Meeting of the Commissioners of the
Madison Metropolitan Sewerage District
Thursday, Oct. 17, 2019 at 8 a.m.
District Maintenance Facility Training Room, 1610 Moorland Road, Madison, WI 53713

Present: Commissioner Ken Clark
         Commissioner Sara Eskrich
         Commissioner Grant Foster
         Commissioner Brad Murphy
         Commissioner Mary Swanson
         Commissioner Tom Wilson

Excused Absence: Commissioner Tom Hovel
                 Commissioner Ezra Meyer

1. Opening
   A. Call to Order 8:02 a.m.
   B. Welcome Guests: Greg Fries, City of Madison and Jon Becker, community member.
   C. Announcements: Action: In lieu of Commissioners Hovel and Meyer being excused from the meeting, Commissioner Foster moved, seconded by Commissioner Murphy to name Commissioner Wilson as a designated signer for 10-17-19 commission documentation.

Motion carried.

Additional Announcements:
- Staff introductions of Seth McClure, Sustainable Infrastructure Manager; Amal Bull, Accounting Assistant; and Vang Vue, Accounting Assistant.

- Mr. Mucha announced that “A Day Without Water” is Oct. 23.

2. Appearances by the Public: Jon Becker spoke to the commission regarding the NEI Truax Interceptor Relief project.

3. Consent Calendar
   A. Approval Meeting Minutes from 9-26-2019
   B. Cash statement – Operating Cash Fund
   C. Cash Statement – Capital Projects Fund
   D. Expedited Annexation for the Village of Dane, Tanimarah Ridge Area
   E. Review and Approval of Sewer Extension Plans
      New Construction Projects
      • Shady Grove, Village of Cottage Grove
      • Arboretum Village, Village of Waunakee

Discussion: The 9-26-2019 minutes, operating cash fund, capital projects fund, expedited annexation (2019-10-17R1) and sewer extension plans (2019-10-17-R2 and
2019-10-17-R3) were reviewed and placed on file. The operating cash fund account shows an available balance through operating fund check no. 123063 in the amount of $435,773.46; subsequent receipts totaling $2,161,328.41; less disbursements of $2,262,839.13; resulting in a cash balance of $334,262.74. The capital projects fund cash statement shows an available balance through capital projects fund account check no. 10417 in the amount of $1,331,662.92; plus receipts of $638,343.06; less disbursements of $1,941,420.32; with a resulting cash balance of $28,585.66.

**Action:** Commissioner Murphy moved, seconded by Commissioner Eskrich to approve items A-E of the consent calendar.

Motion carried.

4. **Approval of 3rd Quarter Sewer Service Charges**
   **Presenter:** Todd Gebert, Capital Planning Engineer
   **Description:** Service charges for each of the district’s customers are calculated and invoiced on a quarterly basis to fund the district’s costs for conveying and treating wastewater and require approval by the commission before invoices are sent. Mr. Gebert requested the commission to approve sewer service charges for the third quarter of 2019 through approval of resolution 2019-10-17-R4.
   **Discussion:** Mr. Gebert provided an information packet on the quarterly bills to the commission at the meeting. He then presented information on the loading trends, financial impact and a service charge summary for the third quarter of 2019.

   **Action:** Commissioner Wilson moved, seconded by Commissioner Eskrich to approve the third quarter sewer service charges.

Motion carried.

5. **Deliberation and Direction on the 2020 Operating Budget, Capital Project and Debt Service Budget**
   **Presenter:** Michael Mucha, Chief Engineer and Director
   **Description:** Commission to provide staff with final budget direction, so that a final budget can be prepared for adoption at the next commission meeting.
   **Discussion:** Mr. Mucha asked if there were any remaining questions or any additional comments on the proposed budget. There were none.

   **Action:** No action at this time.

6. **Approval of Increased Transaction Authority for Metrogro Hauling**
   **Presenter:** Martin Griffin, Director of Ecosystem Services
   **Description:** The commission is requested to approve resolution (2019-10-17-R5) which increases the transaction authority for providing trucks, drivers and applicator operators for the Metrogro program for the 2019 hauling season from $740,000 to $840,000.
   **Discussion:** Mr. Griffin explained that the need for increased transaction authority was due to higher hauling costs than were expected when the initial transaction authority was approved in February.
Action: Commissioner Wilson moved, seconded by Commissioner Murphy to approve resolution (2019-10-17-R5).

Motion carried.

7. Study Session Community Value Survey

Presenter: Catherine Harris Pollution Prevention Specialist  
Description: Study session on the recently complete Community Values Survey.  
Discussion: Ms. Harris presented information collected on knowledge, opinions and behaviors of adult individuals residing in the district’s survey area. Commissioners provided feedback on the survey.  
Action: None.

8. Chief Engineer and Director’s Report

A. CED Update
   • Meeting with Mayor of Madison  
     Mr. Mucha informed the commission of an upcoming meeting with Mayor of Madison regarding the appointment of a new commissioner to the district and the potential reappointment of Commissioner Meyer.  
   • DNR Plant Tour  
     Mr. Mucha informed the commission that the DNR and the Administrator for the Fiscal Bureau would be touring the plant on Friday, Oct. 18.  
   • PFAS Testing  
     Mr. Mucha gave an update to the commission regarding a letter from the DNR requesting wastewater treatment plant testing for PFAS compounds.  
   • 2018 Annual Report  
     The commission was informed that the 2018 Annual Report was complete and available for viewing.

B. Regulatory Report  
Paul Kent, legal representation for the district, gave a brief update on regulatory and legislative matters and on his recent activities for the district.

C. Future Meeting Schedule

9. Future Agenda Topics

Action: None.

10. Other Business Allowed by Law

Action: None.

11. Adjournment

Action: Commissioner Wilson moved, seconded by Commissioner Foster to adjourn the meeting.

Motion carried and the meeting adjourned at 9:13 a.m.
Regular Meeting of the Commissioners
Thursday, October 17, 2019

Mary Swanson, Secretary

Future Meetings:
Thursday, October 31, 2019
Thursday, November 14, 2019
Thursday, November 27, 2019