

# Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, May 30, 2019 8:00 a.m.

District Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

**Present:** Commissioner Tom Hovel  
Commissioner Grant Foster  
Commissioner Sara Eskrich  
Commissioner James Martin  
Commissioner Ezra Meyer  
Commissioner Brad Murphy  
Commissioner Mary Swanson  
Commissioner Tom Wilson

**Excused Absence:** Commissioner Ken Clark

## Commission Meeting

### 1. Opening

- A. Call to Order 8 a.m.
- B. Welcome Guests: Greg Fries, City of Madison
- C. Announcements: Introduction of Walter Georgi, Maintenance Mechanic

### 2. Oath of Office: **New Commissioner Grant Foster**

Legal counsel Paul Kent swore in Commissioner Grant Foster.

### 3. **Appearances by the Public:** None.

### 4. **Consent Calendar**

- A. Approval Meeting Minutes from 05-16-2019
- B. W1 Piping Improvements and Hot Water Piping Improvements: Consolidation of Individual Capital Improvements Projects into a Single Project for Bidding Purposes (2019-05-30-R1)
- C. Review and Approval of Sewer Extension Plans
  - New Construction Projects**
    - Fahey Fields Phase 3, City of Fitchburg (2019-05-30-R2)
    - Hawks Valley Phase 4 and Phase 5, City of Madison (2019-05-30-R3)
    - Birchwood Point South Phase 2, City of Madison (2019-05-30-R4)
  - Re-Construction Projects**
    - Oak Street Assessment District - 2019, City of Madison (2019-05-30-R5)

**Discussion:** The revised 5-16-2019 minutes with the below corrections, approval of W1 piping improvements and hot water piping improvements (2019-05-30-R1) and approval of sewer extension plans (2019-05-30-R2 to 2019-05-30-R5) were reviewed and placed on file.

### **Corrections to 5-16-2019 Minutes**

**Correction 1:** Commissioner Eskrich arrived after agenda #3-Consent Calendar and before agenda item #4 Auditors' Presentation of 2018 Financial Statements and Audit Findings. The Consent Calendar approval will be edited to reflect the motion was made by Commissioner Clark and seconded by Commissioner Wilson at the May 16, 2019 meeting.

**Correction 2:** Related to agenda item #9-Discussion or Actions, if any, Relative to Items Discussed in Closed Session, an addition of language:

**"Discussion** - After the commission reconvened from the Closed Session in Accordance with 19.82(1)c of the Wisconsin Statutes to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercise Responsibility, the purpose of the closed session being a continuation of the process for the annual performance review of the chief engineer and director, no formal action was taken."

**Action:** Commissioner Meyer moved and seconded by Commissioner Eskrich to approve items A-C of the consent calendar, as amended.

Motion carried.

## **5. Preparation for 2020 Budget and Financial Planning**

**Presenter:** Jeff Brochtrup, Assistant Chief Engineer and Director of Finance

**Description:** Initial presentation to the commission in preparation for the 2020 fiscal year budget.

**Discussion:** Mr. Brochtrup presented to the commission on 2018 budget performance, the 2019 budget year-to-date and needs to be evaluated for the 2020 budget and considerations for financial planning.

**Action:** No action necessary.

\*Commissioner Martin arrived at 8:10 a.m.

## **6. Resolution Establishing District Ideals**

**Presenter:** Michael Mucha, Chief Engineer and Director

**Description:** The commission was requested to approve resolution (2019-05-30-R6) establishing district ideals.

**Discussion:** Mr. Mucha presented and reviewed the commission work sessions on strategic planning.

**Action:** After discussion, it was agreed that the ideals wording shall be revised and brought back to an upcoming commission meeting for review and approval.

\*Commissioner Foster left the meeting at 9:01 a.m.

## **7. Chief Engineer and Director's Report**

**A.** CED Update: Mr. Mucha gave an update on the April plant performance and flow data, the City of Lake Mills request to dispose of 12,000 gallons of biosolids due to wet fields in the Lake Mills area and a brief update on the second customer and community meeting.

**Action:** None.

**B.** Regulatory and Legal review: Mr. Kent gave a brief regulatory /legal update.

**Action:** None.

**C.** Future Meeting Schedule:

**Action:** None.

**8. Future Agenda Topic**

**Action:** “Resolution Establishing District Ideals” will be placed on the agenda at an upcoming meeting after staff has revised language based on commission feedback.

**9. Other Business by Law**

**Action:** None.

**10. Adjournment**

**Action:** Commissioner Wilson moved, seconded by Commissioner Murphy to adjourn the meeting.

Motion carried at 9:19 a.m.

Regular Meeting of the Commissioners

May 30, 2019

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James L. Martin, Secretary

**Future Meetings:**

Thursday, June 13, 2019

Thursday, June 27, 2019

Thursday, July 11, 2019