

Minutes of the Regular Meeting of the Commissioners of the Madison Metropolitan Sewerage District held at the District office, 1610 Moorland Road, Madison, Wisconsin, 53713 on the 28th day of February 2011 at 8:00 a.m.

1. The meeting was called to order by Commissioner Schten.

2. Meeting Attendees:

Commissioners: Hendrick, Hovel, Meyer, Schten, and Terrell

MMSD Staff: D. Michael Mucha, Chief Engineer and Director; Mike Simon, Assistant Chief Engineer and Director of Planning; David Taylor, Director of Special Projects; Bruce Borelli, Director of Engineering; Paul Nehm, Director of Operations and Maintenance; Curt Sauser, Engineering Technician; Janelle Werner, Interim Executive Assistant; Shirley Fox, Office Manager/Controller; Stephanie Calkins, Staff Accountant and Griffin Dorschel, Attorney.

Visitors: None.

3. It was moved by Commissioner Hovel and seconded by Commissioner Meyer that the Commission meeting minutes of February 14, 2011 be approved as written.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Meyer, Schten, and Terrell.

Nays: None.

4. The Chief Engineer and Director recommended that Agenda No. 7 be moved to position 13 for the meeting. The Commission unanimously concurred.

5. The following sewer extension plans were reviewed and placed on file:

- a. Williamson Street & Ingersoll Street Assessment District-2011-City of Madison.
- b. 6202 N. Highlands Avenue-City of Madison.

After discussion, it was moved by Commissioner Terrell and seconded by Commissioner Hendrick that the following resolutions be adopted:

a) Williamson Street & Ingersoll Street Assessment District-2011-City of Madison.

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (MMSD) for Williamson Street and South Ingersoll Street Assessment District - 2011, City of Madison, on February 16, 2011, by Elia Acosta, City Engineering Division, and

WHEREAS, the project consists of replacing 5095 feet of 8-inch and 398 feet of 10-inch sanitary sewer on Williamson Street, and 578 feet of 8-inch sewer on South Ingersoll Street. The existing sewer is in need of replacement and is being relocated to the center of the street to avoid conflicts with the new storm sewer. The sewer is being installed with street reconstruction work, and

WHEREAS, no new areas are being served and no additional flows are anticipated, and

WHEREAS, the proposed sanitary sewer extensions will connect to the City of Madison's sewerage facilities and MMSD's East Interceptor, and

WHEREAS, interceptor connection charges for the areas being served have been paid, and

WHEREAS, plan review fees are due, and

WHEREAS, the MMSD has received a sewer extension review letter #6-11-7 from the Capital Area Regional Planning Commission (CARPC) dated February 16, 2011 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the Dane County Water Quality Plan and the Dane County Land Use and Transportation Plan, and

WHEREAS, the Chief Engineer and Director of MMSD has recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Mendota Street Assessment District - 2011, City of Madison, submitted on February 16, 2011, by Elia Acosta, City Engineering Division, be approved subject to the following conditions:

1. That City of Madison shall pay the plan review fee of \$1,100.00 to the MMSD within 30 days of receiving an invoice for the fee.
2. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the MMSD with as-built plans in the case of any significant deviations from the original design.
3. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the MMSD and with the applicable State of Wisconsin plumbing and sewerage codes.
4. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction

has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

b) 6202 N. Highlands Avenue-City of Madison.

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (MMSD) for 6202 N. Highlands Avenue Sanitary Relocation, City of Madison, on February 18, 2011, by Corey Stelljes, City Engineering Division, and

WHEREAS, the project consists of abandoning an existing sewer and installing 200 feet of 8-inch sanitary sewer on the subject property. The existing sewer location conflicts with the owner's plans to construct a home. The sewer is being realigned within a new sewer easement to accommodate the construction of the new residence, and

WHEREAS, no new areas are being served and no additional flows are anticipated, and

WHEREAS, the proposed sanitary sewer extensions will connect to the City of Madison's sewerage facilities and MMSD's West Interceptor, and

WHEREAS, interceptor connection charges for the areas being served have been paid, and

WHEREAS, plan review fees are due, and

WHEREAS, the MMSD has received a sewer extension review letter #6-11-8 from the Capital Area Regional Planning Commission (CARPC) dated February 21, 2011 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the Dane County Water Quality Plan and the Dane County Land Use and Transportation Plan, and

WHEREAS, the Chief Engineer and Director of MMSD has recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for 6202 N. Highlands Avenue Sanitary Relocation, City of Madison, submitted on February 18, 2011, by Corey Stelljes, City Engineering Division, be approved subject to the following conditions:

1. That City of Madison shall pay the plan review fee of \$1,100.00 to the MMSD within 30 days of receiving an invoice for the fee.

2. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the MMSD with as-built plans in the case of any significant deviations from the original design.
3. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the MMSD and with the applicable State of Wisconsin plumbing and sewerage codes.
4. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Meyer, Terrell, and Schten.

Nayes: None.

6. The Director of Engineering presented a proposed revision to the Policy on Establishment and Allocation of Annexation and Interceptor Connection Charges for New Users. The proposed revision includes a minor change that clarifies the District's present practice of reviewing and charging for annexations by individual parcel. Commissioner Hovel clarified that the word "parcel" refers to one contiguous piece of property. After discussion, it was moved by Commissioner Hovel and seconded by Commissioner Hendrick that the policy revision be approved as presented.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Meyer, Terrell, and Schten.

Nayes: None.

7. The Director of Engineering presented plans and specifications prepared by MMSD staff for review and approval of the West Interceptor MH02-038 to MH02-513 Liner. After discussion, it was moved by Commissioner Hendrick and seconded by Commissioner Terrell that the plans and specification for the West Interceptor MH02-038 to MH02-513 Liner project be approved.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Meyer, Terrell, and Schten.

Nayes: None.

8. Future Commission meetings were set for Monday March 28th and Wednesday, April 13th.

9. It was moved by Commissioner Terrell and seconded by Commissioner Hendrick that the Commissioners convene in closed session in accordance with 19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Meyer, Schten, and Terrell.

Nays: None.

10. It was moved by Commissioner Hendrick and seconded by Commissioner Terrell that the Commissioners reconvene in open session.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Meyer, Terrell, and Schten.

Nays: None.

11. After discussion, it was moved by Commissioner Schten and seconded by Commissioner Hendrick that effective February 28, 2011 the non-represented pay plan be modified as follows:

a. Each employee pay an amount equal to half of the total required contribution into the Wisconsin Retirement System. [Presently, this is 5.8% of the employee's pay.]

b. Each employee's base pay rate is increased by 5% for the remainder of 2011 with the intent to give subsequent increases of 2% for each of years 2012 and 2013.

The motion was carried.

Ayes: Commissioners Hendrick, Meyer, Terrell, and Schten.

Nays: Commissioner Hovel.

In addition to the provisions reflected in the above motion, beginning in 2012, each non-represented employee will pay the difference in cost between the coverage rate for the employee's health care plan and 95% of the applicable, family or single, lowest bid Health Maintenance Organization plan available to District employees. This is the same

provision included in the represented employees' contract extension and as in the past, will continue to follow the represented employees' contract provisions.

12. After discussion, it was moved by Commissioner Hendrick and seconded by Commissioner Terrell to accept and ratify the proposed changes to the labor agreement with Local Union No. 60 of AFSCME, AFL-CIO for the period of January 1, 2012 to December 31, 2013 and that the Chief Engineer and Director be authorized to sign the agreement subject to Union approval and ratification.

The motion was carried.

Ayes: Commissioners Hendrick, Meyer, Terrell, and Schten.

Nays: Commissioner Hovel.

The contract extension provides for a 2% increase in wages for 2012 and a 1% increase in wages for 2013. Beginning in January, each represented employee will begin paying 5.8% of their wages as the employee portion of the Wisconsin Retirement System contribution. Additionally in 2012, employees will begin paying the difference in cost between the coverage rate for the employees' health care plan and 95% of the applicable, family or single, lowest bid Health Maintenance Organization plan available to District employees.

13. The following oral reports were presented by staff:
 - a. The Director of Operations and Maintenance reported on the following:
 - Effluent quality parameters for January of this year and a trend of these parameters for the past year. The Commissioners indicated they would like to see operations data in chart form documenting several years of information.
 - The completion of a lighting project in the Vehicle Loading Building. The new, energy efficient lighting will not only be an improvement in the amount of light available to the workers but it is estimated that the lighting will pay for itself in less than two years.
 - Thirteen isolation valves, air release valves and piping are being replaced at six high points on the effluent forcemain to Badfish Creek on March 2, 2011. During this project, effluent will be stored in the lagoon east of South Towne Drive until the forcemain is returned to service later that day.
 - The Director of Operations and Maintenance and the Chief Engineer and Director met with representatives of the various maintenance workgroups to discuss maintenance facility needs. Photos of the existing maintenance facilities were shown to the Commissioners. District staff will perform site visits to other

municipalities and eventually retain the services of an architectural firm to explore further options for upgrading the District's maintenance facilities.

b. The Director of Special Projects provided the following updates:

- Phosphorus rules: There may be an effort from some groups to repeal the recently adopted phosphorus rules. The Director of Special Projects will draft a letter to Governor Walker stating the District's support for these rules.
- Water quality trading: The workgroup formed by DNR to develop a statewide framework to support water quality trading is making good progress. The MMSD/Dane County Trading Workgroup is also making good progress, with a current focus on identifying the costs associated with various nonpoint phosphorus control practices.
- Air permitting: District staff is helping to develop and distribute a survey on the use of biogas at wastewater treatment plants.
- Clean Water State Revolving Fund: Proposed changes to EPA's budget will reduce funding available through the Clean Water State Revolving Fund.

c. The Chief Engineer and Director reported on the following:

- He has been meeting internally with employees and recently has begun to meet and make the acquaintance of various external professionals and groups.
- The Chief Engineer and Director reported that a group of District employees will be attending a Leadership Mastery seminar in March. The seminar focuses on results, accountability and building trusting relationships. Commissioners were extended an open invitation to attend with the morning of the first day to be the most advantageous.

14. It was moved by Commissioner Hovel and seconded by Commissioner Terrell that the meeting be adjourned.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Meyer, Schten and Terrell.

Nays: None.

Regular Meeting of the Commissioners
February 28, 2011



Caryl E. Terrell, Secretary

Future Meetings:

Monday, March 14, 2011 at 8:00 a.m., regular Commission Meeting.
Monday, March 28, 2011 at 8:00 a.m., regular Commission Meeting.
Wednesday, April 13, 2011 at 8:00 a.m., regular Commission Meeting.