

Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, April 26, 2018 8 a.m.

District Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

Present:

- Commissioner Tom Hovel
- Commissioner Angela James
- Commissioner Ken Clark - Excused absence
- Commissioner Sara Eskrich
- Commissioner James Martin
- Commissioner Ezra Meyer - Via GoToMeeting
- Commissioner Brad Murphy – Excused absence
- Commissioner Brian Potts – Excused Absence
- Commissioner Tom Wilson – Excused Absence

Commission Meeting

1. Opening

- A. Call to Order 8:11 a.m.
- B. Welcome Guests: Greg Fries, City of Madison
Announcements:
 - Introduction of Staci Miller, Accounting Assistant
 - Announcement of the Pumping Station 15 Event – Jen Sereno

2. Appearances by the Public

None.

3. Consent Calendar

- A. Approval Meeting Minutes from 04-12-2018
- B. Review and Approval of Sewer Extension Plans
 - Village at Autumn Lake – Phase 6, City of Madison (2018-04-26-R1)
 - Quarry Ridge Estates – 2018 Construction (Phase A), Village of Cottage Grove (2018-04-26-R2)
 - Calypso Road, Fremont Avenue and Hillcrest Drive Resurfacing with Utilities Assessment District – 2018, City of Madison (2018-04-26-R3)

Discussion: The 04-12-2018 minutes and sewer extension plans were reviewed and placed on file.

Action: Commissioner Martin moved, seconded by Commissioner Eskrich to approve items A-B of the consent calendar.

Motion carried 5-0.

4. **Review and Approval of Annexations: Expedited Boundary Annexation 2018-02, City-owned lands for Lower Badger Mill Creek (LBMC); Expedited Boundary Annexation 2018-03, Schewe Limited Partnership in the City of Madison detention and Hill Creek Park in the City of Madison**

Presenter: Curt Sauser, Engineering Technician

Description: Approval of the resolutions (2018-04-26-R4 and 2018-04-26-R5) authorizing the commission president and district chief engineer and director to execute an order which will annex parcels of approximately 70.3 acres located in the Lower Badger Mill Creek (LBMC)detention and 81.87 acres of land Hill Creek Park in the City of Madison to the district service area.

Action: Commissioner Martin moved to approve resolutions 2018-04-26-R4 and 2018-04-26-R5) and to specifically not disapprove the annexations, seconded by commissioner Eskrich.

Motion carried 5-0.

5. **Chief Engineer and Director’s Report**

A. CED Updates – Mucha

Chief Engineer and Director Michael Mucha gave a brief update on district happenings. He asked for commissioner feedback on receiving an electronic version of the draft budget versus a paper copy. Mr. Mucha invited the commissioners to attend the Clean Lakes Alliance Save Our Lake Breakfast on May 2. Mr. Mucha finished with a brief update on district happenings.

B. Operations Report – *Grooms*

March Plant Performance Data

March Plant Flow Data

C. Regulatory Review: Paul Kent gave a brief regulatory update.

Action: No action necessary.

D. Review of commission calendar

Action: No action necessary.

6. **Future Agenda Topics**

Action: Commissioner Martin asked that a legal contract discussion be added to the next commission meeting.

7. **Other Business by Law**

Action: No other business was discussed, no action necessary.

8. **Adjournment**

Action: Commissioner Eskrich moved seconded by Commissioner Martin to adjourn the meeting.

Motion carried

Meeting adjourned at 9:08 a.m.

Regular Meeting of the Commissioners
April 26, 2018

Angela James, Secretary

Future Meetings:

May 10, 2018 8 a.m. – regular commission meeting

May 24, 2018 8 a.m. – regular commission meeting

June 14, 2018 8 a.m. – regular commission meeting



**VILLAGE AT AUTUMN LAKE - PHASE 6
2018-04-26-R1**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (“the district”) for Village at Autumn Lake - Phase 6, in the City of Madison, on April 6, 2018, by Mark Moder, City Engineering Division, and

WHEREAS, the project consists of installing 1,044 feet of 8-inch sanitary sewer on Levitan Lane, Willow Rock Road and Spring Tide Way on the City’s northeast side, and

WHEREAS, the lands to be served are Lots 531-540, 548-550, 556-563 and 701-705 of the plat of Village at Autumn Lake Replat, and

WHEREAS, the proposed sanitary sewer extension will connect to City of Madison’s sanitary sewerage facilities and is within the district’s Northeast Interceptor/Lein-Interstate Extension basin, and

WHEREAS, plan review fees are due, and

WHEREAS, conveyance facility connection charges and treatment plant connection charges for the areas being served have not been paid, and

WHEREAS, the district has received a sewer extension review letter #6-18-13 from the Capital Area Regional Planning Commission (CARPC) dated March 21, 2018 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the “Dane County Water Quality Plan” and the “Dane County Land Use and Transportation Plan” and is consistent with the conditions of Resolution DCRPC No. 957, which added this area to the Central Urban Service Area, and

WHEREAS, the chief engineer and director of the district has recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Village at Autumn Lake - Phase 6, in the City of Madison, submitted on April 6, 2018, by Mark Moder, City Engineering Division, be approved subject to the following conditions:

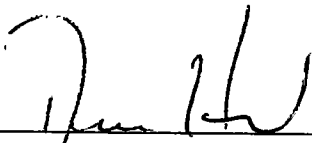
1. That the City of Madison shall pay the plan review fee of \$1,425 to the district within 30 days of receiving an invoice for the fee.
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2. That prior to connection of the proposed sewers serving said lands to the public sewerage system, the City of Madison shall have paid to the district the sum of \$14,462.68 for payment of \$11,092.44 in Northeast Interceptor/Lein-Interstate extension conveyance facility connection charges and \$3,370.24 in treatment plant connection charges; said lands being Lots 531-540, 548-550, 556-563, 701-705 of the plat of Village at Autumn Lake Replat.
 3. That payment of the aforementioned connection charges shall be made to the district within six months of the date of approval. If payment in full is not received by the district within six months of approval, the approval shall become void and new plans shall be submitted.
 4. That conveyance facility and treatment plant connection charges are adjusted from time to time, and said connection charges will be due based on the rate in place at the time at which the payment is made.
 5. That if said connection charges for the lands to be served remain unpaid after construction of said sewer extensions, a late fee of 0.5 percent of the amount due shall be charged to the City of Madison for each month or partial month thereafter following connection. A one-time \$500 administrative fee shall also be charged.
 6. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the district with as-built plans in the case of any significant deviations from the original design.
 7. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
 8. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.
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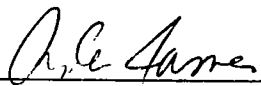
The above resolution was adopted by the commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on April 26, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



Angela James, Secretary





**QUARRY RIDGE ESTATES - 2018 CONSTRUCTION (PHASE A)
2018-04-26-R2**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (“the district”) for Quarry Ridge Estates - 2018 Construction (Phase A), in the Village of Cottage Grove, on April 11, 2018, by Brian Arcand of Snyder & Associates, and

WHEREAS, the project consists of installing 2,299 feet of 8-inch and 10-inch sanitary sewer on Molly Lane, Michelle Lane and within a sanitary sewer easement on the east side of the Village, and

WHEREAS, some of the sewers proposed were previously approved by the district on June 12, 2006 as plan no. 2006-060, and on Sept. 29, 2016 as plan no. 2016-082, and

WHEREAS, the lands to be served are Lots 41-55, 82-83 and 99-107 of the plat of First Addition to Quarry Ridge, and

WHEREAS, the proposed sanitary sewer extension will connect to the Village of Cottage Grove’s sanitary sewerage facilities and is within the district’s Far East Interceptor/Cottage Grove Extension basin, and

WHEREAS, plan review fees are due, and

WHEREAS, conveyance facility connection charges and treatment plant connection charges for the areas being served have not been paid, and

WHEREAS, the district has received a sewer extension review letter #7-18-3 from the Capital Area Regional Planning Commission (CARPC) dated April 19, 2018 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the “Dane County Water Quality Plan” and the “Dane County Land Use and Transportation Plan” and the conditions of Resolution RPC No. 967, which added this area to the Cottage Grove Urban Service Area, and

WHEREAS, the chief engineer and director of the district has recommended the approval of said plans,

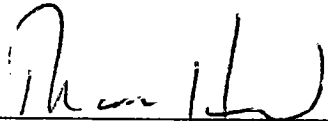
THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Quarry Ridge Estates - 2018 Construction (Phase A), in the Village of Cottage Grove, submitted on April 11, 2018 by Brian Arcand of Snyder & Associates, be approved subject to the following conditions:

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1. That the Village of Cottage Grove shall pay the plan review fee of \$1,425 to the district within 30 days of receiving an invoice for the fee.
 2. That the current approval of the proposed sewers supersedes any previous approval granted by the district.
 3. That prior to connection of the proposed sewers serving said lands to the public sewerage system, the Village of Cottage Grove shall have paid to the district the sum of \$40,643.58 for payment of \$32,611.87 in Far East Interceptor/Cottage Grove Extension conveyance facility connection charges and \$8,031.71 in treatment plant connection charges; said lands being Lots 41-55, 82-83 and 99-107 of the plat of First Addition to Quarry Ridge.
 4. That payment of the aforementioned connection charges shall be made to the district within six months of the date of approval. If payment in full is not received by the district within six months of approval, the approval shall become void and new plans shall be submitted.
 5. That conveyance facility and treatment plant connection charges are adjusted from time to time, and said connection charges will be due based on the rate in place at the time at which the payment is made.
 6. That if said connection charges for the lands to be served remain unpaid after construction of said sewer extensions, a late fee of 0.5 percent of the amount due shall be charged to the Village of Cottage Grove for each month or partial month thereafter following connection. A one-time \$500 administrative fee shall also be charged.
 7. That the Village of Cottage Grove shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the district with as-built plans in the case of any significant deviations from the original design.
 8. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
 9. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.
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The above resolution was adopted by the commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on April 26, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



Angela James, Secretary





**CALYPSO ROAD, FREMONT AVENUE AND HILLCREST DRIVE
RESURFACING WITH UTILITIES ASSESSMENT DISTRICT - 2018
2018-04-26-R3**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (“the district”) for Calypso Road, Fremont Avenue and Hillcrest Drive Resurfacing with Utilities Assessment District - 2018, in the City of Madison, on April 6, 2018, by Kyle Frank, City Engineering Division, and

WHEREAS, the project will replace 1,692 feet of 8-inch and 24-inch sanitary sewer on Hillcrest Drive, Calypso Road and Fremont Avenue. The sewers have been determined to be in poor condition and are being replaced in conjunction with the street resurfacing project, and

WHEREAS, no new lands will be served as part of this project, and

WHEREAS, the proposed sanitary sewer extensions will connect to City of Madison’s sanitary sewerage facilities. The extensions are within the district’s Northeast Interceptor/Waunakee-DeForest Extension and Southwest Interceptor basins, and

WHEREAS, plan review fees are waived for street resurfacing and reconstruction projects, and

WHEREAS, the district has received a sewer extension review letter #6-18-18 from the Capital Area Regional Planning Commission (CARPC) dated April 10, 2018 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the “Dane County Water Quality Plan” and the “Dane County Land Use and Transportation Plan”.

WHEREAS, the chief engineer and director of the district has recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Calypso Road, Fremont Avenue and Hillcrest Drive Resurfacing with Utilities Assessment District - 2018, in the City of Madison, on April 6, 2018, by Kyle Frank, City Engineering Division, be approved subject to the following conditions:

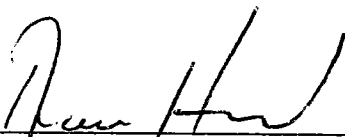
1. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the district with as-built plans in the case of any significant deviations from the original design.
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2. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
 3. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.


The above resolution was adopted by the commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on April 26, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



Angela James, Secretary



**EXPEDITED BOUNDARY ANNEXATION
2018-02 CITY-OWNED LANDS FOR LOWER BADGER MILL CREEK DETENTION AND HILL CREEK PARK
RESOLUTION 2018-04-26-R4**

WHEREAS, an annexation request referred to as the City-owned lands for Lower Badger Mill Creek detention and Hill Creek Park was submitted to the Madison Metropolitan Sewerage District (“the district”), by Timothy Parks of the City of Madison, on April 6, 2018, and

WHEREAS, the City of Madison is requesting that two parcels, having parcel identification numbers 251-0708-321-0099-8 and 251-0708-324-0098-4, be annexed to the district, which would expand the district sanitary sewer service area boundary by 70.30 acres, and

WHEREAS, the City of Madison attached the subject lands from the Town of Middleton on June 7, 2016 by Ordinance 16-00060 (ID 42890), and

WHEREAS, the subject annexation request is consistent with section §200.15(1)(a)(1) of the Wisconsin Statutes, and

WHEREAS, the proposed annexation parcels are adjacent to territory presently served by the district, and

WHEREAS, the district has sufficient design capacity to serve the lands proposed for annexation, and

WHEREAS, the lands in the proposed annexation are part of the Central Urban Service Area. The Capital Area Regional Planning Commission (CARPC) Resolution No. 2015-9, dated June 11, 2015. The Wisconsin Department of Natural Resources approved the Central Urban Service Area amendment in a letter to CARPC dated Nov. 23, 2015, and

WHEREAS, the subject annexation will promote sewerage management policies and operations; will promote public health and welfare; will effect efficiency and economy in sewerage management based upon currently accepted engineering standards regarding prevention and abatement of environmental pollution, and federal and state rules and policies in furtherance thereof; and will be consistent with adopted plans of municipal, regional and state agencies, and

WHEREAS, the chief engineer and director of the district has recommended the approval of said annexation request,



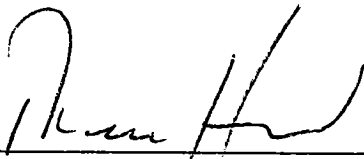
NOW, THEREFORE, and following consideration of the above recitals which are incorporated by reference, it is hereby resolved by the Madison Metropolitan Sewerage District Commission as follows:

1. The request for annexation for the City-owned lands for Lower Badger Mill Creek detention and Hill Creek Park, made by Timothy Parks of the City of Madison, submitted on April 6, 2018, is approved.
2. The commission president and district chief engineer and director shall execute the order for district Annexation No. 2018-02.
3. The City of Madison shall pay the expedited annexation fee of \$1,300 to the district within 30 days of receiving an invoice for the fee.

The above resolution was adopted by the commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on April 26, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



Angela James, Secretary



**EXPEDITED BOUNDARY ANNEXATION
2018-03 SCHEWE LIMITED PARTNERSHIP
RESOLUTION 2018-04-26-R5**

WHEREAS, an annexation request referred to as Schewe Limited Partnership was submitted to the Madison Metropolitan Sewerage District (“the district”), by Timothy Parks of the City of Madison, on April 16, 2018, and

WHEREAS, the City of Madison is requesting that an 89.35 acre parcel, having parcel identification number 251-0708-201-0201-3, be annexed to the district. Because a portion of this parcel has already been annexed to the district, annexation of the remainder of the parcel would expand the district sanitary sewer service area boundary by 81.87 acres, and

WHEREAS, the City of Madison attached the subject lands from the Town of Middleton through Ordinance 17-00111 (ID 49029), adopted on Oct. 17, 2017, and

WHEREAS, the subject annexation request is consistent with section §200.15(1)(a)(1) of the Wisconsin statutes, and

WHEREAS, the proposed annexation parcel is adjacent to territory presently served by the district, and

WHEREAS, the district has sufficient design capacity to serve the lands proposed for annexation, and

WHEREAS, the lands in the proposed annexation were added to the the Central Urban Service Area by Capital Area Regional Planning Commission (CARPC) Resolution No. DC-2017-19/ Amendment Request #1707, dated Feb. 8, 2018. The Wisconsin Department of Natural Resources approved the Central Urban Service Area amendment in a letter to CARPC dated Feb. 15, 2018, and

WHEREAS, the subject annexation will promote sewerage management policies and operations; will promote public health and welfare; will effect efficiency and economy in sewerage management based upon currently accepted engineering standards regarding prevention and abatement of environmental pollution, and federal and state rules and policies in furtherance thereof; and will be consistent with adopted plans of municipal, regional and state agencies, and

WHEREAS, the chief engineer and director of the district has recommended the approval of said annexation request,

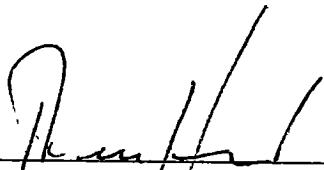
NOW, THEREFORE, and following consideration of the above recitals which are incorporated by reference, it is hereby resolved by the Madison Metropolitan Sewerage District Commission as follows:

1. The request for annexation for Schewe Limited Partnership, made by Timothy Parks of the City of Madison, submitted on April 16, 2018, is approved.
2. The commission president and district chief engineer and director shall execute the order for district Annexation No. 2018-03.
3. The City of Madison shall pay the expedited annexation fee of \$1,300 to the district within 30 days of receiving an invoice for the fee.


The above resolution was adopted by the commissioners of the Madison Metropolitan Sewerage District at their meeting held at the District on April 26, 2018.

MADISON METROPOLITAN SEWERAGE DISTRICT

Attested by:



Thomas Hovel, President



Angela James, Secretary