

# Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, Feb. 14, 2019 8 a.m.

District Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

**Present:** Commissioner Tom Hovel  
Commissioner Ken Clark  
Commissioner Sara Eskrich (via GoToMeeting)  
Commissioner James Martin  
Commissioner Ezra Meyer  
Commissioner Brad Murphy  
Commissioner Mary Swanson  
Commissioner Tom Wilson

## Commission Meeting

### 1. Opening

- A. Call to Order 8:03 a.m.
- B. Welcome Guests: Vanessa Wishart, Stafford and Rosenbaum
- C. Announcements: None.

### 2. Appearances by the Public: None.

### 3. Consent Calendar

- A. Approval Meeting Minutes from 1-31-2019
- B. Approval of Cash Statements – Operating Fund
- C. Approval of Cash Statements – Capital Project Fund
- D. Expedited Annexation - Herrling
- E. Expedited Annexation - Reynolds
- F. Review and Approval of Sewer Extension Plans
  - Chapel Hill View Phase 2
  - Northeast Interceptor Truax Extension Relief Sewer

**Discussion:** The 1-31-2019 minutes, operating cash fund, capital projects fund, expedited annexations for Herrling and Reynolds and sewer extension plans for Chapel Hill View Phase 2 and Northeast Interceptor Truax Extension Relief Sewer were reviewed and placed on file.

The operating cash fund account shows an available balance through operating fund check no. 121028 in the amount of \$169,506.09; subsequent receipts totaling \$2,557,470.19; less disbursements of \$1,975,154.01; resulting in a cash balance of \$751,822.27. The capital projects fund cash statement shows an available balance through capital projects fund account check no. 10356 in the amount of \$83,122.38; plus receipts of \$159,563.42; less disbursements of \$157,905.00; with a resulting cash balance of \$84,780.80.

**Action:** Commissioner Meyer moved, seconded by Commission Clark to approve items A-F of the consent calendar.

Motion carried 9-0.

#### 4. **Ralph Erickson Retirement Resolution**

**Presenter:** Michael Mucha, Chief Engineer and Director

**Description:** Presentation and acceptance of retirement resolution for the Pretreatment and Waste Acceptance Coordinator Ralph Erickson.

**Discussion:** Mr. Mucha publically recognized Mr. Erickson for his 33 years of service to the district. President Hovel read a resolution honoring Mr. Erickson's years of service.

**Action:** Commission Meyer moved, seconded by Commissioner Martin to approve resolution 2019-02-14-R5 which recognizes Mr. Erickson.

Motion carried 9-0.

#### 5. **Chief Engineer and Director's Report**

**A.** CED Update: None.

**B.** Regulatory and Legal review: No report.

**C.** Future Meeting Schedule: No changes.

#### 6. **Five Minute Recess**

\* Commissioner Eskrich excused from the meeting 8:30 a.m.

#### 7. **Strategic Planning Session**

**Presenter:** Michael Mucha, Session Facilitator

**Description:** Planning session of the district commission board.

**Discussion:** Mr. Mucha led the commission board in the first of two scheduled planning sessions. The commission will proceed with the second of two planning sessions on March 14, 2019.

**Action:** None.

\*Commissioner Wilson was excused from the meeting at 10:37 a.m.

#### 8. **Future Agenda Topics**

**Action:** None.

#### 9. **Other Business by Law**

**Action:** None.

#### 10. **Adjournment**

**Action:** Commissioner Meyer moved, seconded by Commissioner Martin to adjourn the meeting at 11 a.m.

Motion carried 7-0.

Regular Meeting of the Commissioners

Thursday, February 28, 2019 at 8 a.m.

Thursday, March 14, 2019 at 8 a.m.

Thursday, March 28, 2019 at 8 a.m.

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Angela James, Secretary

Attachment 1

Madison Metropolitan Sewerage District



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**EXPEDITED BOUNDARY ANNEXATION 2019-03 HERRLING PROPERTY  
RESOLUTION 2019-02-14-R1**

**WHEREAS**, an annexation request referred to as the Herrling Property was submitted to the Madison Metropolitan Sewerage District (“the district”), by Timothy Parks of the City of Madison, on Jan. 29, 2019, and

**WHEREAS**, the City of Madison is requesting that 141.85 acres of land generally located in the northeastern quadrant of Pioneer Road and Mineral Point Road, City of Madison, be added to the boundaries of the Madison Metropolitan Sewerage District. The subject land is identified as PIN 251-0708-204-0099-60. The requested annexation will allow extension of new public sanitary sewer through the subject property to serve the adjacent Eagle Trace subdivision to the north, and

**WHEREAS**, the City of Madison attached the subject lands from the Town of Middleton on Dec. 4, 2018 by ordinance 18-00133 (ID 53819), and

**WHEREAS**, the subject annexation request is consistent with section §200.15(1)(a)(3) of the Wisconsin Statutes, and

**WHEREAS**, the proposed annexation parcel is adjacent to territory presently served by the district, and

**WHEREAS**, the district has sufficient design capacity to serve the lands proposed for annexation, and

**WHEREAS**, the subject property was added to the Central Urban Service Area by Capital Area Regional Planning Commission (CARPC) resolution DC-2017-19/ amendment request 1707, dated Feb. 8, 2018. The Wisconsin Department of Natural Resources approved the CUSA amendment in a letter to CARPC dated Feb. 15, 2018, and

**WHEREAS**, the subject annexation will promote sewerage management policies and operations; will promote public health and welfare; will effect efficiency and economy in sewerage management based upon currently accepted engineering standards regarding prevention and abatement of environmental pollution, and federal and state rules and policies in furtherance thereof; and will be consistent with adopted plans of municipal, regional and state agencies, and

**WHEREAS**, the chief engineer and director of the district has recommended the approval of said annexation request,

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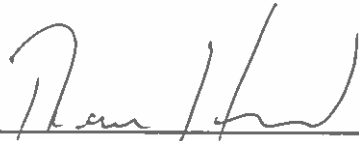
**NOW, THEREFORE**, and following consideration of the above recitals which are incorporated by reference, it is hereby resolved by the Madison Metropolitan Sewerage District Commission as follows:

1. The request for annexation for the Herrling Property, made by Timothy Parks of the City of Madison, submitted on Jan. 29, 2019, is approved.
2. The commission president and district chief engineer and director shall execute the order for district annexation 2019-03.
3. The City of Madison shall pay the expedited annexation fee of \$1,350 to the district within 30 days of receiving an invoice for the fee.

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on Feb. 14, 2019.

**MADISON METROPOLITAN SEWERAGE DISTRICT**

*Attested by:*

  
\_\_\_\_\_  
Thomas Hovel, President

*for*   
\_\_\_\_\_  
Angela James, Secretary

MMSD ANNEXATION NO. 2019-03

ANNEXING LANDS IN THE CITY OF MADISON TO  
MADISON METROPOLITAN SEWERAGE DISTRICT

Notice Dated: FEBRUARY 14, 2019

The Commission of the Madison Metropolitan Sewerage District, Following Consideration of Documentation and Recommendations from District Staff, Which Are Incorporated By Reference, Does Hereby Ordain as Follows:

1. The Commission has no objection to addition of the Subject Land to the territory of the District, all as set forth herein.
2. The Subject Land, as described in Exhibit 1, is hereby annexed to the District, subject to each and all of the following conditions:
  - a. The Petitioner shall participate in the cost of the existing conveyance facilities and treatment plant necessary to serve the annexed lands in accordance with District Policies, and
  - b. The Petitioner shall be and is subject to the District's Sewer Use Ordinance and shall comply therewith; and
  - c. The Petitioner shall pay such sewer service charges as may, from time to time, be made by the District; and
  - d. The Petitioner shall pay such ad valorem taxes as the District may, from time to time, assess and levy against the land annexed.

Approved by the Commission of the Madison Metropolitan Sewerage District at a duly noticed meeting held on the 14 day of February, 2019.

MADISON METROPOLITAN SEWERAGE DISTRICT COMMISSION

  
\_\_\_\_\_  
Thomas D. Hovel, Commission President

Attested by:  
  
\_\_\_\_\_  
D. Michael Mucha, Chief Engineer & Director

**Incorporated by Reference:**  
Exhibits reviewed by District staff

Attachment 1

Madison Metropolitan Sewerage District



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**EXPEDITED BOUNDARY ANNEXATION 2019-02 REYNOLDS PROPERTY  
RESOLUTION 2019-02-14-R2**

**WHEREAS**, an annexation request referred to as the Reynolds Property was submitted to the Madison Metropolitan Sewerage District (“the district”), by Timothy Parks of the City of Madison, on Jan. 29, 2019, and

**WHEREAS**, the City of Madison is requesting that 21.69 acres of land located at 10024 Valley View Road, City of Madison, be added to the boundaries of the Madison Metropolitan Sewerage District. The subject land is identified as PIN 251-0708-283-0120-3, and

**WHEREAS**, the City of Madison attached the subject lands from the Town of Middleton on Oct. 30, 2018 by ordinance 18-00013 (ID 53467), and

**WHEREAS**, the subject annexation request is consistent with section §200.15(1)(a)(3) of the Wisconsin Statutes, and

**WHEREAS**, the proposed annexation parcel is adjacent to territory presently served by the district, and

**WHEREAS**, the district has sufficient design capacity to serve the lands proposed for annexation, and

**WHEREAS**, the subject property was added to the Central Urban Service Area by Capital Area Regional Planning Commission (CARPC) resolution 2015-11, dated Oct. 8, 2015. The Wisconsin Department of Natural Resources approved the CUSA amendment in a letter to CARPC dated Nov. 23, 2015, and

**WHEREAS**, the subject annexation will promote sewerage management policies and operations; will promote public health and welfare; will effect efficiency and economy in sewerage management based upon currently accepted engineering standards regarding prevention and abatement of environmental pollution, and federal and state rules and policies in furtherance thereof; and will be consistent with adopted plans of municipal, regional and state agencies, and

**WHEREAS**, the chief engineer and director of the district has recommended the approval of said annexation request,

**NOW, THEREFORE**, and following consideration of the above recitals which are incorporated by reference, it is hereby resolved by the Madison Metropolitan Sewerage District Commission as follows:

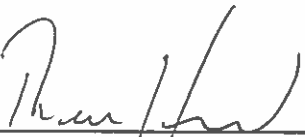
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1. The request for annexation for the Reynolds Property, made by Timothy Parks of the City of Madison, submitted on Jan. 29, 2019, is approved.
  2. The commission president and district chief engineer and director shall execute the order for district annexation 2019-02.
  3. The City of Madison shall pay the expedited annexation fee of \$1,350 to the district within 30 days of receiving an invoice for the fee.

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on Feb. 14, 2019.

**MADISON METROPOLITAN SEWERAGE DISTRICT**

*Attested by:*

  
\_\_\_\_\_  
Thomas Hovel, President

*for*   
\_\_\_\_\_  
Angela James, Secretary

MMSD ANNEXATION NO. 2019-02

ANNEXING LANDS IN THE CITY OF MADISON TO  
MADISON METROPOLITAN SEWERAGE DISTRICT

Notice Dated: FEBRUARY 14, 2019

The Commission of the Madison Metropolitan Sewerage District, Following Consideration of Documentation and Recommendations from District Staff, Which Are Incorporated By Reference, Does Hereby Ordain as Follows:

1. The Commission has no objection to addition of the Subject Land to the territory of the District, all as set forth herein.
2. The Subject Land, as described in Exhibit 1, is hereby annexed to the District, subject to each and all of the following conditions:
  - a. The Petitioner shall participate in the cost of the existing conveyance facilities and treatment plant necessary to serve the annexed lands in accordance with District Policies, and
  - b. The Petitioner shall be and is subject to the District's Sewer Use Ordinance and shall comply therewith; and
  - c. The Petitioner shall pay such sewer service charges as may, from time to time, be made by the District; and
  - d. The Petitioner shall pay such ad valorem taxes as the District may, from time to time, assess and levy against the land annexed.

Approved by the Commission of the Madison Metropolitan Sewerage District at a duly noticed meeting held on the 14 day of February, 2019.

MADISON METROPOLITAN SEWERAGE DISTRICT COMMISSION

  
Thomas D. Hovel, Commission President

Attested by

  
D. Michael Mucha, Chief Engineer & Director

Incorporated by Reference:  
Exhibits reviewed by District staff



## Attachment 3

### Madison Metropolitan Sewerage District



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#### CHAPEL VIEW PHASE 2 2019-02-14-R3

**WHEREAS**, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (“the district”) for Chapel View Phase 2, in the City of Madison, on Jan. 25, 2019, by Kyle Frank, City Engineering Division, and

**WHEREAS**, the project consists of installing 1,456 feet of 8-inch and 10-inch diameter sanitary sewer on Burnt Sienna Drive, Peach Leaf Lane and Old Sauk Road, and can provide service to lots 1-27, 40-46 and outlots 1 and 3 of the plat of Chapel View, and

**WHEREAS**, outlots 1 and 3 of the plat of Chapel View have been dedicated to the public for stormwater management purposes and are recognized by the Capital Area Regional Planning Commission (CARPC) as being within an environmental corridor, and will not receive sanitary sewer service, and

**WHEREAS**, the proposed sanitary sewer extension will connect to City of Madison’s sanitary sewerage facilities and is within the district’s Nine Springs Valley Interceptor/Essex Pond extension basin, and

**WHEREAS**, plan review fees are due, and

**WHEREAS**, the district has received a sewer extension review letter #6-19-2 from CARPC dated Feb. 1, 2019 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the “Dane County Water Quality Plan” and the “Dane County Land Use and Transportation Plan” and consistent with the conditions of Resolutions CARPC No. 2014-13, which added this area to the Central Urban Service Area, and

**WHEREAS**, the chief engineer and director of the district has recommended the approval of said plans,

**THEREFORE, BE IT RESOLVED**, that the plans for sanitary sewer extensions for Chapel View Phase 2, in the City of Madison, submitted on Jan. 25, 2019, by Kyle Frank, City Engineering Division, be approved subject to the following conditions:

1. That the City of Madison shall pay the plan review fee of \$1,475 to the district within 30 days of receiving an invoice for the fee.


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2. That outlots 1 and 3 of the plat of Chapel View are exempted from conveyance facility and treatment plant connection charges.
  3. That prior to connection of the proposed sewers serving the phase 2 lots to the public sewerage system, the City of Madison shall have paid to the district the sum of \$62,417.31 for payment of \$38,656.96 in Nine Springs Valley Interceptor/Essex Pond extension conveyance facility connection charges and \$23,760.35 in treatment plant connection charges for the lands to be served; said lands being lots 1-27 and 40-46 of the plat of Chapel View.
  4. That payment of the aforementioned conveyance facility and treatment plant connection charges shall be made to the district within six months of the date of approval of this resolution. If payment in full is not received by the district within six months of the date of this resolution, the approval shall become void and new plans shall be submitted.
  5. That conveyance facility and treatment plant connection charges are adjusted from time to time and said connection charges will be due based on the rate in place at the time at which the payment is made.
  6. That if said connection charges remain unpaid after construction of said sewer extensions, a late fee of 0.5 percent of the amount due shall be charged to the City of Madison for each month or partial month thereafter following connection. A one-time \$500 administrative fee shall also be charged.
  7. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the district with as-built plans in the case of any significant deviations from the original design.
  8. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
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9. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on Feb. 14, 2019.

**MADISON METROPOLITAN SEWERAGE DISTRICT**

*Attested by:*

  
\_\_\_\_\_  
Thomas Hovel, President

  
\_\_\_\_\_  
for Angela James, Secretary

Attachment 4

Madison Metropolitan Sewerage District



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**NORTHEAST INTERCEPTOR TRUAX EXTENSION RELIEF SEWER  
2019-02-14-R4**

**WHEREAS**, the Madison Metropolitan Sewerage District (“the district”) has determined it is necessary to install a relief sewer for a segment of the Northeast Interceptor, located east of the Dane County Regional Airport, and

**WHEREAS**, plans and specifications for the district Northeast Interceptor Truax Extension Relief Sewer have been prepared for the district by Thomas Stetzer of Strand Associates, Inc., and

**WHEREAS**, the project was identified in the district “Collection System Facilities Plan Update, 2011”. The facilities plan was approved by the Wisconsin Department of Natural Resources (DNR) in July 2012. The existing interceptor suffers from concrete corrosion and lacks capacity for existing and future peak flows. District staff evaluated preliminary alternatives for the Truax Extension Relief and Rehabilitation projects as part of the “2018 Capita Improvements Plan” and recommended construction of a relief sewer prior to rehabilitation of the existing Truax Extension. This reduces the overall risks and total cost of both projects, as the relief sewer can be used during typical days to bypass flows during the rehabilitation (i.e., lining) process and eliminates the need for expensive and risky bypassing pumping, and

**WHEREAS**, the project will install 7,840 feet of 42-inch diameter sanitary sewer on Lien Road, across East Washington Avenue and continue through Reindahl Park and Dane County / Truax airport lands. Construction of the sanitary sewer is anticipated to begin in June of 2019 and be completed by July of 2020, and

**WHEREAS**, the district has received a sewer extension review letter #6-19-1 from the Capital Area Regional Planning Commission (CARPC) dated Jan. 31, 2019 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the “Dane County Water Quality Plan” and the “Dane County Land Use and Transportation Plan”, and

**WHEREAS**, Section 200.11(b), Wisconsin Statutes states “The commission shall prepare and by resolution adopt plans and standards of planning, design and operation for all projects and facilities which will be operated by the district, or which affect the services to be provided by the district”, and

**WHEREAS**, the chief engineer and director of the Madison Metropolitan Sewerage District has recommended the approval of said plans,

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**THEREFORE BE IT RESOLVED**, that the plans for the district Northeast Interceptor Truax Extension Relief Sewer, prepared for the district by Thomas Stetzer of Strand Associates, Inc., be approved subject to the following conditions:

1. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the district and with the applicable State of Wisconsin plumbing and sewerage codes.
2. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held at the district on Feb. 14, 2019.

**MADISON METROPOLITAN SEWERAGE DISTRICT**

*Attested by:*

  
\_\_\_\_\_  
Thomas Hovel, President

  
\_\_\_\_\_  
for Angela James, Secretary



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**RALPH ERICKSON RETIREMENT  
RESOLUTION 2019-02-14-R5**

**WHEREAS**, Ralph Erickson has served the district customer communities for over 33 years as a member of the district lab since 1985, as industrial pretreatment and waste acceptance coordinator since 1996 and will be retiring in Feb. 2019, and

**WHEREAS**, enjoyment of clean water is the right of all Wisconsin citizens, and all the communities, and

**WHEREAS**, Ralph pioneered the district's use of a flow segmented auto-analyzer to test for ammonia, which the district still uses today and which reduced district analyst time and chemical use, and

**WHEREAS**, Ralph laid the groundwork for the five additional flow segmented auto-analyzers currently in use by the district and the multitude of tests that are still run on them today, and

**WHEREAS**, Ralph was instrumental in founding and continued progress of the district's pollution prevention initiatives for mercury and chloride reductions, and

**WHEREAS**, Ralph was very visible in the community promoting and educating district customers about pollution prevention, and

**WHEREAS**, Ralph exemplified what it means to provide good customer service, setting the standard for creating strong positive relationships with our industrial customers in our community, septage haulers, dental clinics and many more, and

**WHEREAS**, Ralph exhibited an uncanny ability to know district customers, processes and patterns in a way that allowed him to connect the dots and overcome the challenge of backtracking a problem that is already in the treatment works or collection system, and

**WHEREAS**, Ralph could always be counted on to help in alleviating a problem and protect the sewer system by preventing a recurrence of that problem, embodying what it means to be a 'sewer cop', and

**WHEREAS**, Ralph utilized his love of water and the natural environment to form partnerships with the Friends of Capital Springs Recreation Area and the Friends of Badfish Creek expanding the districts influence in the community and paving the way for working together in the watershed to improve water quality, and

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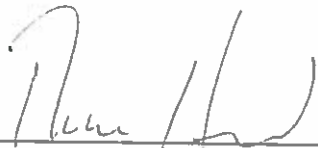
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**WHEREAS**, embodies the one water ethic that unites diverse interests through the understanding that water is life, that water grows our food and makes our economies strong and must be managed holistically, and

**NOW, THEREFORE, BE IT RESOLVED** by the Madison Metropolitan Sewerage District Commission, hereby recognize and thank Ralph Erickson for his professional and personal dedication to the Madison Metropolitan Sewerage District and wish him the best in what the future has to bring him professionally and personally.

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held in the district office on Feb. 14, 2019.

**MADISON METROPOLITAN SEWERAGE DISTRICT**

  
\_\_\_\_\_  
Thomas Hovel, President

*Attested by:*

  
\_\_\_\_\_  
For Angela James, Secretary