

# Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, December 19, 2019 8:00 a.m.

MMSD Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

**Present:** Commissioner Tom Hovel  
Commissioner Ken Clark  
Commissioner Sara Eskrich  
Commissioner Grant Foster  
Commissioner Ezra Meyer  
Commissioner Brad Murphy  
Commissioner Mary Swanson  
Commissioner Tom Wilson

## Commission Meeting

### 1. Opening

- A. Call to Order 8:00 a.m.
- B. Welcome Guests: Shawn Stanske, Director of Public Works Middleton; Gage Muckelroy, GHD; John Stullken, GHD; Matt Marcon, DNR; Jim Ritchie, DNR; Jeanne Cargill, DNR; Dave Siebert, DNR; Bernie Robertson; DNR and Randy Wirth, Strand and Associates.
- C. Announcements: Introduction of new employee John Nelson, Facilities Maintenance and presentation of the PISCES award.

*\*Commissioner Foster arrives 8:08 a.m.*

### 2. Appearances by the Public: None.

### 3. Consent Calendar

- A. Approval Meeting Minutes from 11-27-2019
- B. Approval of Cash Statement – Operating Fund
- C. Approval of Cash Statement – Capital Projects Fund
- D. Approval of Sewer Extension Plans
  - Golden Ponds addition to Westbridge – Resolution (2019-12-19-R1)
  - N. Ingersoll Elizabeth Jean St. Reconstruction – Resolution (2019-12-19-R2)
- E. Approval of Research Agreement with UW-Madison (Resolution 2019-12-19-R3)
- F. Approval of Transaction Authority to Purchase Chemicals and Information on Water, Power and Natural Gas Costs for 2020 (Resolution 2019-12-19-R4)
- G. Adoption of Interim Financing Resolutions (2019-12-19-R5 through 2019-12-19-R12)
- H. Review of Award of Contract for the West Boiler Controls Replacement Project (Resolution 2019-12-19-R13)

**Discussion:** The 11-27-2019 minutes, operating and capital projects fund cash statements, sewer extension plans, Research Agreement with UW-Madison, Transaction Authority to Purchase Chemicals and Information on Water, Power and Natural Gas Costs for 2020,

Interim Financing Resolutions and Award of Contract for the West Boiler Controls Replacement Projects were reviewed and placed on file. The operating cash fund account shows an available balance through operating fund check no. 123635 in the amount of \$1,024,547.85; subsequent receipts totaling \$8,880,575.45; less disbursements of \$9,811,705.49 with a resulting cash balance of \$93,417.81. The capital projects fund cash statement shows an available balance through capital projects fund account check no. 10436 in the amount of \$415,790.59; subsequent receipts totaling \$293,219.70; less disbursements \$632,197.96 with a resulting cash balance of \$76,812.33.

**Action:** Commissioner Wilson moved, seconded by Commissioner Clark to approve items A-H of the consent calendar.

Motion carried.

#### 4. **Presentation of Plant Asset Management Plan**

**Presenter:** Seth McClure, Sustainable Infrastructure Manager

**Description:** An informational presentation of the NSWT Plant Asset Management Plan

**Discussion:** Mr. McClure presented information on the financial impact, background, analysis and options and next steps.

**Action:** No action at this time.

#### 5. **Review of the 2019 District Biosolids Operations**

**Presenter:** Kim Meyer, Resource Recovery Manager

**Description:** Operations update on the 2019 Metrogro Program

**Discussion:** Ms. Meyer gave a program update covering the 2019 year. She highlighted challenges the program faced in 2019 and how the District resolved these issues.

**Action:** None.

#### 6. **Award of Contract for Professional Services for the Biolsolids Management Study**

**Presenter:** Martye Griffin, Director of Ecosystem Services

**Description:** Review and approval of resolution #2019-12-19-R14, awarding professional services for the Biolsolids Management Study to the consultant team of Black and Veatch and MSA for a cost not to exceed \$187,496.

**Discussion:** Mr. Griffin presented information on the financial impact, background, analysis and options and next steps to the Commission.

**Action:** Commissioner Wilson moved, second by Commissioner Meyer to approve resolution #2019-12-19-R4.

Motion carried.

\*Commissioner Wilson excused himself at 9:39 am.

#### 7. **Chief Engineer and Director's Report**

##### A. CED Update

Mr. Mucha gave an update to the Commission on several items including the Community Values Survey, Metrogro storage and related challenges, a meeting with the Mayor of Madison related to our long-term finance strategy, and upcoming customer and community

meetings that the Commission was invited to.

**B. WPDES Discharge Permit Update**

Mr. Griffin gave a brief update regarding changes to the upcoming WPDES Discharge Permit.

**C. Regulatory/Legal Report:** Mr. Kent, District Counsel, gave a brief update on regulatory and legal happenings

**D. Capital Projects Update:** Bruce Borelli, Director of Engineering, provided a capital projects update to the Commission.

**E. Operations Update:** Alan Grooms, Operations Manager, presented the November Operations report.

**F. Future Meeting Schedule**

\*Commissioner Eskrich excused herself at 9:55 a.m.

**8. End of Year Review**

Mr. Mucha highlighted accomplishments from the 2019 year.

**9. Future Agenda Topics**

**Action:** None.

**10. Other Business Allowed by Law**

**Action:** None.

**11. Adjournment**

**Action:** Commissioner Meyer moved, seconded by Commissioner Foster to adjourn the meeting.

Meeting adjourned at 10:11 a.m.

Regular Meeting of the Commissioners

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Mary Swanson, Secretary

**Future Meetings:**

Thursday, January 16, 2020

Thursday, January 30, 2020

Thursday, February 13, 2020