

# MADISON METROPOLITAN SEWERAGE DISTRICT

1610 Moorland Road  
Madison, WI 53713-3398  
Telephone (608) 222-1201  
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D. Michael Mucha, P.E.  
Chief Engineer & Director



## COMMISSIONERS

Edward V. Schten  
President  
Thomas D. Hovel  
Vice-President  
Caryl E. Terrell  
Secretary  
John E. Hendrick  
Commissioner  
Ezra J. Meyer  
Commissioner

## NOTICE OF MEETING

**PLEASE TAKE NOTICE** that there will be a regular meeting of the Commission of the Madison Metropolitan Sewerage District at **8:00 a.m., on Monday, February 20, 2012** in the Commission Meeting Room of the Operations Building at 1610 Moorland Road, Madison, Wisconsin 53713. The Commission will consider and may take action on the matters set forth on the attached Agenda. If any matter on the Agenda is to be considered in closed session of the Commission, please be advised that following the closed session the Commission will reconvene into open session for purposes of concluding its Agenda.

Date: February 20, 2012

D. Michael Mucha, P.E.  
Chief Engineer and Director

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Director at 608-222-1201, 1610 Moorland Road, Madison, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

### 1. Opening

- A. Call to Order
- B. Welcome guests and visitors
- C. Announcements

### 2. Appearances by the Public

### 3. Consent Calendar

- A. Approval of Commission Meeting Minutes from **2-2-12**
- B. Approval of Cash Statement- **General Account**
- C. Approval of Cash Statement- **Construction Account**

### 4. Review & Approval of Sewer Extension Plans

(Sauser)

[Click Here: Commission Agenda Report](#)

- **S. Fairchild St., W. Doty St. & S. Carroll St. Reconstruction – 2012, City of Madison**
- **University Avenue Reconstruction – 2012, City of Madison**



- **University Crossing, City of Madison**
- **N. Frances St. Reconstruction, City of Madison**
- **W. Lakelawn Place Reconstruction – 2012, City of Madison**

**5. Future Agendas**

**(Mucha)**

[Click Here: Calendar as of 2-20-12](#)

**6. Other Business Allowed by Law**

**7. Adjournment**



## Meeting of the Commissioners of the Madison Metropolitan Sewerage District

Thursday, February 2, 8:00 a.m.

MMSD Commission Board Room, 1610 Moorland Road, Madison, WI 53713

**Present:** Commissioner Tom Hovel  
Commissioner Caryl Terrell  
Commissioner John Hendrick  
Commissioner Ezra Meyer

## Commission Meeting

**Call to Order:** Commissioner Hovel called the meeting to order at 8:00 a.m.

### 1. Opening

#### A. Welcome Guests

Mike Dailey, City of Madison  
Rebecca Harring, Wells Fargo

#### B. Announcements

- Presenter:** Tom Werner, Electrical Maintenance Supervisor  
**Announcement:** Mr. Werner introduced a new employee of the Electrical team, Craig Palzkill.
- Presenter:** Brad Walker, Building and Grounds Supervisor  
**Announcement:** Mr. Walker introduced a new employee of the Building and Grounds team, Gerald Poss.

**Action:** None.

### 2. Appearances by the Public

None.

### 3. Consent Calendar

**Discussion:** The Commission Meeting Minutes of January 19, 2012.

**Action:** Commissioner Terrell moved, seconded by Commissioner Meyer that the Commission approve the Consent Calendar.

Motion carried unanimously.

#### 4. **Review and Approval of Sewer Extensions**

**Presenter:** Curt Sauser, Engineering Technician

**Description:** The following sewer extension plans were reviewed and placed on file:

- **East Washington Ave. Reconstruction – 2012**
- **Orchard and Spring Reconstruct – 2012**

**Action:** Commissioner Terrell moved, seconded by Commissioner Hendrick that the following resolution be adopted:

- A. **Attachment:** 2012-2-2-R2  
East Washington Ave. Reconstruction – 2012
- B. **Attachment:** 2012-2-2-R3  
Orchard and Spring Reconstruct – 2012

Motion carried unanimously.

#### 5. **Review of Potential Annexation Petition**

**Presenter:** Curt Sauser, Engineering Technician

**Description:** Information was presented to Commissioners on the potential annexation of The Meadows of Six Mile Creek Golf Course in the Village of Waunakee, as the clubhouse was connected to the public sewer system in the early 1990s when constructed. Options were presented by Mr. Sauser and no immediate action was taken on this topic. Per the recommendation of Michael Mucha, the Commissioners will discuss MMSD policy as well as history of golf course annexation at the Commission workshop on March 1, 2012.

**Action:** None.

#### 6. **Adoption of Municipal Obligation Resolution Authorizing the Issuance and Sale of up to \$50,362,380 General Obligation Sewerage System Promissory Notes, Series 2012A and Providing for Other Details and Covenants with Respect Thereto for the CWF Loan for the Eleventh Addition to the Nine Springs Wastewater Treatment Plant Project**

**Presenter:** Jeff Brochtrup, Director of Administration

**Description:** Approval of Clean Water Fund financing for the Eleventh Addition project

**Discussion:** Mr. Brochtrup indicated that the purpose of this agenda item was to enter a contract for Clean Water Fund loan financing for the Eleventh Addition project. The maximum amount of the loan would be \$50.4 million. The loan would be the largest the District has taken out in its history. The maximum annual principal and interest payment on the loan would be \$3,650,000 which is almost \$700,000 less than was assumed for our 2012 budget work. The decrease is due to construction contract costs coming in significantly lower than the engineer's cost estimate. The District's bond counsel, Tom Griggs of Godfrey & Kahn has prepared the resolution and the related

documents. If the resolution is approved today the loan will close on February 22, 2012 when the District would receive a minimum disbursement of \$3.9 million. Staff recommends adoption of the resolution.

**Action:** Commissioner Meyer moved, seconded by Commissioner Terrell that the Commission adopt the following resolution:

**Attachment:** 2012-2-2-R1

Commissioner Terrell, Aye  
Commissioner Meyer, Aye  
Commissioner Hendrick, Aye  
Commissioner Hovel, Aye  
Nays: None.

Motion carried unanimously.

## 7. **Presentation & Discussion of Collection Systems Facilities Plan**

**Presenter:** Todd Gebert, Collection System Engineer

**Description:** Mr. Gebert presented to the Commission an overview of the District's recently completed *Collection System Facilities Plan Update*.

**Discussion:** The District's original facility plan for the collection system was prepared in 2002. Major updates to the plan will be provided at periodic intervals for inclusion of new population and wastewater forecasts and to assess the condition of existing facilities. Mr. Gebert reviewed the major focus areas of the updated plan, including system capacity, condition of major assets, infiltration and inflow issues, and recommended initiatives for further action. He also displayed on a map the major capital improvement projects recommended in the updated plan over the next twenty years. Mr. Gebert responded to questions from the Commissioners and noted that a public hearing for the *Collection System Facilities Plan Update* will be scheduled for late February. The final plan will incorporate comments arising from the public hearing process as needed and will be presented to the Commission in March for acceptance.

**Action:** None.

## 8. **Oral Reports & Updates**

Oral reports presented by staff

**Presenter:** The Director of Operations and Maintenance, Paul Nehm

**Report/Update:** Mr. Nehm discussed the operations spreadsheets. He noted that the effluent quality for 2011 was excellent. The concentrations of the regulated parameters were all significantly lower than the allowable limits. Mr. Nehm pointed out that although the amount of water flowing to the treatment plant has been decreasing over the last four years, the amount of biosolids hauled to farmland has remained fairly constant. He reported that digester foaming continues to be a problem. The foaming has been controlled through the use of a defoamant chemical. Mr. Nehm also noted

that additional natural gas is being purchased to allow the engines powering the generators to operate at full speed. The lower cost of the natural gas makes it economical for the District to generate electricity off-peak as well as on-peak.

**Action:** None.

**Presenter:** The Chief Engineer & Director, Michael Mucha

**Report/Update:** Mr. Mucha gave a brief update on the operations building HVAC project and 11<sup>th</sup> Addition.

**Action:** None.

## 9. **Future Agendas**

Upcoming meeting dates were reviewed and it was noted that both Commissioner Schten and Commissioner Terrell were excused from the upcoming February 16, 2012 Commission Meeting.

**Action:** None.

## 10. **Other Business Allowed by Law**

Commissioner Terrell mentioned that MANSWaP is looking to coordinate efforts with MMSD regarding the adaptive management pilot project, chloride minimization, and other pollution prevention endeavors currently underway.

**Action:** None.

## 11. **Adjournment**

**Action:** Commissioner Hovel moved, seconded by Commissioner Terrell that the Commission meeting be adjourned.

Motion carried unanimously.

Regular Meeting of the Commissioners

February 2, 2012

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Caryl E. Terrell, Secretary

### **Future Meetings:**

Thursday, February 16, 2012, 8:00 a.m. – Annexation Hearing & Regular Commission Meeting

Thursday, March 1, 2012, 8:00 a.m. – Regular Commission Meeting & Study Session

Thursday, March 15, 2012, 8:00 a.m. – Regular Commission Meeting

**RESOLUTION: 1**

**2012-2-2-R1**

**RESOLUTION AUTHORIZING THE ISSUANCE AND  
SALE OF UP TO \$50,362,380 GENERAL OBLIGATION  
SEWERAGE SYSTEM PROMISSORY NOTES, SERIES 2012A  
AND PROVIDING FOR OTHER  
DETAILS AND COVENANTS WITH RESPECT THERETO**

WHEREAS, the Madison Metropolitan Sewerage District, Dane County, Wisconsin (the "Municipality") owns and operates a sewerage system (the "System") which is operated for a public purpose as a public utility by the Municipality; and

WHEREAS, certain improvements to the System are necessary to meet the needs of the Municipality and the residents thereof, consisting of the construction of a project (the "Project") assigned Clean Water Fund Program Project No. 4010-34 by the State of Wisconsin Department of Natural Resources (the "Department of Natural Resources"), and as defined in the Department of Natural Resources approval letters for the Plans and Specifications of the Project, or portions thereof, issued under Section 281.41 of the Wisconsin Statutes, and assigned No. S-2011-0326 dated October 4, 2011; and

WHEREAS, under the provisions of Chapter 67.12(12) of the Wisconsin Statutes, any Municipality (as defined in Section 67.01(5) of the Statutes) may, by action of its governing body, provide for the acquisition, planning, design, construction, development, extension, enlargement, renovation, rebuilding, repair or improvement of land, water, properties, buildings, equipment or facilities from the proceeds of promissory notes which are general obligations of the Municipality; and

WHEREAS, the Municipality deems it to be necessary, desirable and in its best interest to authorize and sell general obligation sewerage system promissory notes of the Municipality pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, to pay the cost of the Project; and

WHEREAS, other than "preliminary expenditures" as defined in Treas. Reg. 26 CFR 1.150-2 in an amount not exceeding 20% of the principal amount of the notes authorized to be issued by this resolution, or other than a "de minimis" amount as defined in Treas. Reg. 26 CFR 1.150-2 in an amount not exceeding the lesser of \$100,000 or 5% of the principal amount of the notes authorized to be issued by this resolution, all of the proceeds loaned to the Municipality will be used for Project costs paid by the Municipality subsequent to (i) the date which is 60 days prior to the date on which the Municipality adopted a "declaration of intent" pursuant to Treas. Reg. 26 CFR 1.150-2 stating its intent to reimburse other funds of the Municipality previously used to finance the Project, or (ii) the date on which the notes authorized herein are issued; and

WHEREAS, the Municipality currently has general obligation debt outstanding in the aggregate principal amount of \$62,009,199.94 as follows:

Bond Issue	Date of Issue	Original Principal Amount	Principal Amount Outstanding
1992B Sewerage System Improvement Bonds	05/27/92	\$ 21,301,200.00	\$ 1,445,385.33
1994 Sewerage System Improvement Bonds	11/22/94	1,200,000.00	241,283.64
1995 Sewerage System Improvement Bonds	10/11/95	2,753,289.00	710,725.94
1996 Sewerage System Improvement Bonds	02/28/96	15,974,780.00	4,126,825.16
1997 Sewerage System Improvement Bonds	06/11/97	4,992,406.00	1,781,816.29
2000 Sewerage System Improvement Bonds	11/22/00	1,886,671.00	980,526.00
2001 Sewerage System Improvement Bonds	05/09/01	2,190,640.00	1,189,827.75
2003A Sewerage System Promissory Notes	07/23/03	7,674,449.00	5,319,967.58
2003B Sewerage System Promissory Notes	08/27/03	35,427,273.00	25,772,568.40
2005A Sewerage System Promissory Notes	10/12/05	332,145.00	212,807.03
2006A Sewerage System Promissory Notes	09/13/06	1,892,491.00	1,372,580.18
2007A Sewerage System Promissory Notes	12/12/07	2,826,309.00	2,290,987.31
2008A Sewerage System Promissory Notes	11/12/08	9,143,490.00	8,025,682.38
2010A Sewerage System Promissory Notes	05/26/10	8,964,767.00	<u>8,538,216.95</u>
Total		\$116,559,910.00	<u>\$62,009,199.94</u>

NOW, THEREFORE, be it resolved by the Governing Body of the Municipality that:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

- (a) "Act" means Chapter 67 of the Wisconsin Statutes;
- (b) "Closing Date" means the date of closing on the Clean Water Fund Program loan when the Notes are delivered to the State pursuant to the Financial Assistance Agreement;
- (c) "Debt Service Fund" means the Debt Service Fund of the Municipality, created by this resolution, pursuant to Section 67.11 of the Act;
- (d) "Financial Assistance Agreement" means the Financial Assistance Agreement by and between the Municipality and the State of Wisconsin by the Department of Natural Resources and the Department of Administration pursuant to which the Notes are to be issued and sold to the State, dated as of the Closing Date, substantially in the form attached hereto and incorporated herein by reference;
- (e) "Fiscal Year" means the twelve-month period ending on each December 31;
- (f) "Governing Body" means the Madison Metropolitan Sewerage District Commission, or such other body as may hereafter be the chief legislative body of the Municipality;
- (g) "Municipal Treasurer" means the Treasurer of the Municipality, who shall act as Note Registrar and Paying Agent;
- (h) "Municipality" means Madison Metropolitan Sewerage District;
- (i) "Notes" mean the \$50,362,380 General Obligation Sewerage System Promissory Notes, Series 2012A of the Municipality dated as of the Closing Date, authorized to be issued by this Resolution;

(j) "Note Registrar" means the Municipal Treasurer who shall act as Paying Agent for the Notes;

(k) "Note Year" means the twelve-month period ending on each May 1;

(l) "Project" means the Project described in the preamble to this Resolution. All elements of the Project are to be owned and operated by the Municipality as part of the System as described in the Financial Assistance Agreement;

(m) "Record Date" means the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date; and

(n) "System" means the entire sewerage system of the Municipality, specifically including that portion of the Project owned by the Municipality and including all property of every nature now or hereafter owned by the Municipality for the collection, transmission, treatment and disposal of domestic and industrial sewerage and waste, including all improvements and extensions thereto made by the Municipality while any of the Notes remain outstanding, including all real and personal property of every nature comprising part of or used or useful in connection with such sewerage system and including all appurtenances, contracts, leases, franchises, and other intangibles.

Section 2. Authorization of the Notes and the Financial Assistance Agreement. For the purpose of paying the cost of the Project (including legal, fiscal, engineering and other expenses), there shall be borrowed on the full faith and credit of the Municipality up to the sum of \$50,362,380; and fully registered general obligation sewerage system promissory notes of the Municipality are authorized to be issued in evidence thereof and sold to the State of Wisconsin Clean Water Fund Program in accordance with the terms and conditions of the Financial Assistance Agreement, which is incorporated herein by this reference; and the President (or in his/her absence, the Vice President) and the Secretary (or in his/her absence, the Vice President) of the Municipality are hereby authorized, by and on behalf of the Municipality, to execute the Financial Assistance Agreement.

Section 3. Terms of the Notes. The Notes shall be designated "General Obligation Sewerage System Promissory Notes, Series 2012A" (the "Notes"); shall be dated as of the Closing Date; shall be numbered one and upward; shall bear interest at 2.518% per annum, calculated on the basis of a 360-day year made up of twelve 30-day months; shall be issued in denominations of \$0.01 or any integral multiple thereof; and shall mature on the dates and in the amounts as set forth in Exhibit B of the Financial Assistance Agreement as it is from time to time adjusted by the State based upon actual draws made by the Municipality. Interest on the Notes shall be payable semiannually on May 1 and November 1 of each year, commencing on May 1, 2012. The Notes shall not be subject to redemption prior to maturity except as provided in the Financial Assistance Agreement.

Section 4. Form, Execution, Registration and Payment of the Notes. The Notes shall be issued as registered obligations in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

The Notes shall be executed in the name of the Municipality by the manual signatures of the President (or in his/her absence, the Vice President) and the Secretary (or in his/her absence, the Vice President, as Acting Secretary), and shall be sealed with its official or corporate seal, if any.

The principal of, premium, if any, and interest on the Notes shall be paid by the Municipal Treasurer, who is hereby appointed as the Municipality's registrar (the "Note Registrar").

Both the principal of and interest on the Notes shall be payable in lawful money of the United States of America by the Note Registrar. Payment of principal of the final maturity on the Note will be payable upon presentation and surrender of the Note to the Note Registrar. Payment of principal on the Note (except the final maturity) and each installment of interest shall be made to the registered owner of each Note who shall appear on the registration books of the Municipality, maintained by the Note Registrar, on the Record Date and shall be paid by electronic transfer or by check or draft of the Municipality and mailed to such registered owner at his or its address as appears on such registration books or at such other address may be furnished in writing to such registered owner to the Note Registrar.

Section 5. Note Proceeds. The sale proceeds of the Notes (exclusive of accrued interest and any premium received) shall, forthwith upon receipt, be placed in and kept by the Treasurer as a separate account of the Municipal Capital Projects Fund to be known as the "General Obligation Sewerage System Promissory Notes, Series 2012A, Borrowed Money Account" (hereinafter referred to as the "Borrowed Money Fund", which shall be the "borrowed money fund" as such term is defined in the Act). Monies in the "Borrowed Money Fund" shall be used solely for the purposes for which borrowed or for transfer to the Debt Service Fund as provided by law.

#### Section 6. Tax Levy.

(a) For the express purpose of paying the interest on the Notes as it falls due and also to pay and discharge the principal thereof at maturity, there is hereby levied upon all of the taxable property in the Municipality, in addition to all other taxes, a non-repealable, direct, annual tax in an amount sufficient for that purpose. This tax shall be for collection in the years 2013 through 2031, inclusive, and shall be in such amounts as are necessary to provide for the payment of the principal and interest on the Notes when due. This tax, based on an interest rate of 2.518%, shall be in the maximum amounts as set forth in Exhibit B to the Financial Assistance Agreement, or such lesser amounts as it is from time-to-time adjusted by the State based upon actual draws made by the Municipality. Said Exhibit B is attached hereto as Exhibit B.

The actual tax carried onto the tax rolls each year shall equal the amount necessary to repay the actual principal amount drawn under the Notes, and any interest thereon, when due. The amount of tax carried into the tax roll may be reduced in any year by the amount of revenues of the Municipality's wastewater sewer service charge system which are appropriated and irrevocably deposited in the Debt Service Fund for the Notes.

(b) The Municipality shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried into the tax rolls of the

Municipality and collected as other taxes are collected, provided that the amount of tax carried into said tax rolls may be reduced in any year by the amount of any surplus money in the Debt Service Fund created in Section 7 hereof.

(c) If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Municipality then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 7. Debt Service Fund. The proceeds of the taxes levied pursuant to Section 6 above, when collected by the Municipal Treasurer, shall be placed and kept by the Municipal Treasurer as a separate fund irrevocably pledged for paying the principal of and interest on the Notes so long as any such Notes shall remain outstanding, to be known as the General Obligation Sewerage System Promissory Notes, Series 2012A, Debt Service Fund (hereinafter referred to as "Debt Service Fund"). The accrued interest and any premium received at the time of delivery of the Notes shall be paid over to the Debt Service Fund. Interest on or principal of the Notes falling due at any time when there shall be on hand in the Debt Service Fund insufficient funds for the payment of such principal and interest shall be paid promptly when due from other funds of the Municipality.

Section 8. Deposits and Investments. The Debt Service Fund shall be kept apart from monies in the other funds and accounts of the Municipality and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Notes as the same becomes due and payable. All monies therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34 of the Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603 and 67.10(3) of the Wisconsin Statutes. All income derived from such investments shall be regarded as revenues of the Municipality. No such investment shall be in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder.

An officer of the Municipality shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Notes are not "arbitrage bonds" under Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder.

Section 9. Operation of System; Municipality Covenants. It is covenanted and agreed by the Municipality with the owner or owners of the Notes, and each of them, that the Municipality will perform all of the obligations as set forth in the Financial Assistance Agreement.

Section 10. Sale of Notes. The sale of Notes to the State of Wisconsin Clean Water Fund Program for the purchase price of up to \$50,362,380, at par, is ratified and confirmed; and the officers of the Municipality are authorized and directed to do any and all acts, including executing the Financial Assistance Agreement and the Notes as hereinabove provided, necessary to conclude delivery of the Notes to said purchaser, as soon after adoption of this Resolution as is convenient.

The purchase price for the Notes shall be paid upon requisition therefor as provided in the Financial Assistance Agreement.

Section 11. Application of Note Proceeds. The proceeds of the sale of the Notes shall be deposited by the Municipality into the "Borrowed Money Fund". The Borrowed Money Fund shall be used solely for the purpose of paying the costs of the Project (including capitalized interest, if any, on the Notes) as more fully described in the preamble hereof and in the Financial Assistance Agreement. Moneys in the Borrowed Money Fund shall be disbursed within three (3) business days of their receipt from the State of Wisconsin and shall not be invested in any interest-bearing account.

Section 12. Amendment to Resolution. After the issuance of any of the Notes, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Notes have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the Municipality may, from to time, amend this Resolution without the consent of any of the owners of the Notes, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and (b) this Resolution may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal amount of the Notes then outstanding, exclusive of Notes held by the Municipality; provided, however, that no amendment shall permit any change in the pledge of tax revenues of the Municipality or the maturity of any Note issued hereunder, or a reduction in the rate of interest on any Note, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Notes may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Note to which the change is applicable.

Section 13. Defeasance. When all Notes have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The Municipality may discharge all Notes due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest by the U.S. Government, or by a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Notes to its maturity or, at the Municipality's option, if said Note is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Note at maturity, or at the Municipality's option, if said Note is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Notes on such date has been duly given or provided for.

Section 14. Rebate Fund. Unless the Notes are exempt from the rebate requirements of the Internal Revenue Code of 1986, as amended, the Municipality shall establish and maintain a separate account for the Notes to be known as the "Rebate Fund". The sole purpose of the Rebate Fund is to provide for the payment of any rebate liability with respect to the Notes under the relevant provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder (the "Regulations"). The Rebate Fund shall be

maintained by the Municipality until all required rebate payments with respect to the Notes have been made in accordance with the relevant provisions of the Code and the Regulations.

The Municipality hereby covenants and agrees that it shall pay to the United States from the Rebate Fund, at the times and in the amounts and manner required by the Code and the Regulations, the portion of the “rebate amount” (as defined in Section 1.148-3(b) of the Regulations) that is due as of each “computation date” (within the meaning of Section 1.148-3(e) of the Regulations). As of the date of this Resolution, the provisions of the Regulations specifying the required amounts of rebate installment payments and the time and manner of such payments are contained in Sections 1.148-3(f) and (g) of the Regulations, respectively. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Notes and may only be used for the payment of any rebate liability with respect to the Notes.

The Municipality may engage the services of accountants, attorneys or other consultants necessary to assist it in determining the rebate payments, if any, owed to the United States with respect to the Notes. The Municipality shall maintain or cause to be maintained records of determinations of rebate liability with respect to the Notes for each computation date until six (6) years after the retirement of the last of the Notes. The Municipality shall make such records available to the State of Wisconsin upon reasonable request therefor.

Section 15. Continuing Disclosure. The officers of the Municipality are hereby authorized and directed, if requested by the State, to provide to the State of Wisconsin Clean Water Fund Program (the “CWFP”) and to such other persons or entities as directed by the CWFP such ongoing disclosure regarding the Municipality's financial condition and other matters, at such times and in such manner as the CWFP may require, in order that securities issued by the Municipality and the CWFP satisfy rules and regulations promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended or may be amended from time to time imposed on brokers and dealers of municipal securities before the brokers and dealers may buy, sell, or recommend the purchase of such securities.

Section 16. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the owner or owners of the Notes, and after issuance of any of the Notes no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 12, until all of the Notes have been paid in full as to both principal and interest. The owner or owners of any of the Notes shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the Municipality, the Governing Body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the Municipality, its Governing Body and any other authorized body, to take any and all actions necessary to carry out all of the provisions and agreements contained in this Resolution.

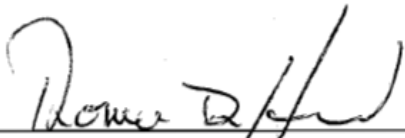
Section 17. Requirements of Municipality. The officers of the Municipality, staff of the Municipality, attorneys for the Municipality, financial consultants of the Municipality, or other agents or employees of the Municipality are hereby authorized to do all acts and things required of them by this Resolution for the full, punctual and complete performance of all of the provisions of this Resolution.

Section 18. Illegal or Invalid Provisions. In case any one or more of the provisions of this Resolution or any of the Notes shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution or of the Notes.

Section 19. Conflicting Resolutions. All ordinances, resolutions, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed, and this Resolution shall be in effect from and after its passage.

Passed: February 2, 2012

Approved: February 2, 2012

  
Thomas D. Hovel, Vice President

Attest:

  
Caryl E. Terrell, Secretary

EXHIBIT A  
(Form of Note)

REGISTERED  
NO. R-1

UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
COUNTY OF DANE  
MADISON METROPOLITAN SEWERAGE DISTRICT

REGISTERED  
\$50,362,380

GENERAL OBLIGATION SEWERAGE SYSTEM PROMISSORY NOTE, SERIES 2012A

Final  
Maturity Date

Date of  
Original Issue

May 1, 2031

February 22, 2012

REGISTERED OWNER: STATE OF WISCONSIN CLEAN WATER FUND PROGRAM

KNOW ALL MEN BY THESE PRESENTS that the Madison Metropolitan Sewerage District, Dane County, Wisconsin, (the "Municipality") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, solely from the fund hereinafter specified, the principal sum of an amount not to exceed FIFTY MILLION THREE HUNDRED SIXTY-TWO THOUSAND THREE HUNDRED EIGHTY DOLLARS (\$50,362,380) (but only so much as shall have been drawn hereunder, as provided below) on May 1 of each year commencing May 1, 2015 until the final maturity date written above, together with interest thereon (but only on amounts as shall have been drawn hereunder, as provided below) from the dates the amounts are drawn hereunder or the most recent payment date to which interest has been paid, at the rate of 2.518% per annum, calculated on the basis of a 360-day year made up of twelve 30-day months, such interest being payable on the first days of May and November of each year, with the first interest being payable on May 1, 2012.

The principal amount evidenced by this Note may be drawn upon by the Municipality in accordance with the Financial Assistance Agreement entered by and between the Municipality and the State of Wisconsin by the Department of Natural Resources and the Department of Administration including capitalized interest transferred (if any). The principal amounts so drawn shall be repaid in installments on May 1 of each year commencing on May 1, 2015 in an amount equal to an amount which when amortized over the remaining term of this Note plus current payments of interest (but only on amounts drawn hereunder) at Two and Five Hundred Eighteen Thousandths percent (2.518%) per annum shall result in equal annual payments of the total of principal and the semiannual payments of interest. The State of Wisconsin Department of Administration shall record such draws and corresponding principal repayment schedule on a cumulative basis in the format shown on the attached Exhibit A.

Both principal and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. On the final maturity date, principal of this Note shall be payable only upon presentation and surrender of this Note at the office of the Municipal Treasurer. Principal hereof (except the final maturity) and interest hereon shall be payable by

electronic transfer or by check or draft dated on or before the applicable payment date and mailed from the office of the Municipal Treasurer to the person in whose name this Note is registered at the close of business on the fifteenth day of the calendar month next preceding such interest payment date.

The Notes shall not be redeemable prior to their maturity, except with the consent of the registered owner.

This Note is transferable only upon the books of the Municipality kept for that purpose at the office of the Municipal Treasurer, by the registered owner in person or its duly authorized attorney, upon surrender of this Note, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Municipal Treasurer, duly executed by the registered owner or its duly authorized attorney. Thereupon a replacement Note shall be issued to the transferee in exchange therefor. The Municipality may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. This Note is issuable solely as a negotiable, fully-registered note, without coupons, and in denominations of \$0.01 or any integral multiple thereof.

This Note is issued for the purpose of providing for the payment of the cost of constructing improvements to the Sewerage System of the Municipality, pursuant to Article XI, Section 3 of the Wisconsin Constitution, Chapter 67, Wisconsin Statutes, and a resolution adopted on February 2, 2012, and entitled: "RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$50,362,380 GENERAL OBLIGATION SEWERAGE SYSTEM PROMISSORY NOTES, SERIES 2012A AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO." The principal of and interest on this Note is payable in lawful money of the United States of America as aforesaid, and for the prompt payment of the principal and interest on this Note, and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Municipality are hereby irrevocably pledged.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, have happened, and have been performed in due time, form and manner as required by law; that the indebtedness of the Municipality, including this Note and the issue of which it is a part, does not exceed any limitation, general or special, imposed by law; and that a valid, direct, annual irrevocable tax has been levied by the Municipality sufficient to pay the interest on this Note when it falls due and also to pay and discharge the principal hereof at maturity.

IN WITNESS WHEREOF, the Municipality has caused this Note to be signed by the signatures of its President (or in his/her absence, the Vice President) and Secretary (or in his/her absence, the Vice President, as Acting Secretary), and its corporate seal (or a true facsimile thereof) to be impressed (or imprinted) hereon, all as of the date of original issue specified above.

MADISON METROPOLITAN SEWERAGE DISTRICT  
DANE COUNTY, WISCONSIN

(SEAL)

By: \_\_\_\_\_ FORM OF NOTE  
Thomas D. Hovel, Vice President

By: \_\_\_\_\_ FORM OF NOTE  
Caryl E. Terrell, Secretary

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other  
identifying number of Assignee

\_\_\_\_\_

the within Note, and all rights thereunder, hereby irrevocably constituting and appointing

\_\_\_\_\_

Attorney to transfer said Note on the books kept for the registration thereof with full power of  
substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTICE: The signature to this assignment must  
correspond with the name as it appears upon the face  
of the within Note in every particular, without  
alteration or enlargement or any change whatever.

Signature(s) guaranteed by:

\_\_\_\_\_



## EXHIBIT A TO NOTE (continued)

PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Principal Amount</u>
May 1, 2015	\$2,410,117.24
May 1, 2016	2,470,804.00
May 1, 2017	2,533,018.84
May 1, 2018	2,596,800.26
May 1, 2019	2,662,187.69
May 1, 2020	2,729,221.57
May 1, 2021	2,797,943.37
May 1, 2022	2,868,395.59
May 1, 2023	2,940,621.79
May 1, 2024	3,014,666.64
May 1, 2025	3,090,575.95
May 1, 2026	3,168,396.65
May 1, 2027	3,248,176.88
May 1, 2028	3,329,965.97
May 1, 2029	3,413,814.51
May 1, 2030	3,499,774.37
May 1, 2031	3,587,898.68

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held in the District office on February 2, 2012.

**RESOLUTION: 2**  
**2012-2-2-R2**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (MMSD) for E. Washington Ave. Sanitary Sewer Assessment District - 2012, City of Madison, on January 23, 2012, by Mark Moder, City Engineering Division, and

WHEREAS, the project consists of relocating 639 feet of 8-inch and 13 feet of 10-inch sanitary sewers on East Washington Avenue on Madison's east side. The existing sewer is located behind a proposed retaining wall which would make it difficult to maintain with the City's cleaning equipment, and

WHEREAS, the proposed sanitary sewer extensions will connect to the City of Madison's sewerage facilities and MMSD's Northeast Interceptor/Waunakee-DeForest extension, and

WHEREAS, no new areas are being served and no additional flows are anticipated, and

WHEREAS, interceptor connection charges for the areas being served have been paid, and

WHEREAS, plan review fees are due, and

WHEREAS, the MMSD has received a sewer extension review letter #6-12-1 from the Capital Area Regional Planning Commission (CARPC) dated January 23, 2012 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the Dane County Water Quality Plan and the Dane County Land Use and Transportation Plan, and

WHEREAS, the Chief Engineer and Director of MMSD has recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for E. Washington Ave. Sanitary Sewer Assessment District - 2012, City of Madison, submitted on January 23, 2012, by Mark Moder, City Engineering Division, be approved subject to the following conditions:

1. That City of Madison shall pay the plan review fee of \$1,050.00 to the MMSD within 30 days of receiving an invoice for the fee.
2. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the MMSD with as-built plans in the case of any significant deviations from the original design.

3. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the MMSD and with the applicable State of Wisconsin plumbing and sewerage codes.
4. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held in the District office on February 2, 2012.

**RESOLUTION: 3**  
**2012-2-2-R3**

WHEREAS, plans for sanitary sewer extensions were submitted to the Madison Metropolitan Sewerage District (MMSD) for N. Orchard St. and Spring St. Reconstruction Assessment District - 2012, City of Madison, on January 23, 2012, by Max Conway, City Engineering Division, and

WHEREAS, the project consists of replacing 8-inch sanitary sewers on N. Orchard St., Spring St. and Capitol Ct, and 10-inch sewers on N. Orchard St. in the City's Greenbush Neighborhood. The existing sewer is determined to be in poor condition and being replaced in conjunction with the street reconstruction project, and

WHEREAS, the proposed sanitary sewer extensions will connect to the City of Madison's sewerage facilities and MMSD's West Interceptor, and

WHEREAS, direct connections are proposed to be made to MMSD's West Interceptor at MMSD MH02-011, and MMSD MH02-314A, and

WHEREAS, no new areas are being served and no additional flows are anticipated, and

WHEREAS, interceptor connection charges for the areas being served have been paid, and

WHEREAS, plan review fees are due, and

WHEREAS, the MMSD has received a sewer extension review letter #6-12-2 from the Capital Area Regional Planning Commission (CARPC) dated January 23, 2012 stating the CARPC staff has reviewed the proposed extension and determined that it is consistent with the urban service area provisions of the Dane County Water Quality Plan and the Dane County Land Use and Transportation Plan, and

WHEREAS, the Chief Engineer and Director of MMSD has recommended the approval of said plans,

THEREFORE, BE IT RESOLVED, that the plans for sanitary sewer extensions for N. Orchard St. and Spring St. Reconstruction Assessment District - 2012, City of Madison, submitted on January 23, 2012, by Max Conway, City Engineering Division, be approved subject to the following conditions:

1. That City of Madison shall pay the plan review fee of \$1,050.00 to the MMSD within 30 days of receiving an invoice for the fee.
2. That MMSD shall be notified for inspection and approval of direct connections occurring at MMSD manhole 02-011 and 02-314A a minimum of three days before the work is to be performed.

3. That the City of Madison shall require the presence of an engineer or an inspector on the construction of said sewer extensions who shall make a record showing in detail the construction as built and shall furnish the MMSD with as-built plans in the case of any significant deviations from the original design.
4. That the construction, operation, maintenance and use of said sewer extensions shall be in accordance with the lawful rules and regulations of the MMSD and with the applicable State of Wisconsin plumbing and sewerage codes.
5. That if construction of the sewer extensions covered by said plans has not commenced within four years following the approval date of this resolution, this approval shall become void and new plans shall be submitted. If construction has commenced but has not been completed within the four-year approval period, the unbuilt portion must be submitted for reapproval if it is a significant portion of the project and would require DNR approval.

The above resolution was adopted by the Commissioners of the Madison Metropolitan Sewerage District at their meeting held in the District office on February 2, 2012.

**Madison Metropolitan Sewerage District  
Cash Statement General Account  
For 2/16/2012 Commission Meeting  
Balance as of 2/9/2012**

Available Cash Balance Through Check No.	103106	\$ 9,165.19
Plus/Less Adjustments		<u>967.72</u>

Net Available Cash Balance 10,132.91

Add Receipts

CDs	-	
Mutual Fund Interest	35.60	
Local Government Investment Pool	770,000.00	
WISC	-	
Sewer Service & Station Charges	707,733.39	
Rent	3,634.00	
Misc. Receipts	34,709.24	<u>1,516,112.23</u>

Less Disbursements

Accounts Payable Vouchers	644,238.17	
Payroll	308,640.09	
Wire Transfers	463,954.21	<u>(1,416,832.47)</u>

Available Cash Balance Through Check No.	103283	\$ <b>109,412.67</b>
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Current Investments

1/12/12 Balance - Gov't Investment Pool	3,134,204.04
Withdrawals - January	(770,000.00)
Transfer to Construction	(250,000.00)
Interest- January - .13%	<u>346.90</u>
2/9/12 Balance - Gov't Investment Pool	2,114,550.94

1/12/12 Balance - WISC	507,032.13
Interest December	<u>25.80</u>
2/9/12 Balance - WISC	507,057.93

Total All Investments \$ **2,621,608.87**

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Chief Engineer & Director

Madison Metropolitan Sewerage District directs the Treasurer of said District to sign or cause to be signed by facsimile checks in accordance with the following list being paid by General Account Checks Nos. 103107 through 103283 and payroll check 13253588 inclusive.

by \_\_\_\_\_  
Edward V. Schten, President

Acknowledged: \_\_\_\_\_  
City Treasurer

by \_\_\_\_\_  
Caryl E. Terrell, Secretary

**Cash Receipts, Adjustments & Wire Transfers for General Account  
February 2012 Cash Statement**

Description	Amount
<b>Transfers &amp; Interest</b>	
CDs	
Mutual Fund Interest	35.60
Local Government Investment Pool	770,000.00
Transfer from WISC	
Total - Transfers & Interest	<b>\$ 770,035.60</b>
<b>Sewer Service &amp; Station Charges</b>	
Septage Disposal	43,338.95
Pumping Stations	18,224.79
Waunakee Utilities	4th Quarter Sewer Service 243,661.05
City of Monona	4th Quarter Sewer Service 122,711.75
Town of Madison	4th Quarter Sewer Service 101,993.38
Village of Cottage Grove	4th Quarter Sewer Service 84,033.45
Village of Maple Bluff	4th Quarter Sewer Service 19,194.15
Kegonsa Sanitary District	4th Quarter Sewer Service 18,728.00
Waunona Sanitary District #2	4th Quarter Sewer Service 17,615.08
Town of Dunn #1	4th Quarter Sewer Service 12,378.63
Pleasant Springs SD #1	4th Quarter Sewer Service 10,261.23
Morrisonville SD #1	4th Quarter Sewer Service 4,201.01
Town of Blooming Grove	4th Quarter Sewer Service 3,199.69
Lake Windsor SD	4th Quarter Sewer Service 3,052.27
Town of Middleton	4th Quarter Sewer Service 2,427.06
Dunn SD #4	4th Quarter Sewer Service 1,719.08
Town of Burke	4th Quarter Sewer Service 974.36
Illinois Foundation Seeds	4th Quarter Sewer Service 19.46
	<b>707,733.39</b>
<b>Rent Received</b>	
Jeff Klawes	January 400.00
Debra Iglesias	February 450.00
Roy Johnson	February 450.00
Diversified Seed	February 1,734.00
Madison Gas & Electric	February 600.00
	<b>3,634.00</b>
<b>Misc. - Other Receipts</b>	
Health Insurance Payments	14,590.60
Connection Charges	
Pretreatment	15,975.20
Waunakee Utilities	Lab samples 1,918.09
City of Madison	Sewer Plan Review Fee 1,100.00
Waunakee Utilities	NEI/WD Ext. 883.60
Goodman Community Center	Security deposit refund 100.00
Monona Grove School District	Lab samples 91.75
Rhonda Riedner	Sale of lab equipment 50.00
Total - Other Receipts	<b>34,709.24</b>
Total - All Receipts	<b>\$ 1,516,112.23</b>

Adjustments

ADP Payroll Fee Amount Error on Jan.Cash Stmt.	74.23
Void check #103197 - Wrong vendor address	259.53
Void check #103110 - Lost in mail	633.96

Total - Adjustments **967.72**

Wire Transfers

Federal & State Taxes Wire Transfers	136,721.26
Flexible Spending Wire Transfers	2,516.74
ICMA Tax Deferred Wire Transfers	14,882.00
ICMA Retirement Health Savings Transfer	200,759.66
WRS Wire Transfer	108,416.85
Local Government Investment Pool	
Wire to Sinking	
ADP Fees	485.12
Safe Deposit Box	50.00
Postage Wire	
Bank Service Charges	122.58
Transfer to Construction	

Total - Wire Transfers **\$ 463,954.21**

Payroll Checks

01/09/12-01/22/12	13253588	156,050.52
01/23/12-02/05/12		152,589.57

Total-All Payrolls **\$ 308,640.09**

## DISBURSEMENTS

Print Date: 2/9/2012

Bank Code: BANK3

Date Range: 01/12/12 to 02/09/12

103107	KAMAN INDUSTRIAL TECHNOLOGIES	Headworks conveyor belt	2,309.11
103108	CONNEY SAFETY PRODUCTS CO	Emp Safety Award purchases	2,094.75
103109	EGGIMANN MOTOR & EQUIP SALES	Oil filters	67.19
103110	H & H INDUSTRIES INC	Fall A/C unit maintenance	633.96
103111	MOTION INDUSTRIES INC	Bearing assembly	658.86
103112	CITY TREASURER	PS 01 water/sewer charges	956.39
103113	INDUSTRIAL CONTROLS DISTRIBUTORS LL	Parts	378.69
103114	GROUP HEALTH COOPERATIVE	February emp health ins	26,278.92
103115	CAPITAL NEWSPAPERS INC	Dec 1 Comm meeting minutes	65.50
103116	PROFESSIONAL PEST CONTROL	PS 2 pest control	100.00
103117	ALLIANT UTILITIES/WP&L	PS 17 electricity	2,266.86
103118	UW SOIL TESTING LAB	MetroGro soil analysis	233.10
103119	MENARDS	Parts and supplies	89.75
103120	JOE DANIELS CONSTRUCTION CO	Oil Stg Bldg exterior repair	5,969.00
103121	WERNER ELECTRIC SUPPLY CO	Vibration tester	7,623.59
103122	HONEY WAGON SERVICE INC	Jet scum lines on East side	910.00
103123	PBBS EQUIPMENT CORPORATION	Shop 1 boiler regulator	567.60
103124	RELIABLE MECHANICAL SEAL REPAIR	Mechanical seal	445.00
103125	QUALITY PUMPS INC	Hydro pressure tank	252.22
103126	INTERSTATE BATTERY SYSTEMS	Batteries	355.49
103127	LAFORCE HARDWARE	Transom door and frame	2,379.96
103128	KRIS HUEHNE	Reimb C Witte retirem lunch	49.00
103129	VERONA SEWER & WATER UTILITY	PS 17 water 9/15-12/14/2011	31.20
103130	DELL MARKETING LP	Minitower computers	6,068.40
103131	DETECTION INSTRUMENTS CORP	Gas data loggers	4,114.33
103132	HUMAN RESOURCES GROUP	December HR services	4,109.20
103133	DETTMANN CONSULTING ASSOCIATES LLC	December position analysis	500.00
103134	AQUAFIX INC	Digester defoamer	308.63
103135	KEMIRA WATER SOLUTIONS INC	Ferric chloride	8,163.23
103136	WENNIGER COMPRESSOR COMPANY	Compressor repair	769.40
103137	S & S PRODUCTS	Janitorial supplies	82.65
103138	MASTERS BUILDING SOLUTIONS INC	Probe assembly	151.93
103139	BOYD MACHINE & REPAIR CO., INC.	Pump Shaft Repair	432.00
103140	ENTERPRISE SPECIALTY PRODUCTS, INC.	Defoamer	5,904.84
103141	BADGER WELDING SUPPLIES INC	Filter helmets and filters	1,792.33
103142	CONNEY SAFETY PRODUCTS CO	LED headlamps	47.28
103143	CRESCENT ELECTRIC SUPPLY CO	Enclosure, Panels	528.95
103144	GRAYBAR ELECTRIC CO INC	Switches, Elec. Parts	2,528.00
103145	H & H INDUSTRIES INC	Fall A/C unit maintenance	633.96
103146	MEIER TRUCK SALES INC	GMC Sierra repair	2,175.63
103147	WIEDENBECK INC	Flat stainless steel stock	669.16
103148	FIRST SUPPLY CO	Stainless steel pipes	756.16
103149	WISCONSIN COUNCIL 40	Jan Union dues deduction	2,264.78
103150	AXLEY BRYNELSON	January 2012 legal retainer	4,210.00
103151	CITY TREASURER	Midtown sinkhole televising	462.42
103152	WI SUPPORT COLLECTIONS TRUST	Pay date Jan 27 child supp	312.14
103153	DEAN HEALTH PLAN INC	Feb emp health ins premium	70,580.97
103154	CAPITAL NEWSPAPERS INC	Jan 5 Comm meeting notice	65.41
103155	UNITED PARCEL SERVICE	Shipping charges	73.91
103156	AT&T	Nine Springs local phone serv	199.87
103157	HACH COMPANY	Analyzer repair	401.50
103158	MADISON TRUCK SALES	Repair truck hood damage	2,182.48
103159	MATERIALS DISTRIBUTION SERVICE	Parts and supplies	2,875.74
103160	FEDERAL EXPRESS CORP	Shipping charges	17.46
103161	MENARDS	Parts and supplies	560.64
103162	MIDDLETON POWER CENTER	Mower parts	126.60
103163	WERNER ELECTRIC SUPPLY CO	Connectors	143.72
103164	CITY OF MIDDLETON	PS 16 water charges	33.56
103165	YRC	Check valve shipping chgs	171.13
103166	RELIABLE MECHANICAL SEAL REPAIR	Recondition pump seal	435.00
103167	PROGRESSIVE IMAGE INC	LED lights	453.76
103168	CDW	Monthly web hosting	19.95

## DISBURSEMENTS

Print Date: 2/9/2012

Bank Code: BANK3

Date Range: 01/12/12 to 02/09/12

103169	CDW	Monthly spam control	255.00
103170	HELLENBRAND INC	Solar salt	19.59
103171	JEFFREY BROCHTRUP	Reimb CSWEA May conf hotel	273.48
103172	NORTHERN BALANCE & SCALE INC	Lab thermometer calib & serv	213.00
103173	ROCKY ROCCOCOS	Leadership Mastery lunch	424.65
103174	SGTS INC	Key fobs	533.01
103175	TDS TELECOM	PS 17 USGS monitoring	33.60
103176	QUILL	Office supplies	625.59
103177	CDW GOVERNMENT INC	Oracle software	850.00
103178	WVWA SOUTHERN REGION	R Zolnik conf reg fee	30.00
103179	MIDWEST WATER ANALYSTS ASSOC	2@ Lab winter meeting reg	80.00
103180	BAER INSURANCE SERVICES LLC	Liability ins down-payment	22,282.00
103181	AFLAC	Employee benefit premium	735.83
103182	MENARDS	Paint and fence slats	41.15
103183	DELTA DENTAL OF WISCONSIN	February emp dental premium	4,725.32
103184	UNION TRANSFER & STORAGE INC	Bin rentals for January	242.50
103185	JANI-KING OF MADISON	January janitorial service	239.00
103186	981-PRAXAIR DISTRIBUTION INC	Lab argon and nitrogen	621.82
103187	EMMONS BUSINESS INTERIORS	February cubicle rental	500.00
103188	KONE INC	Elevator maint 1/1-3/31/12	264.45
103189	WILLIAM A. CHATTERTON STANDING TRUS	Pay date Jan 27 garnishment	540.00
103190	AT&T GLOBAL SERVICES	Fix incoming call flow	292.50
103191	USIC LOCATING SERVICES INC	December utility locates	2,553.00
103192	ALLENBAUGH ASSOCIATES INC	Leadership Mastery Jan 9-13	38,000.00
103193	ZONES INC	Gigabit switch	1,517.09
103194	INDUSTRIAL SCIENTIFIC	iNet Exchange subscr-Dec	522.71
103195	AT&T ADVERTISING SOLUTIONS	Yellow Pages advertising	64.00
103196	PER MAR SECURITY SERVICES	PS 6 security monitoring	99.00
103197	CITY OF MADISON TREASURER	Erosion control permit fee	259.53
103198	KEMIRA WATER SOLUTIONS INC	Ferric chloride	3,984.12
103199	DOWNIN'S MIDWEST CO	Spark plugs	384.40
103200	R STAHL INC	Parts	995.66
103201	KIMBALL MIDWEST	Bushings and drill bits	412.41
103202	CITY OF MADISON TREASURER	Rental property tax bill	8.67
103203	CITY OF MADISON TREASURER	Rental property tax bill	8.67
103204	CITY OF MADISON TREASURER	Erosion control permit fee	242.19
103205	BADGER CONTRACTORS RENTAL &	Electric breaker hammers	50.00
103206	ZORN COMPRESSOR & EQUIPMENT	Filters & elements for bubblers	224.70
103207	CRESCENT ELECTRIC SUPPLY CO	Wire	5,807.51
103208	EGGIMANN MOTOR & EQUIP SALES	Parts	165.97
103209	GRAYBAR ELECTRIC CO INC	Safety Switch, Circ Protect	3,434.68
103210	MADISON TRUCK EQUIPMENT INC	Air compressor repair	422.07
103211	NEWARK INONE	Hour meter	311.00
103212	MOTION INDUSTRIES INC	Belts	67.18
103213	CITY TREASURER	Application for water serv	3,465.00
103214	INDUSTRIAL CONTROLS DISTRIBUTORS LL	Programmer module	820.78
103215	CAPITAL NEWSPAPERS INC	Dec 15 Comm meeting minutes	105.11
103216	UNITED PARCEL SERVICE	Shipping charges	36.56
103217	ALLIANT UTILITIES/WP&L	PS 9 electricity	691.25
103218	FISHER SCIENTIFIC	Lab supplies	6,525.24
103219	DORNER CO	Plug valve assembly	1,165.01
103220	ECONOPRINT	Septage receiving sheets	90.40
103221	LAKE CITY GLASS INC	Sidelight window frame instl	1,212.75
103222	WERNER ELECTRIC SUPPLY CO	Controller Motors, Parts	5,700.18
103223	CHARTER COMMUNICATIONS	Nine Springs internet	247.02
103224	MCMaster-CARR SUPPLY CO	Parts	476.25
103225	BUMPER TO BUMPER MADISON	Brake pads and rotors	163.97
103226	STARLED INC	LED lights	268.11
103227	SUMMIT PUMP INC	Mechanical seal	418.00
103228	UW-MADISON	Gov Affairs seminar reg	975.00
103229	CPI INTERNATIONAL	Lab chemicals	1,409.00
103230	INTERSTATE BATTERY SYSTEMS	6 VDC batteries	35.98

## DISBURSEMENTS

Print Date: 2/9/2012

Bank Code: BANK3

Date Range: 01/12/12 to 02/09/12

103231	LAI LTD	Shaft sleeve	1,444.52
103232	GERALD SMITH	February retiree health ins	261.76
103233	CURTIS SAUSER	Hotel exp re Surveyor conf	220.76
103234	ROCKY ROCCOCOS	Lunch-ORS/DARC RFP wks	77.32
103235	M & I TRUST	Flex Plan admin fee	175.00
103236	CINTAS CORPORATION #446	Uniforms	125.92
103237	NORTHERN LAKE SERVICE INC	December PCB samples	114.00
103238	SAFE SOFTWARE INC	FME Prof Ed maint 3/12-2/13	450.00
103239	KEMIRA WATER SOLUTIONS INC	PAX-18 for UW foaming study	15,124.28
103240	CARDMEMBER SERVICE	Credit card charges	12,648.98
103241	MONONA EMBROIDERY	Safety Award clothing	925.70
103242	BOYD MACHINE & REPAIR CO., INC.	Impeller repair	3,375.00
103243	EPM POWER & WATER SOLUTIONS	Communications CPU repair	2,764.75
103244	ZORN COMPRESSOR & EQUIPMENT	Air dryer parts	883.58
103245	CONNEY SAFETY PRODUCTS CO	Clothing	3,410.84
103246	EGGIMANN MOTOR & EQUIP SALES	Oil filters	41.13
103247	EMS INDUSTRIAL INC	Capacitor	437.50
103248	ENGELHART INC	4 wheeler repair	38.69
103249	GRAINGER	Electric heater	251.64
103250	GRAYBAR ELECTRIC CO INC	Safety switch	3,087.49
103251	HARDER HELSLEY MADISON	Janitorial towels	794.03
103252	NEWARK INONE	Limit switch side rotary	552.42
103253	WIEDENBECK INC	Parts and supplies	41.22
103254	WI SUPPORT COLLECTIONS TRUST	Paydate 2-10 child support	312.14
103255	M G & E	Gas and electric charges	236,046.29
103256	UNITED PARCEL SERVICE	Shipping charges	46.00
103257	AT&T	Nine Springs internet	123.57
103258	ALLIANT UTILITIES/WP&L	Outfall electricity	7.53
103259	FISHER SCIENTIFIC	Lab nitric acid	317.41
103260	CAREERTRACK	2 @ seminar registration	298.00
103261	DIONEX CORPORATION	Lab polyvials	783.03
103262	HACH COMPANY	Pump back bushing	189.95
103263	WASTE MANAGEMENT	February trash pickup	82.21
103264	MENARDS	Tarp and strap sets	47.94
103265	SAFETY KLEEN CORP	Clean parts washers	302.52
103266	GBC SCIENTIFIC EQUIPMENT LLC	Electrodes for Lab	236.50
103267	THE MADISON TIMES	Environmental Spec job ads	391.95
103268	MCMASTER-CARR SUPPLY CO	Tools, parts and supplies	1,708.84
103269	AIRGAS NORTH CENTRAL	Nitrogen 12 pk cylinder	420.74
103270	FLUID HANDLING INC	Sleeve	314.23
103271	DIGGERS HOTLINE INC.	2012 utility locate downpay	2,929.10
103272	ENVIRONMENTAL EXPRESS LTD	Lab volatiles filters	5,340.08
103273	STEVEN REUSSER	Ostara user group travel	834.34
103274	ZENON KOCHAN	MATC class fee reimb	26.37
103275	JEFF KRONING	MATC course fee reimb	26.37
103276	JEREMY OLSON	Tuition reimb for MGT 301	1,360.00
103277	BAER INSURANCE SERVICES LLC	Crime Bond/Prop ins paym	4,474.75
103278	PELLITTERI WASTE SYSTEMS	Screenings and grit hauling	6,032.24
103279	WILLIAM A. CHATTERTON STANDING TRUS	Paydate 2-10 garnishment	540.00
103280	KEMIRA WATER SOLUTIONS INC	Ferric chloride	12,126.27
103281	WENNIGER COMPRESSOR COMPANY	Belt and filter	294.75
103282	LUDECA INC.	Optalign Plus upgrade	9,172.60
103283	CLEAN LAKES ALLIANCE	Yahara CLEAN contribution	15,000.00

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 644,238.17

**Madison Metropolitan Sewerage District  
Cash Statement Construction Account  
For 2/16/2012 Commission Meeting  
Balances as of 2/9/2012**

Available Cash Balance Through Check No.	9618	\$ 2,419.87
Plus/Less Adjustments		<u>-</u>
Net Available Cash Balance		2,419.87

Add Receipts

CDs & Repurchase Agreements	-	
Mutual Fund Interest	31.14	
Dana Investments	-	
Local Gov't Investment Pool	680,000.00	
Interceptor Connection Charges	136,877.99	
From General Account	-	
Misc. Receipts	1,100.00	<u>818,009.13</u>

Less Disbursements

Accounts Payable Vouchers	818,071.62	
Wire Transfers	40.00	<u>(818,111.62)</u>

Available Cash Balance Through Check No.	9629	\$ <b>2,317.38</b>
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Current Investments

1/12/12 Balance - Gov't Investment Pool	553,384.11
Transfer from General	250,000.00
Withdrawal - February	(680,000.00)
Interest-January - .13%	<u>122.14</u>
2/9/12 Balance - Gov't Investment Pool	123,506.25
1/12/12 Balance - Dana Investments	4,046,523.08
Dividends - December (4.30%)	<u>14,494.99</u>
2/9/12 Balance - Dana Investments	4,061,018.07

Total All Investments **\$ 4,184,524.32**

\_\_\_\_\_  
Chief Engineer & Director

Madison Metropolitan Sewerage District directs the Treasurer of said District to sign or cause to be signed by facsimile checks in accordance with the following list being paid by Construction Account Checks Nos. 9619 through 9629 inclusive.

by \_\_\_\_\_  
Edward V. Schten, President

Acknowledged: \_\_\_\_\_  
City Treasurer

by \_\_\_\_\_  
Caryl E. Terrell, Secretary

**Cash Receipts, Adjustments & Wire Transfers for Construction Account  
February 2012**

Description	Amount
Transfers & Interest	
CDs & Repurchase Investments	
Mutual Fund Interest	31.14
Dana Investments	
Local Government Investment Pool	680,000.00
From General	
Total - Transfers & Interest	<b>680,031.14</b>
Interceptor Connection Charges	
Badger Fitness	TPCC 1,574.35
City of Verona	NSVI/PS17 135,303.64
Total - Interceptor Conn. Chgs.	<b>136,877.99</b>
Misc. - Other Receipts	
City of Verona	Sewer Plan Review Fee 1,100.00
Total - Other Receipts	<b>1,100.00</b>
Total - All Receipts	<b>818,009.13</b>
Adjustments	-
Wire Transfers	
Bank Fees	40.00
Wire to Local Government Pool	
Wire to General Fund	
Deposit Slip Fee	
Total Wire Transfers	<b>40.00</b>

DISBURSEMENTS

Print Date: 2/9/2012

Bank Code: BANK4

Date Range: 01/12/12 to 02/09/12

9619	A TO Z RENTALL & SALES	Core drill and bit rental	96.53
9620	CH2M HILL	Nutrient Removal Final	9,432.23
9621	APPLIED TECHNOLOGIES INC	11th Add 12/26/11-1/25/12	64,136.58
9622	WISCONSIN DEPT OF NATURAL RESOURCE	Air Permit application fee	12,750.00
9623	AECOM TECHNICAL SERVICES	PS 18 Dec 17-Jan 20	151,791.52
9624	Insituform Technologies USA, Inc.	East Intercept lining	92,117.30
9625	AFFILIATED ENGINEERS INC	Oper Bldg HVAC 10/16-1/7	22,040.41
9626	MICHAEL BEST & FRIEDRICH LLP	Air permit legal thru Dec	1,440.00
9627	MECHANICAL INC	HVAC Rehab thru 12/31/11	419,246.14
9628	TRC	Air permitting serv thru Dec	1,844.93
9629	DONOHUE & ASSOCIATES	PCS Upgrade 12/25-1/22	43,175.98
			<hr/>
			818,071.62

# MADISON METROPOLITAN SEWERAGE DISTRICT

1610 Moorland Road  
Madison, WI 53713-3398  
Telephone (608) 222-1201  
Fax (608) 222-2703

D. Michael Mucha, P.E.  
Chief Engineer & Director



## COMMISSIONERS

Edward V. Schten  
President  
Thomas D. Hovel  
Vice-President  
Caryl E. Terrell  
Secretary  
John E. Hendrick  
Commissioner  
Ezra J. Meyer  
Commissioner

## Commission Agenda Report

*Meeting of February 16, 2012*

### Sewer Extensions

**Lead Staff:** Curt Sauser, Engineering Technician

#### **Requested Action:**

Request approval of 5 sewer extension:

- A. *S. Fairchild St., W. Doty St. & S. Carroll St. Reconstruction – 2012, City of Madison*
- B. *University Avenue Reconstruction – 2012, City of Madison*
- C. *University Crossing, City of Madison*
- D. *N. Frances St. Reconstruction, City of Madison*
- E. *W. Lakelawn Place Reconstruction – 2012, City of Madison*

#### **Attachments:**

See Interceptor/Treatment Plant Connection Charge Spreadsheet and maps

#### **Financial Impact, Background, Analysis and Options:**

See Interceptor/Treatment Plant Connection Charge Spreadsheet

#### **Next Steps**

Upon commission approval, MMSD will forward plans to DNR for consideration.



# MADISON METROPOLITAN SEWERAGE DISTRICT

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D. Michael Mucha, P.E.  
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## COMMISSIONERS

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Commissioner  
Ezra J. Meyer  
Commissioner

**Note: All dates are tentative and subject to change**

## Upcoming Agenda Items

Commission Meeting Date	Meeting Finalized	Meeting/Event	Potential Agenda Items
2/20/2012 Monday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sausser</i> <ul style="list-style-type: none"> <li>○ S. Fairchild St., Doty St. &amp; S. Carroll St. Reconstruction – 2012, City of Madison</li> <li>○ University Avenue Reconstruction – 2012, City of Madison</li> <li>○ University Crossing, City of Madison</li> <li>○ N. Frances St. Reconstruction, City of Madison</li> <li>○ W. Lakelawn Place Reconstruction – 2012, City of Madison</li> </ul> </li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> </ul> <p><i>Excused: Commissioner Schten &amp; Terrell</i></p>
3/1/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Convene Public Hearing on Territory in the Village Waunakee</li> <li>• Action on Annexation Request to Add Lands in the Village of Waunakee</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sausser</i></li> <li>• Acceptance of Collection System Facilities Plan-<i>Gebert</i></li> <li>• Motion to convene into closed session pursuant to section 19.85(1)(c) of the Wisconsin Statutes in order to consider employment, promotion, compensation or performance evaluation data of certain public employee(s)-<i>Mucha</i></li> <li>• Reconvene in open session</li> <li>• Discussion and action, if any, related to matters discussed in closed session</li> </ul> <p><i>Excused: Commissioner Terrell would be available via teleconference if necessary</i></p>
3/1/2012	X	Study Session	Topic: Discussion on Golf Course Annexation Policy & Procedures- <i>Sausser</i>
3/15/2012 Thursday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Consideration of Order to Annex Lands in the Village of Waunakee (Subject of the 2-16-12 Annexation Hearing)-<i>Sausser</i></li> </ul>

			<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Acceptance of Work: East Interceptor MH06-204 to MH06-209 Liner-<i>Borelli</i></li> <li>• Request to Approve Purchasing Agreements for the PCS Upgrade-<i>Allen</i></li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> </ul>
3/29/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Clifton LarsonAllen LLP Discussion of 2011 Audited Financial Statements-<i>Fox</i></li> <li>•</li> <li>• <i>Tentative:</i> Final MMSD Annual Report-<i>Fox</i></li> </ul>
3/29/2012	X	Study Session	Topic:
4/12/2012 Thursday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• 1<sup>st</sup> Quarter 2012 Sewer Service Bills-<i>Gebert</i></li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> </ul> <p><i>Excused:</i> <i>Note: Commissioner Terrell will be available via teleconference</i></p>
4/26/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> </ul>
4/26/2012	X	Study Session	Topic:
5/10/2012 Thursday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Cash Statements including sinking funds</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> </ul>
5/24/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> </ul>
5/24/2012	X	Study Session	Topic:
6/14/2012 Thursday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> <li>• Commission Topic: Preparation for Chief Engineer &amp; Director's Performance Review-<i>Commission</i></li> </ul>
6/28/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Review &amp; Approval of CMAR-<i>Allen</i></li> </ul>
6/28/2012	X	Study Session	Topic:

7/12/2012 Thursday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• 2<sup>nd</sup> Quarter 2012 Sewer Service Bills-<i>Gebert</i></li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> <li>• Annual Performance Review of Chief Engineer &amp; Director-<i>Commission</i></li> </ul>
7/26/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• <i>Tentative:</i> Discussion of 2013 Budget Preparation-<i>Mucha</i></li> </ul>
7/26/2012	X	Study Session	Topic:
8/16/2012 Thursday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> </ul>
8/30/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> </ul>
8/30/2012	X	Study Session	Topic:
9/13/2012 Thursday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> <li>• Presentation of 2013 Proposed Budget-<i>Mucha</i></li> </ul>
9/27/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Discussion of 2013 Proposed Budget-<i>Mucha</i></li> </ul>
9/27/2012	X	Study Session	Topic:
10/11/2012 Thursday	X	Commission Meeting	<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• 3<sup>rd</sup> Quarter 2012 Sewer Service Bills-<i>Gebert</i></li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> </ul>
10/25/2012 Thursday	X	Commission Meeting & Study Session	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Convene Public Hearing on the 2013 Proposed Budget-<i>Mucha</i></li> <li>• Action on 2013 Proposed District Budget-<i>Mucha</i></li> <li>• Consideration of Proposed 2013 Sewer Service Charge Rates &amp; Septage Disposal Rates-<i>Brochtrup</i></li> <li>• Consideration of Proposed 2013 Annexation Hearing Charges and Plan Review Fees-<i>Brochtrup</i></li> <li>• Consideration of Proposed 2013 Interceptor Connection Charge Rates and Treatment Plant Connection Charge Rates-<i>Sauser</i></li> <li>• Review and Adoption of Proposed 2013 Application Fees for Wastewater Generated Outside the District-<i>Taylor</i></li> </ul>

			<b>Excused: Commissioner Terrell will be available via teleconference</b>
<b>10/25/2012</b>	X	<b>Study Session</b>	<b>Topic:</b>
<b>11/15/2012 Thursday</b>	X	<b>Commission Meeting</b>	<ul style="list-style-type: none"> <li>• Cash Statements including sinking funds</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• <i>Tentative</i>: Revisions to Budget &amp; Rates as Necessary</li> <li>• <i>Tentative</i>: Special Changes to Revise &amp; Adopt Rates/Fees as Necessary</li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> </ul>
<b>11/29/2012 Thursday</b>	X	<b>Commission Meeting &amp; Study Session</b>	<ul style="list-style-type: none"> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> </ul>
<b>11/29/2012</b>	X	<b>Study Session</b>	<b>Topic:</b>
<b>12/13/2012 Thursday</b>	X	<b>Commission Meeting</b>	<ul style="list-style-type: none"> <li>• Cash Statements</li> <li>• Review and Approval of Sewer Extension Plans-<i>Sauser</i></li> <li>• Closed Session: Compensation &amp; Pay Plan</li> <li>• Open Session: Related Action to Closed Session</li> <li>• Phosphorus Management Strategy-<i>Taylor</i></li> </ul>
<b>1<sup>st</sup> Meeting of the month</b>		<b>All Meetings</b>	
<ul style="list-style-type: none"> <li>• Cash statement (sinking fund information included in May and November)</li> <li>• Capital Budget Update (possibly no report in November)</li> </ul>		<ul style="list-style-type: none"> <li>• Sewer extensions and voids as necessary</li> <li>• Annexation Hearings as required</li> <li>• Policy Issue Discussions as necessary</li> <li>• Interim Financial Resolutions (as needed and typically in January)</li> </ul>	
<b>2<sup>nd</sup> Meeting of the month</b>		<b>Miscellaneous Topics:</b>	
<ul style="list-style-type: none"> <li>• Operations Reports</li> </ul>		<ul style="list-style-type: none"> <li>• CWF Bonds (as needed)-Municipal Obligation &amp; Financial Assistance Agreement-part of CWF Bond</li> <li>• Annexations as needed</li> <li>• Sewer Use Ordinance (as needed)</li> <li>• Award Contracts &amp; Project Closeouts (as needed)</li> <li>• Automatic Annexations-please check with Curt Sauser</li> </ul>	
<b>Future Agenda Topic</b>		<b>Commission &amp; Staff Discussion</b>	
<ul style="list-style-type: none"> <li>• Summary of Costs to Provide Sewer Service</li> <li>• Future Discussion on Policy Regarding Delinquent Sewer Extension Charges</li> </ul>		<b>Curt Sauser</b>	