

Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Wednesday, November 25, 8:00 a.m.

Virtual Zoom Meeting

Present: Commissioner Beth Bookland
Commissioner Tom Hovel
Commissioner Ken Clark
Commissioner Sara Eskrich
Commissioner Grant Foster
Commissioner Ezra Meyer
Commissioner Brad Murphy
Commissioner Mary Swanson
Commissioner Tom Wilson

Commission Meeting

1. Opening

- A. Call to Order 8:00 a.m.
- B. Welcome Guests
- C. Virtual Meeting Guidance
- D. Announcements: Introduction of Ben Seibel, Network Administrator

*Ezra Meyer arrived at 8:02 a.m.

2. Appearances by the Public

3. Consent Calendar

- A. Approval Meeting Minutes from 11-12-2020
- B. Approval of Expedited Boundary Annexation: Epic, 2020, City of Verona
- C. Review and Approval of Sewer Extension Plans
New Construction Projects:
 - 2020 East Side Sewer Extension, Village of McFarland
 - SAFStor Inc. – 2700 – 2710 Ski Lane, Town of Madison
- D. Approval of Increased Transaction Amount and Acceptance of Work: 2020 Televising and Cleaning
- E. Approval of Increased Transaction Amount for Metrogro Hauling Contracts
- F. Approval of Payment to Staab Construction for the Headworks Flow Metering Improvements Project

Discussion: The 11-12-2020 minutes, expedited boundary annexation Epic, 2020, City of Verona #2020-11-25-R1, sewer extension plans #2020-11-25-R2 and #2020-11-25-R3, approval of increased transaction amount and acceptance of

work: 2020 televising and cleaning #2020-11-25-R4, and approval of transaction amount for Metrogro hauling Contracts #2020-11-25-R5 and approval of payment to Staab Construction for the Headworks flow metering improvements project #2020-11-25-R6 were reviewed and placed on file.

Action: Motion by Commissioner Wilson, second by Commissioner Murphy to approve all items on the consent calendar.

Motion carried.

4. Topics

A. Study Session on Agenda to Go

Presenter: Janelle Werner, Executive Coordinator and Amy Bublitz, Records Program Administrator

Description: Overview of the Agenda to Go application for Commissioners.

Discussion: A study session intended to inform Commission members of the agenda management project and to demonstrate the Agenda To Go application.

Action: No action necessary.

B. Study Session on Strategic Finance: Roadmap and Commission Guidance

Presenter: William Walker, Director of Planning and Strategy

Description: An overview of strategic finance work and to obtain guidance on Commission monitoring.

Discussion: After an informational presentation, the Commission had a robust discussion on the topic.

Action: No action necessary.

C. Study Session on Energy Management Master Plan

Presenter: Matt Seib, Process Research Engineer

Description: Study session to update and obtain feedback from the Commission on the current status of the Energy Management Master Plan.

Discussion: Following the informational presentation, the Commission was informed that another update will occur the second quarter of 2021, prior to project completion in September 2021.

Action: No action necessary.

5. Chief Engineer and Director's Report

A. CED Update: No report

B. Regulatory/Legal Review Report Mr. Kent provided a brief update on legal happenings.

C. Operations Report: Operations Manager, Alan Grooms presented the October plant performance and flow data to the Commission.

D. Future Meeting Schedule

6. **Future Agenda Topics**

7. **Other Business Allowed by Law**

8. **Adjournment**

Action: Commissioner Wilson moved, second by Commissioner Clark to adjourn the meeting at 10:07 a.m.

Regular Meeting of the Commissioners
November 25, 2020

Mary Swanson, Secretary

Future Meetings:

December 17, 2020

January 14, 2021

January 28, 2021