

Minutes of the Regular Meeting of the Commissioners of the Madison Metropolitan Sewerage District held at the District office, 1610 Moorland Road, Madison, Wisconsin, 53713 on the 29th day of April, 2010 at 8:00 a.m.

1. The meeting was called to order by President Schten.

2. Meeting Attendees:

Commissioners: Hendrick, Hovel, Schten and Terrell.

MMSD Staff: Jon Schellpfeffer, Chief Engineer and Director; Mike Simon, Assistant Chief Engineer and Director of Planning; Dave Taylor, Director of Special Projects; Gerry Sachs, Staff Engineer; Shirley Fox, Office Manager/Controller; Stephanie Calkins, Staff Accountant and Griffin Dorschel, Attorney.

Visitors: Dan Stahl, Human Resources Group; Topf Wells of the Dane County Executive's Office.

3. It was moved by Commissioner Hendrick and seconded by Commissioner Hovel that the Commission meeting minutes of April 12, 2010 be approved as written.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Schten and Terrell.

Nays: None.

4. The Commissioners and staff reviewed the operations data for March.

5. The following sewer extension plans were reviewed and placed on file:

- a. North Third Street, Carey Court, Mifflin Street Reconstruction, City of Madison.
- b. Commercial Ave, Kedzie Street, North Lawn Ave, Pawling Street, Scofield Street, 8th Street Reconstruction, City of Madison.
- c. Morrisonville Sewer Replacement, Morrisonville Sanitary District.

After discussion, it was moved by Commissioner Terrell and seconded by Commissioner Hendrick that the following resolutions be adopted:

a) North Third Street, Carey Court, Mifflin Street Reconstruction, City of Madison.

WHEREAS, plans for sanitary sewer replacements were submitted to the Madison Metropolitan Sewerage District (MMSD) for North Third Street, Carey Court, East Mifflin Street Reconstruction in the City of Madison on April 22, 2010, by Sally Swenson, City Engineering Division, and

WHEREAS, the sanitary sewer mains are being replaced in conjunction with reconstruction of the streets in the project area. The sewers are aging (circa 1910-1925), are undersized (6") and are in need of replacement. The sewer mains consist of vitrified clay and have reached the end of their service life, and

WHEREAS, the sewers have been re-designed and re-aligned in accordance with the street improvements and updated to meet current design standards, and

WHEREAS, the project consists of removing 662 feet of 8-inch and 1,975 feet of 6-inch and replacing these sewers with 2,683 feet of 8-inch. No new areas are being served and no additional flows are anticipated, and

WHEREAS, the proposed extensions will connect to the City of Madison's sewerage facilities and MMSD's East Interceptor, and

WHEREAS, connection charges for the lands being served have been paid and

WHEREAS, the MMSD has received a sewer extension review letter #6-10-10 from the Capital Area Regional Planning Commission (CARPC) dated April 23, 2010 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the Dane County Water Quality Plan and the Dane County Land Use and Transportation Plan, and

WHEREAS, the Chief Engineer and Director of the MMSD recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for North Third Street, Carey Court, East Mifflin Street Reconstruction, City of Madison, submitted on April 22, 2010, by Sally Swenson, City Engineering Division, be approved subject to the following conditions:

1. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the MMSD with as-built plans in the case of any significant deviations from the original design.
2. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the MMSD and with the applicable State of Wisconsin plumbing and sewerage codes.
3. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

b) Commercial Avenue, Kedzie Street, North Lawn Avenue, Pawling Street, Scofield Street, 8th Street Reconstruction.

WHEREAS, plans for sanitary sewer replacements were submitted to the Madison Metropolitan Sewerage District (MMSD) for Commercial Avenue, Kedzie Street, North

Lawn Avenue, Pawling Street Reconstruction in the City of Madison on April 22, 2010, by Sally Swenson, City Engineering Division, and

WHEREAS, the sanitary sewer mains are being replaced in conjunction with the reconstruction of the streets in those areas. The sewers are aging (circa 1928), undersized (6") and in need of replacement. The sewer mains consist of vitrified clay and have reached the end of their service life. The area was the subject of an infiltration and inflow study prepared by Strand Associates, Inc., dated December 1997, which identified and recommended replacement of the subject sewers, and

WHEREAS, the project consists of removing 908 feet of 6-inch, 173 of 10-inch, 265 feet of 12-inch, abandoning 1,057 feet of 6-inch 1,242 feet of 8-inch, 37 feet of 10-inch and replacing these sewers with 2,208 feet of 8-inch, 564 feet of 10-inch and 531 feet of 15-inch, and

WHEREAS, the sewers have been re-designed and re-aligned in accordance with the street improvements and updated to meet current design standards, and

WHEREAS, no new areas are being served and no additional flows are anticipated, and

WHEREAS, the proposed extensions will connect to the City of Madison's sewerage facilities and MMSD's East Interceptor, and

WHEREAS, connection charges for the lands being served have been paid, and

WHEREAS, the MMSD has received a sewer extension review letter #6-10-11 from the Capital Area Regional Planning Commission (CARPC) dated April 23, 2010 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the Dane County Water Quality Plan and the Dane County Land Use and Transportation Plan, and

WHEREAS, the Chief Engineer and Director of the MMSD recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for Commercial Avenue, Kedzie Street, North Lawn Avenue, Pawling Street Reconstruction, City of Madison, submitted on April 22, 2010, by Sally Swenson, City Engineering Division, be approved subject to the following conditions:

1. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the MMSD with as-built plans in the case of any significant deviations from the original design.
2. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the MMSD and with the applicable State of Wisconsin plumbing and sewerage codes.
3. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If

construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

c) Morrisonville Sewer Replacement, Morrisonville Sanitary District.

WHEREAS, plans for the replacement of the Morrisonville Sanitary District's entire sewer system were submitted to the Madison Metropolitan Sewerage District (MMSD) on April 22, 2010 by Jeff Montpas, MSD Professional Services on behalf of Morrisonville Sanitary District, and

WHEREAS, the existing sewer system, circa 1960, consisting of asbestos cement, ABS composite truss and PVC pipe, is in need of repair and/or replacement due to excessive amounts of inflow and infiltration, and

WHEREAS, the Morrisonville Sanitary District has received a grant to replace its' entire sewer system, and

WHEREAS, the project shall consist of the selection of one of two unique options: Project A – which is essentially a replacement project, consisting of the removal and replacement of the existing sanitary sewer in approximately the same location, horizontally and vertically. Or, Project B – which is a pipeline rehabilitation project consisting of the removal and replacement of the manholes and installation of a cured-in-place lining to be installed for the majority of the existing sanitary sewer system with some spot repairs where applicable, and

WHEREAS, wastewater from the Morrisonville Sanitary District is pumped from its lift station to the Town of Vienna Utility District No. 1 lift station, which discharges to MMSD's Northeast Interceptor/Waunakee-Deforest Extension. The proposed replacement sewers will connect to the Morrisonville Sanitary District's sewerage facilities and MMSD's Northeast Interceptor/Waunakee-Deforest Extension, and

WHEREAS, no new areas are being served, and no additional flows are anticipated, and

WHEREAS, connection charges for the areas being served have been paid, and

WHEREAS, the staff of the Capital Area Regional Planning Commission (CARPC) has determined that a sewer extension review letter is not necessary, and

WHEREAS, the Chief Engineer and Director of the MMSD recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer replacements for Morrisonville Sewer System Replacement, Morrisonville Sanitary District, submitted on April 22, 2010, by Jeff Montpas, MSA Professional Services on behalf of the Morrisonville Sanitary District, be approved subject to the following conditions:

1. That the Morrisonville Sanitary District shall require the presence of an engineer or an inspector on the construction of said sewer replacements who shall make a record showing in detail the construction as built and shall furnish the MMSD with as-built plans in the case of any significant deviations from the original design.

2. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the MMSD and with the applicable State of Wisconsin plumbing and sewerage codes.
3. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Schten and Terrell.

Nays: None

6. The Commissioners scheduled a future Commission meeting on Monday, June 14, 2010 at 8:00 a.m.
7. The following oral reports were presented by staff:
 - a. The Director of Special Projects attended the DNR hearing on proposed phosphorus rules held in Oconomowoc and presented oral testimony there. The District will also submit written comments on the rule this week.
 - b. The District staff met with staff from the Department of Natural Resources to discuss proposed effluent limits for discharges at various points in the Sugar River Basin. The DNR will prepare a formal response for two different discharge locations by the end of May.
 - c. Staff reported on various activities associated with the recent National Association of Clean Water Agencies meeting in Washington, D.C.
8. Dan Stahl of Human Resources Group and Topf Wells from Dane County each presented information on the ways they could assist the Commissioners with the search and recruitment for a replacement for the retiring Chief Engineer and Director.
9. It was moved by Commissioner Hendrick and seconded by Commissioner Hovel, that the Commission convene in closed session in accordance with 19.85(1)(c) and (e) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility and to deliberate on proposals for professional services associated with the search for a replacement for the retiring Chief Engineer and Director.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Schten and Terrell.
Nays: None

10. It was moved by Commissioner Hendrick and seconded by Commissioner Hovel that the Commission reconvene in open session.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Schten and Terrell.
Nays: None

11. After discussion, it was the consensus of the Commissioners to meet with representatives of the Dane County Department of Administration to finalize an agreement for services for the recruitment of a replacement for the retiring Chief Engineer and Director. This session will be conducted as part of the May 10th Commission meeting.

12. It was moved by Commissioner Hovel and seconded by Commissioner Hendrick that the meeting be adjourned.

The motion was carried.

Ayes: Commissioners Hendrick, Hovel, Schten and Terrell.
Nays: None.

Regular Meeting of the Commissioners
April 29, 2010

Caryl E. Terrell, Secretary

Future Meetings:

Monday, May 10, 2010 at 8:00 a.m., regular Commission Meeting.
Monday, May 24, 2010 at 8:00 a.m., regular Commission Meeting.
Monday, June 14, 2010 at 8:00 a.m., regular Commission Meeting.