

Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, April 16, 2020 at 8:00 a.m.
The District via GoToMeeting software

Present: Commissioner Tom Hovel
Commissioner Ken Clark
Commissioner Sara Eskrich
Commissioner Grant Foster arrived at 8:04 am
Commissioner Ezra Meyer
Commissioner Brad Murphy
Commissioner Mary Swanson
Commissioner Tom Wilson
Commissioner Beth Bookland

Commission Meeting

1. Opening

- A. Call to Order 8:03 a.m.
- B. Welcome Guests: Renee Willette, Stantec; AB Orlik, Warm at Twenty Below; Mark Moder, City of Madison; Michael DuPont, Stantec; Jeff Haen, Developer of Pioneer Pointe; Greg Fries, City of Madison; Greg DiMiceli, City of Middleton; Rachel Hollaway, Vierbicher; Forbes McIntosh, Dane County Cities and Villages Association
- C. Virtual Meeting Guidance
- D. Announcements

2. **Appearances by the Public:** No appearances by the public for the general meeting.

3. **Convene Public Hearing on Petitioned Boundary Annexation 2020-02 Pioneer Pointe (Town of Middleton)**

Description: Commissioner Hovel convened the Public Hearing to take testimony on a proposed annexation to lands in the Town of Middleton.

Discussion: Chief Engineer and Director, Michael Mucha, conducted the hearing and took testimony from Curt Sauser, the District's Engineering Technician, Paul Kent, legal counsel for the District and he took comments from the applicant and public. Rachel Hollaway from Vierbicher and Mark Moder from the City of Madison both offered comments on the topic.

4. **Close Public Hearing**

Action: Commissioner Hovel closed the public hearing.

5. **Action on Annexation Request to Add Lands to the Town of Middleton**

Action: Commissioner Wilson moved, seconded by Commissioner Eskrich, that the District's legal counsel prepare a resolution and order of annexation for Commission approval at a subsequent Commission meeting, to be conditional on execution of a sewer service agreement between the City of Madison and Town of Middleton.

Roll Call Vote:

Commissioner Bookland-aye

Commissioner Clark-aye

Commissioner Eskrich-aye

Commissioner Foster-aye

Commissioner Hovel-aye

Commissioner Meyer-aye

Commissioner Murphy-aye

Commissioner Swanson-aye

Commissioner Wilson-aye

Motion carried.

6. Consent Calendar

- A. Approval Meeting Minutes from 3-26-2020
- B. Approval of Cash Statement – Operating Fund
- C. Approval of Cash Statement – Capital Projects Fund
- D. Expedited Boundary Annexation – 2020-05 Whispering Coves (City of Verona) Resolution (2020-04-16-R1)
- E. Review and Approval of Sewer Extension Plans
New Construction Projects
 - Rockstream Drive Assessment District – Resolution (2020-04-16-R2)
 - Stoner Prairie Phase 3 – Resolution (2020-04-16-R3)
 - Juniper Ridge Phase 9 – Resolution (2020-04-16-R4)Reconstruction Projects
 - Rimrock Interceptor - Industrial Dr Extension – Resolution (2020-04-16-R5)
 - Toepfer Ave, Holly Ave, Euclid Ave & St Clair St Reconstruction – Resolution (2020-04-16-R6)
 - SSM Fish Hatchery Road Clinic – Resolution (2020-04-16-R7)
- F. Review of Bids and Approval of 2020 Televising and Cleaning Contract (2020-04-16-R8)
- G. Review of Bids and Award of Contract for Sodium Hydroxide (2020-04-16-R9)
- H. Approval of New Company for 2020 Metrogro Hauling Contracts and Authorization for the Chief Engineer and Director to Add New Contractors as Needed –(2020-04-16-R10).

Discussion: The 03-26-2020 minutes, approval of cash statements for the operating and capital projects funds, expedited boundary annexation 2020-05 Whispering Coves (City of Verona 2020-04-16-R1) sewer extension plans (2020-04-16-R2 to 2020-04-16-R7), review of bids and approval of 2020 televising and cleaning contract (2020-04-16-R8), review of bids and award of contract for sodium hydroxide (2020-04-26-R9) were reviewed and placed on file. The operating cash fund account shows an available balance through operating fund check #124637 in the amount of \$333,646.02; subsequent receipts totaling \$3,612,332.00; less disbursements of \$2,509,763.49 with a resulting cash balance of \$1,436,214.53. The capital projects fund cash statement shows an available balance through capital projects fund account check no. 10461 in the amount of \$10,465.61; subsequent receipts totaling \$3,803,962.60; less disbursements \$3,745,558.30 with a resulting cash balance of \$68,869.91.

Action1: Motion by Commissioner Meyer, seconded by Commissioner Clark to approve the consent calendar items A-G.

Roll Call Vote:

Commissioner Bookland-aye
Commissioner Clark-aye
Commissioner Eskrich-aye
Commissioner Foster-aye
Commissioner Hovel-aye
Commissioner Meyer-aye
Commissioner Murphy-aye
Commissioner Swanson-aye
Commissioner Wilson-aye

Motion carried.

Action2: Commission Murphy motioned, seconded by Commissioner Eskrich to approve item H of the consent calendar with an added clarification in resolution #2020-04-16-R10 (number two of the “NOW, THEREFORE, BE IT RESOLVED” clauses, adding the language “in 2020”).

Roll Call Vote:

Commissioner Bookland-aye
Commissioner Clark-aye
Commissioner Eskrich-aye
Commissioner Foster-aye
Commissioner Hovel-aye
Commissioner Meyer-aye
Commissioner Murphy-aye
Commissioner Swanson-aye
Commissioner Wilson-aye

Motion carried.

6. Approval of First Quarter Sewer Service Charges

Presenter: Todd Gebert, Capital Planning Engineer

Description: Service charges for each of the District’s customers are calculated and invoiced on a quarterly basis to fund the District’s costs for conveying and treating wastewater and require approval by the Commission before invoices are sent. Mr. Gebert requested the Commission to approve sewer service charges for the first quarter of 2020 through approval of resolution (2020-04-16-R11).

Discussion: An information packet related to the quarterly bills was provided via email to the Commission prior to the meeting. At the meeting, Mr. Gebert presented information on the loading trends, financial impact and a service charge summary for the first quarter of 2020.

Action: Motion by Commissioner Meyer, seconded by Commissioner Bookland to approve the first quarter sewer service charges through approval of resolution 2020-04-16-R11.

Roll Call Vote:

Commissioner Bookland-aye

Commissioner Clark-aye

Commissioner Eskrich-aye

Commissioner Foster-aye

Commissioner Hovel-aye

Commissioner Meyer-aye

Commissioner Murphy-aye

Commissioner Swanson-aye

Commissioner Wilson-aye

Motion carried.

7. **Approval of Joint Funding Agreement with Yahara WINS for District Watershed**

Presenter: Martye Griffin, Director of Ecosystem Services

Description: The Commission is requested to resolution 2020-04-16-R12 authorizing a service agreement between Yahara WINS and the District to co-fund and authorize the addition of one District full-time equivalent (FTE) position to perform the work.

Discussion: Mr. Griffin presented information on the financial impact, background and options.

Action: Commissioner Meyer motioned, second by Commission Foster to approve resolution 2020-04-16-R12. Commissioner Wilson abstained from the vote as he acted on the joint funding agreement in another capacity.

Roll Call Vote:

Commissioner Bookland-aye

Commissioner Clark-aye

Commissioner Eskrich-aye

Commissioner Foster-aye

Commissioner Hovel-aye

Commissioner Meyer-aye

Commissioner Murphy-aye

Commissioner Swanson-aye

Commissioner Wilson-abstain

Motion carried 8-0-1.

8. **Policy Governance Study Session**

Presenter: A.B. Orlik, Warm at Twenty Below

Description: Policy Governance Study Session

Discussion: Ms. Orlik conducted a study session for the Commission on the fundamentals of policy governance.

Action: No action necessary.

8. Chief Engineer and Director's Report

- A. CED Update: Mr. Mucha presented to the Commission the 2019 District Performance Report Card. He also updated the Commission on the District's COVID-19 response, the status of biosolids storage, PFAS lab certifications and a treatment plant overflow event.
- B. Regulatory/Legal Report: Mr. Kent gave a brief update on legal and regulatory happenings.
- C. Future Meeting Schedule: None.

9. Future Agenda Topics

Action: None.

10. Other Business Allowed by Law

Action: None.

11. Adjournment

Action: Commissioner Wilson moved, seconded by Commissioner Clark to adjourn the meeting.

Adjourned at 10:14 a.m.

Public Hearing and Regular Meeting of the Commissioners
Thursday, April 16, 2020

Mary Swanson, Secretary

Future Meetings:

Thursday, April 30, 2020

Thursday, May 14, 2020

Thursday, May 28, 2020