

Minutes the Regular Meeting of the Commissioners of the Madison Metropolitan Sewerage District held at the District office, 1610 Moorland Road, Madison, Wisconsin, 53713 on the 17th day of January, 2008 at 8:00 a.m.

1. The meeting was called to order by Commissioner Schten.
2. Meeting Attendees:

Commissioners: Berthouex, Hendrick, Hovel, Schten and Terrell.

MMSD Staff: Jon Schellpfeffer, Chief Engineer and Director; Mike Simon, Assistant Chief Engineer and Director of Planning; Shirley Fox, Office Manager/Controller; Ralph Erickson, Pretreatment Manager/Waste Acceptance Coordinator; Gerry Sachs, Staff Engineer; Dave Taylor, Director of Special Project, and Griffin Dorschel, Attorney.

Visitors: None.

3. After discussion, it was moved by Commissioner Hovel and seconded by Commissioner Terrell that the Commission meeting minutes of December 10, 2007 be approved as written.

The motion was carried.

Ayes: Commissioners Berthouex, Hendrick, Hovel, Schten and Terrell.
Nays: None.

4. The Assistant Chief Engineer presented progress reports on the following projects:
 - a. Tenth Addition Construction. Improvements made at the Headworks Building and in the new digestion complex have improved the operation of both of these facilities and they are both currently operating well. The work on Contract NS10-D is progressing well and is expected to be completed in March. The District has approved the submittals for the new gas treatment system. The equipment is being assembled at the factory at this time and is expected to be delivered in May.
 - b. Master Plan. The consultants are evaluating the current capacity of the Nine Springs Treatment plant and the District's interceptors and pumping stations. The Capital Area Regional Planning Commission has provided a draft of their long-term population projections for use in this study. The District had met with both the City of Stoughton and the Village of Oregon concerning the master planning efforts. Work is continuing on the initial public information mailer and questionnaire.
5. The Commissioners and staff reviewed the operations data for November and December of 2007 and the overall 2007 operating data.

6. The Cash Statement of the General Account as of January 17, 2008 was reviewed and placed on file. The statement shows an available cash balance through General Account Check No. 92674 in the amount of \$9,652.55; subsequent receipts totaling \$1,842,765.17; less disbursements of \$1,843,425.56 with a resulting cash balance of \$8,981.16.

After discussion, it was moved by Commissioner Hovel and seconded by Commissioner Berthouex that the General Account disbursements in the amount of \$1,843,425.56 be approved.

The motion was carried.

Ayes: Commissioners Berthouex, Hendrick, Hovel, Schten and Terrell.
Nays: None.

7. The Cash Statement of the Construction Account as of January 17, 2008 was reviewed and placed on file. The statement shows an available cash balance through Construction Account Check No. 9139 in the amount of \$4,704.09; subsequent receipts totaling \$2,870,040.47 less disbursements of \$2,844,903.35; with a resulting cash balance of \$29,841.21.

After discussion, it was moved by Commissioner Hovel and seconded by Commissioner Terrell that the Construction Account disbursements in the amount of \$2,844,903.35 be approved.

The motion was carried.

Ayes: Commissioners Berthouex, Hendrick, Hovel, Schten and Terrell.
Nays: None.

8. Attorney Dorschel presented the form of the Annexation Order for Lands in the Town of Burke that were the subject of the December 10, 2007 Annexation Hearing. After discussion, it was moved by Commissioner Berthouex and seconded by Commissioner Hovel that the form of the Annexation Order be approved.

The motion was carried.

Ayes: Commissioners Berthouex, Hendrick, Hovel, Schten and Terrell.
Nays: None.

The Commissioners signed the Order.

9. The Chief Engineer and Director presented a proposed agreement with the City of Madison for the purchase of the portion of the Lower Badger Mill Creek Interceptor north of Midtown Road if in the future it was required to provide regional service. The Commissioners suggested one small modification to the agreement.

It was then moved by Commissioner Berthouex and seconded by Commissioner Terrell that the agreement as amended be approved.

The motion was carried.

Ayes: Commissioners Berthouex, Hendrick, Hovel, Schten and Terrell.

Nays: None.

10. Ralph Erickson presented the proposed fourth quarter sewer service charges. After discussion, it was moved by Commissioner Terrell and seconded by Commission Hendrick that the fourth quarter sewer service charges be billed as presented with payment due by February 15, 2008.

The motion was carried.

Ayes: Commissioners Berthouex, Hendrick, Hovel, Schten and Terrell.

Nays: None.

11. The Commissioners and staff discussed the draft regional development goals and objectives, and policies and criteria for review of urban and limited service area amendments as presented by the Capital Area Regional Planning Commission for comment. A draft comment letter was presented for review. This letter was substantially modified, and the Chief Engineer and Director will redraft the letter to reflect the Commsisioners' comments.
12. The following sewer extension plan was reviewed and placed on file:

- a. Siggelkow Road Extension, City Madison.

After discussion, it was moved by Commissioner Terrell and seconded by Commissioner Hovel that the following resolution be adopted:

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (MMSD) for Siggelkow Road Reconstruction, City of Madison, on December 12, 2007, by Mark Moder, City Engineering Division, and

WHEREAS, Siggelkow Road is being reconstructed from Marsh Road easterly to Catalina Parkway by the City of Madison, and

WHEREAS, the Village of McFarland has requested the City of Madison provide sewer service to lands located south of Siggelkow Road and east of Holscher Road, and

WHREAS, the City of Madison has agreed to provide such service, and

WHEREAS, the project consists of extending the existing sewers southerly across Siggelkow Road in conjunction with the road reconstruction project in anticipation of serving future lands in the Village of McFarland, and

WHEREAS, the proposed extensions will connect to the City of Madison's sewerage facilities and MMSD's Southeast Interceptor/Blooming Grove Extension, and

WHEREAS, the proposed extension will provide sewer service to future lands upon construction of additional sewers, and

WHEREAS, plan review fees are due, and

WHEREAS, the MMSD has received a sewer extension review letter #6-07-55 from the Capital Area Regional Planning Commission (CARPC) dated December 13, 2007 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the Dane County Water Quality Plan and the Dane County Land Use and Transportation Plan, and

WHEREAS, the Chief Engineer and Director of MMSD has recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Siggelkow Road Reconstruction, City of Madison, submitted on December 12, 2007, by Mark Moder, City Engineering Division be approved subject to the following conditions:

1. That the City of Madison shall pay the plan review fee of \$1,400.00 to the Madison Metropolitan Sewerage District within thirty days of receiving the invoice for the fee.
2. That connection charges are deferred pending receipt of future service area plans.
3. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the MMSD with as-built plans in the case of any significant deviations from the original design.
4. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the MMSD and with the applicable State of Wisconsin plumbing and sewerage codes.
5. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

The motion was carried.

Ayes: Commissioners Berthouex, Hendrick, Hovel, Schten and Terrell.

Nays: None.

13. The Commissioners scheduled a future Commission meeting on Monday, February 25, 2008 at 8:00 a.m.
14. The following oral reports were presented by staff:
 - a. The Chief Engineer and Director distributed an updated version of the District's *Visions, Goals and Strategies* for the Commissioners' use.
 - b. The District has been invited to participate on DNR's Phosphorus Criteria Advisory Committee. Dave Taylor and Jon Schellpfeffer will work on this committee.
15. Commissioner Hendrick reported on a possible Dane County initiative concerning the purchase of development rights in the Sugar River Valley. Commissioner Hendrick indicated the District should consider this as it continues the search for a site for a future treatment plant along the Sugar River.
16. It was moved by Commissioner Hovel and seconded by Commissioner Hendrick that the meeting be adjourned.

The motion was carried.

Ayes: Commissioners Berthouex, Hendrick, Hovel, Schten and Terrell.

Nays: None.

Regular Meeting of the Commissioners

January 17, 2008

P.M. Berthouex, Secretary

Monday, February 11, 2008 at 8:00 a.m., regular Commission meeting.

Monday, February 25, 2008 at 8:00 a.m., regular Commission meeting.