

Format of MMSD Site Visit

#1 Dental Facility Mercury Checklist page has been filled out and returned to MMSD at least 1 week prior to the site visit.

#2 **Meeting**

A meeting space is requested for 2-3 District employees and the on-site contact. Our intention is not to inspect, but rather to see how your clinic is doing in regards to amalgam waste management.

District employees will meet with the on-site contact to discuss their level of awareness regarding the dental sections of the Mercury PMP (Pollutant Minimization Program) and the SUO (Sewer Use Ordinance). The PMP and SUO can be found at www.madsewer.org Please click on “Programs and Initiatives” and then “Mercury”.

We will review with the on-site contact the Dental Facility Mercury Checklist (BMP Checklist). In particular, we will review the types of mercury containing products within your office, the proper recycling of each one, and if there are spill procedures in place. (Questions 1-7 on the Dental Facility Mercury Checklist).

#3 **Tour of Facilities**

We would like to tour the facilities and see the following:

- Chair Side Traps (if applicable)
- Vacuum Pumps (if applicable)
- ISO certified Amalgam Separator Unit (if applicable)
(We will want to document the installation of an ASU with a photograph)
- Products containing mercury and their storage
- The location of “In Use” recycling containers (if applicable)

While touring your clinic, we will ask the following questions:

- What kinds of disinfecting solutions are being used (non-bleach, non-chlorine products)
- If a spill occurs, are there proper clean-up procedures in place or documentation available to follow?
- Are all mercury containing products labeled?
- What is the approximate number of amalgam restorations placed weekly?
- What is the approximate number of amalgam restorations removed weekly?

During the tour we will request to see a recent “Waste Manifest”. This should be a recycling record of when (dates) product was sent out of your clinic, by whom, how much, and contact information for the recycling company or vendor that is performing the task. This manifest should be kept in an area near your ASU and is often supplied by the vendor/recycling firm. If recycling has not occurred yet, we would like to see a scheduled recycle date or know how recycling is being tracked.

#4 **Closing meeting**

After the tour, we will answer your questions, and this will conclude our on-site visit. We will compile your data and send you a follow-up report through the mail/email. This document will provide your clinic’s BMP status, and any recommendations we may have for your clinic.