark Moder, City Engineering Division, be approved subject to the following conditions:

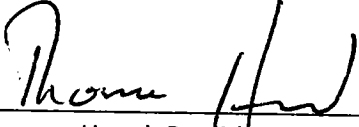
1. That the current approval of Grandview Commons Northeast – Phase 1 shall supersede and replace the previous approval granted by the district for Eastlawn – Phase 2, previously approved as sewer extension plan no. 2015-063.
 2. That the City of Madison shall pay the plan review fee of \$1,425 to the district within 30 days of receiving an invoice for the fee.
 3. That Outlot 49, Outlot 53 and Outlot 54 of the unrecorded plat of Northeast Addition to Grandview Commons are exempted from conveyance facility and treatment plant connection charges.
 4. That no sewer service shall be provided to Lot 2 of Certified Survey Map no. 814 until the parcel has been annexed to the district.
 5. That prior to connection of the proposed sewers serving said lands to the public sewerage system, the City of Madison shall have paid to the district the sum of \$33,343.87 for payment of \$27,389.14 in Far East Interceptor/Door Creek extension conveyance facility connection charges and \$5,954.73 in treatment plant connection charges; said lands being lots 1014-1039 and 1158-1163 of the unrecorded plat of Northeast Addition to Grandview Commons.
 6. That if lot areas shown on the final, recorded plat of Northeast Addition to Grandview Commons differ from the unrecorded plat submitted to the district for approval, additional conveyance facility and treatment plant connection charges may be due from the City of Madison.
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7. That payment of the aforementioned connection charges shall be made to the district within six months of the date of approval. If payment in full is not received by the district within six months of approval, the approval shall become void and new plans shall be submitted.
 8. That conveyance facility and treatment plant connection charges are adjusted from time to time, and said connection charges will be due based on the rate in place at the time at which the payment is made.
 9. That if said connection charges for the lands to be served remain unpaid after construction of said sewer extensions, a late fee of 0.5 percent of the amount due shall be charged to the City of Madison for each month or partial month thereafter following connection. A one-time \$500 administrative fee shall also be charged.
 10. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the district with as-built plans in the case of any significant deviations from the original design.
 11. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
 12. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for re-approval if it is a significant portion of the project and would require DNR approval.
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The above resolution was adopted by the commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on May 24, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President

for 

Angela James, Secretary



**RIVER ROAD RECONSTRUCTION
2018-05-24-R3**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (“the district”) for River Road Reconstruction, in the Village of DeForest, on May 1, 2018, by Neil Pfaff of Vierbicher Associates, City Engineering Division, and

WHEREAS, the project will replace 3,735 feet of 15-inch diameter sanitary sewer on River Road, Mayapple Circle, and along the southern boundary of wetlands within the village’s Western Green Park. The sewers being installed are larger and deeper than the existing sewers and have been designed to eliminate the nearby Vienna lift station as well as to meet increased demands of commercial and residential growth in the area. The sewers are being replaced in conjunction with the street reconstruction project, and

WHEREAS, the project is adding capacity to the sanitary collection system, however no new lands will be served at this time. Future sanitary sewer extension approvals will be required to serve additional lands, and

WHEREAS, conveyance facility connection charges for the lands currently being served have been paid, and

WHEREAS, the proposed sanitary sewer extension will connect directly to the district’s manhole MH14-196, and is within the district’s Northeast Interceptor/Waunakee-DeForest extension basin, and

WHEREAS, plan review fees are waived for street reconstruction projects, and

WHEREAS, the district has received a sewer extension review letter #175-18-3 from the Capital Area Regional Planning Commission dated May 14, 2018 stating the Capital Area Regional Planning Commission staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the “Dane County Water Quality Plan” and the “Dane County Land Use and Transportation Plan” and fulfills the conditions of Resolution DCRPC No. 219, which added this area to the Northern Urban Service Area, and

WHEREAS, the chief engineer and director of the district has recommended the approval of said plans,


THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for River Road Reconstruction, in the Village of DeForest, submitted on May 1, 2018, by Neil Pfaff of Vierbicher Associates, be approved subject to the following conditions:

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1. That the Village of DeForest shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the district with as-built plans in the case of any significant deviations from the original design.
 2. That the Village of DeForest shall invite the district to the preconstruction conference, and require the contractor to obtain a direct connection permit for the work being performed on manhole MH14-196 from the district a minimum of seven (7) days in advance of performing any work on district facilities. Contact Ray Schneider at (608) 347-3628 or RayS@madsewer.org to coordinate.
 3. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
 4. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.


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MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



for Angela James, Secretary

**DAVIDSON ST, HEGG AVE, MAJOR AVE, DREXEL AVE
& LAKE EDGE BLVD ASSESSMENT DISTRICT - 2018
2018-05-24-R4**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (“the district”) for Davidson St, Hegg Ave, Major Ave, Drexel Ave & Lake Edge Blvd Assessment District - 2018, in the City of Madison, on April 26, 2018, by Kyle Frank, City Engineering Division, and

WHEREAS, the project will replace 3,560 feet of 8-inch, 10-inch, 12-inch and 15-inch diameter sanitary sewer on Davidson Street, Drexel Avenue, Hegg Avenue, Lake Edge Boulevard and Major Avenue. The sewers have been determined to be in poor condition and are being replaced in conjunction with the street reconstruction project, and

WHEREAS, no new lands will be served as part of this project, and

WHEREAS, conveyance facility connection charges for the lands being served have been paid, and

WHEREAS, the proposed sanitary sewer extension will connect to City of Madison’s sanitary sewerage facilities, and is within the district’s East Interceptor basin, and

WHEREAS, a variance is being requested by the City of Madison from DNR Chapter NR 110.13(2)(c) for some of the proposed sewers which do not meet the minimum design standard for slope. The Madison Sewer Utility intends to have a more aggressive maintenance schedule for this new flat sewer main, and believes their maintenance program can satisfactorily accommodate the new sewer mains with less than minimum slope, and

WHEREAS, A variance is being requested by the City of Madison from DNR Chapter NR 110.13(3)(c) which requires an outside drop be provided for a sewer entering a manhole where the invert elevation of the entering sewer is 60 centimeters (2 feet) or more above the spring line of the outgoing sewer. The City proposes using inside drops in lieu of outside drops to allow for more precise field construction, improved maintenance, and will increase the diameter of the manholes from 4 feet to 5 feet to facilitate these benefits, and

WHEREAS, plan review fees are waived for street resurfacing and reconstruction projects, and

WHEREAS, the district has received a sewer extension review letter #6-18-29 from the Capital Area Regional Planning Commission dated May 7, 2018 stating the Capital Area Regional Planning Commission staff has reviewed the proposed extension and determined that it is

consistent with the urban service area provisions of the "Dane County Water Quality Plan" and the "Dane County Land Use and Transportation Plan".

WHEREAS, the chief engineer and director of the district has recommended the approval of said plans,

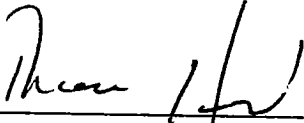
THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Davidson St, Hegg Ave, Major Ave, Drexel Ave & Lake Edge Blvd Assessment District - 2018, in the City of Madison, submitted on April 26, 2018, by Kyle Frank, City Engineering Division, be approved subject to the following conditions:

1. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the district with as-built plans in the case of any significant deviations from the original design.
2. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
3. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.


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MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



For Angela James, Secretary