

# Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, June 11, 8:00 a.m.  
Virtual Commission Meeting

**Present:** Commissioner Beth Bookland  
Commissioner Ken Clark  
Commissioner Sara Eskrich arrived at 8:01 a.m.  
Commissioner Grant Foster  
Commissioner Tom Hovel  
Commissioner Ezra Meyer  
Commissioner Brad Murphy  
Commissioner Mary Swanson  
Commissioner Tom Wilson

## Commission Meeting

### 1. Opening

- A. Call to Order 8:00 a.m.
- B. Welcome Guests: Steven Weber, Stantec; Michael DuPont, Stantec; Forbes McIntosh, Dane County Cities and Villages Association; and Greg Fries, City of Madison
- C. Virtual Meeting Guidance
- D. Announcements: Mr. Mucha noted that an upcoming sewer extension plan for Whispering Coves Phase 1 in the City of Verona was the first sewer extension for the Nine Springs Valley Interceptor Morse Pond extension.

### 2. Appearances by the Public

### 3. Consent Calendar

- A. Approval Meeting Minutes from 5-28-2020
- B. Cash Statement – Operating
- C. Cash Statement – Capital
- D. Expedited Boundary Annexation – Gust Lands (CTH M/Range Trail) 2020 City of Verona
- E. Review and Approval of Sewer Extension Plans
  - Woods at Cathedral Point, City of Verona
  - Whispering Coves Phase 1, City of Verona

**Discussion:** The 05-28-2020 minutes, approval of cash statements (operating and capital projects), expedited boundary annexation – Gust Lands (CTH M/Range Trail) 2020 City of Verona (2020-06-11-R1) and sewer extension plans (2020-06-11-R2 to 2020-06-11-R3) were reviewed and placed on file. The operating cash fund account shows an available balance through operating fund check #125165 in the amount of \$610,522.74; subsequent receipts totaling \$8,947,838.06; less disbursements of \$9,058,652.50 with a resulting cash balance of \$499,708.30. The capital projects fund cash statement shows an available balance through capital projects fund account check

no. 10476 in the amount of \$117,921.62; subsequent receipts totaling \$1,227,692.97; less disbursements \$1,315,956.72 with a resulting cash balance of \$29,657.87.

**Action:** Motion by Commissioner Wilson, seconded by Commissioner Meyer to approve consent items A-E.

Motion carried.

#### 4. Establish Commission Policy Priorities

**Presenter:** Michael Mucha, Chief Engineer and Director

**Description:** Mr. Mucha presented the results of the prioritization exercise that took place and requested approval of resolution (2020-06-11-R4) that establishes policy priorities.

**Discussion:** The Commission requested that the acceptance of wastewater (4) and use of interceptor policies (5) be optional topics if time allows them to work on them.

**Action:** Commissioner Wilson moved, second by Commissioner Meyer to approve the resolution (2020-06-11-R4) with the note that if there is additional time to work on the two additional priorities (numbers 4 and 5 within the priorities matrix).

Motion carried.

#### 5. Chief Engineer and Director's Report

**A. CED Update:** Mr. Mucha provided an update on a number of District happenings. He reported that there was a minor overflow on plant grounds (approximately 250 gallons) that was contained and reported to the DNR. Mr. Mucha reported that the District has implemented its COVID-19 transition plan that lags approximately three weeks behind the Dane County plan. He further reported that the WPDES topic will be brought back before the Commission at the June 25, 2020 meeting and he updated the Commission on inclusion and diversity efforts that relate to recent news.

**B. Regulatory Report:** Vanessa Wishart provided a legal update to the Commission in the absence of Paul Kent.

**C. Future Meeting Schedule**

#### 6. Convene in Closed Session in Accordance with 19.85(1)c of the Wisconsin Statutes to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercise Responsibility

**Action:** Commissioner Eskrich moved, seconded by Commissioner Wilson to convene in closed session in accordance with 19.85(1)c of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

Roll Call Vote:

Commissioner Tom Hovel-aye

Commissioner Beth Bookland-aye

Commissioner Ken Clark-aye

Commissioner Sara Eskrich-aye

Commissioner Grant Foster-aye  
Commissioner Ezra Meyer-aye  
Commissioner Brad Murphy-aye  
Commissioner Mary Swanson-aye  
Commissioner Tom Wilson-aye

Motion carried.

## 6. **Reconvene in Open Session**

The Commission reconvened from the closed session in accordance with 19.85(1)c of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

**Discussion:** The purpose of the closed session being a continuation of the process for the annual performance review of the Chief Engineer and Director.

**Action:** Commissioner Wilson moved, seconded by Commissioner Meyer to reconvene in open session.

Roll Call Vote:

Commissioner Tom Hovel-aye  
Commissioner Beth Bookland-aye  
Commissioner Ken Clark-aye  
Commissioner Sara Eskrich-aye  
Commissioner Grant Foster-aye  
Commissioner Ezra Meyer-aye  
Commissioner Brad Murphy-aye  
Commissioner Mary Swanson-aye  
Commissioner Tom Wilson-aye

Motion carried.

## 7. **Discussion or Actions, if any, Relative to Items Discussed in Closed Session**

**Discussion:** Staff members were requested to place a closed session agenda item onto the Commission agenda for the next meeting.

**Action:** No formal action at this time.

## 8. **Future Agenda Topics**

**Action:** The Commission requested several topics be added to the Commission calendar. First, a topic related to recording meetings and offering the meetings online, second a topic to discuss public access and when closed sessions are used and a final topic to discuss the future of Commission meetings and the utilization of meeting software.

## 9. **Other Business Allowed by Law**

**Action:** None.

## 10. **Adjournment**

**Action:** Commissioner Wilson moved, seconded by Commissioner Foster to adjourn the meeting.

Motion carried and meeting adjourned at 9:03 a.m.

Regular Meeting of the Commissioners

Thursday, June 11, 2020

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Mary Swanson, Secretary

**Future Meetings:**

Thursday, June 25, 2020

Thursday, July 16, 2020

Thursday, July 30, 2020